

**Bylaws & Faculty Code**  
**February 22, 2021**  
**Minutes**

Present: Mary Radeke, Greg Lyman, Laura Portolese, Jason Dormady

Absent: None.

Guest(s): None

Meeting called to order at 11:01am

Review of February 8, 2021 meeting minutes:

- Motion to approve minutes moved by Mary and seconded by Laura. Minutes were approved with one abstention

Review of senator feedback for proposed language changes per BFCC20-21.01 charge

- Discussion of Lila Harper's feedback regarding the definition of "full-time" in evaluation for emeritus faculty
- The committee agreed that the feedback falls outside of the current BFCC charge being addressed, but also agreed that this feedback should be placed into its own committee charge and should be addressed.
- Laura will email the faculty union to see what current definitions are in place
- Greg will present this feedback to EC for inclusion into future BFCC charges

BFCC20-21.03 charge discussion

- Reviewed additional feedback provided by the president:
  - Discussion of moving the proposed language to 1-80-060
  - Adjusted section 2 of proposed language to match the president's specific language regarding consultation
  - Discussed implementation of language regarding consultation specifics. Committee agreed to further define appropriate stakeholders and consultation language
  - Discussion and re-wording of proposed language to soften the perception of avoidance of consultation
- Discussion of timing for proposal to BOT to add this section in policy as well as the addition of faculty code language in the preamble
  - If proposal to BOT occurs soon, then they could potentially approve at May 2021 meeting
  - If code preamble language makes it onto the April 2021 faculty senate meeting, then the language could be approved by the final senate meeting of the year (June, after three readings)
  - Greg will emphasize the importance of this timeline to the EC
- Committee agreed to send the proposed amended language on to the EC

BFCC20-21.04 charge discussion

- Greg provided feedback from EC regarding the existing EC Policies and Procedures Manual

- Discussion on approval paths for committee procedures manuals versus code and bylaws language
- Committee agreed that this language should exist in bylaws as well as the EC policies and procedures manual
- Specific language from the EC policies and procedures manual was adopted into the proposed bylaws language and amended to fit properly
- Laura will send proposed amended language on to the EC

Discussion on previous charge 1 feedback from senator Lubinski

- Laura received feedback that senator Lubinski's modifications will be included at the next faculty senate reading as it was approved by the BFCC at the Feb 8 meeting.

Discussion on BFCC vacancy

- A call for committee members was sent out to all faculty that included the open BFCC position.
- Once the call closes, EC will review and will present to faculty senate for ratification

Next BFCC meeting is scheduled for March 8, 2021.

Meeting adjourned at 12:21pm