

**Budget & Planning Committee  
Minutes  
February 21, 2018**

Present: Cody Stoddard, Sathy Rajendran, Julia Stringfellow, Kathy Whitcomb, Stephen Stein, George Drake, Ian Loverro, Kenneth Smith, Michael Young, Lad Holden, Kathy Temple, Duane Dowd, Jim Johnson

Absent: Paul Knepper

Guest(s): None

Meeting was called to order at 10:02 a.m.

Potential college budget summit analog needs to be added to agenda between 5 and 6.

Stephen moved to approve the February 7, 2018 minutes. Michael seconded, and minutes were approved.

BEC report - Cody reported that the supplemental budget was approved. The committee discussed the ADCO model taking ABB/RCM model and allowing it to go down to departments. There is some resistance to that idea with the comment that any information that chairs would want is already accessible and there is no other information. Information should be freely accessible, and the committee should embrace transparency. A statement was made that chairs should request information from Joel. Duane reported that the information will only be given to the department level if a department chair requests it. Sathy indicated that the ADCO memo was to the President and is not sure why BEC is discussing it. Duane indicated the memo was cc to the Provost and Joel and they requested that BEC discuss it. Budget model adjustments were shown with different scenarios. The indication is that there is \$1.6 million surplus that is sitting at the academic units. All the academic colleges are in the green. Graduate Studies is \$5000 over. Jim indicated that some of those funds are course fee funds and are specific purpose money. Jim indicated they need to know what they are looking at.

Discussion item: how we request the information for a department level discussion

Budget Allocations Committee - Kathy T provided information about the allocation requests. George asked at last allocations meeting if the pot of money they are working with is coming from the colleges. Sharron indicated this could be coming out of the colleges. Whatever additional allocations would come out of the college bottom lines next year. George indicated on athletic request asked for some of this late as they got application in late. The part they got in on time was athletic trainer, but the rest came in after the deadline. The Allocations committee will consider those that came in late after other requests. The job of committee will be to rank the requests, and not sure where those will go. Not sure if the ranking will show that it does not endorse the request. Julia asked if there has been any guidance to the committee on how to rank. Jim indicated they have developed a rubric. This has to be done by March 1st. Their next meeting is tomorrow. Kathy W indicated her priorities would be mental health counselor and graduate studies.

Discussion item: Colleges should be able to say this is what they do with money.

Subcommittees – Kathy T indicated that the committee needs to talk about the subcommittees and if they still make sense or if they need to be changed.

College Budget Summits – The committee talked about the potential college budget summits. Some questions: Should they be recorded? Maybe split into two days and do two colleges each day. Should they be open to the university community and not just faculty?

Some things that colleges might present: FTE for tenure-track, tenured, NTT and staff per college. Historical trends over the past several years. Changes over past 3 years of staff. How do they prioritize employment or classes being canceled?

Ken people are coming to come to the table and most don't have the skills. Our institution has an exceptionally immature budgeting model. Colleges seem to be more mature in budgeting.

The committee will make a recommendation that the college budget presentations be included in the budget summit presentations next year.

RCM model documents - A few weeks ago Joel sent revised 15-16 revised information. Kathy T received a few email comments from people. Calculation for facilities is not done well. Space, efficiency targets, how big is SCH for things like athletics and library, allocation incremental budget. Why can't they use zero based budget instead of incremental? Kathy T will send an email to get further comments. She will include a summary of the comments, questions she has received so far.

Budget recommendations for FY19 - How do we prioritize academics? How do we make a statement that is clear and not going to get twisted in ways that are not helpful? Last time there was not really support of a 50-50 proposal due to the way it will potentially get used. Ken showed charts on what percentages are being used between FY16 and FY17. These numbers are in the year-end report. Ken indicated that faculty believes that investments in instruction are the CORE mission of the University and provide the highest "student return on investment". The current trend of reduced spending on instruction is troubling and should be reversed. Faculty also believes the administration should measure and reward proven investments that achieve the University's instructional mission.

ADCO request for department level information - Duane indicated this is really at ADCO right now and they need to see what is received before moving forward.

Meeting was adjourned at 12:03 p.m.