

**Curriculum Committee  
Minutes  
February 15, 2018**

Present: Jan Byers-Kirsch, Teri Walker, Toni Sipic, Michael Goerger, Maria Sanders, Bruce Palmquist, Maura Valentino, Scott Robinson, Mike Harrod, Ginny Blackson, Michael Johnson, Mike Gimlin

Absent: Coco Wu, Jon Fassett, Jeff Stinson, Sathy Rajendran, Rose Spodobalski-Brower, student representative, CEPS dean representative

Guest(s): None

Meeting was called to order at 3:13 p.m.

Michael moved to approve the agenda. Jan seconded, and the motion was approved.

Bruce moved to approve the February 8, 2018 minutes. Maria seconded, and minutes were approved.

### **Approval log**

#12 BA Film and #13 Film Production minor will be held pending course approvals.

#### Program Change

Bruce moved to approve #5 Family and Child Life Core, #6 BS Family and Child Life, Child Life Specialization, #7 BS Family and Child Life, Family Science Specialization, #14 Master of Music, #17 Graduate Music Department, #26 Graduate Music Department. Maria seconded, and the motion was approved.

#4 MS Experimental Psychology will be held pending approval of PSY 586.

#### New courses

Jan moved to approve #20 PSY 588 and #24 RUSS 451. Maria seconded, and motion was approved.

#2 ENG 456, #3 ENG 556, #27 SPAN 160, #29 STP 307C are being held pending response from departments.

#### Course change

Michael moved to approve #1 ABS 210, #8 FCL 405, #9 FCL 416, #10 FCL 417, #11 FCL 418, #15 MGT 382, #16 MIS 446, #18 PSY 510, #21 PUBH 310, #23 PUBH 448, #25 SCED 101, #28 STP 300. Jan seconded, and motion was approved.

#19 PSY 586 and PUBH 370 are being held for department response.

## Hold List

Maria moved to approve IT 363 and IT 483. Bruce seconded, and motion was approved.

Bruce moved to approve the Structures of Data Analytics for IT Managers. Maria seconded, and motion was approved.

## February 15 Review log

### New Programs

#28 ITAM BAS, Structures of Data & Analytics for IT Managers

#31 ITAM BS, Structures of Data & Analytics for IT Managers Specialization

Michael moved to put #28 ITAM BAS, Structures of Data & Analytics for IT Managers and #31 ITAM BS, Structures of Data & Analytics for IT Managers Specialization on the review log. Jan seconded, and motion was approved.

### Program Change

#4 Creative Writing Minor – There is no narrative listed and does the department want to delete the current narrative or leave the existing one in. Need to hold for ENG 264, 265 which are on hold list, so program can't go through until those are approved. They have a narrative on their website and not in the catalog. The department will be asked if they want a narrative in the catalog.

#6 Economics BS, Economic & Business Forecasting Specialization - BUS 102 should be in the core but doesn't appear to be added. It was decided the course was there and program is okay.

#7 Economics BS General Economics Specialization. This is okay.

#8 Economics BS, Managerial Economics Specialization. This is okay.

#11 English Professional & Creative Writing, BA - Hold proposal for ENG 264 and 265 approval.

#27 ITAM BAS Cybersecurity Specialization - Didn't justify the credit increase. Need to send a reminder that they need to provide a justification.

#29 ITAM BS, Cybersecurity Specialization - This is okay

#30 ITAM BS, Network Administration & Management Specialization - same as #27

#32 ITAM BS, Web and Database Administration & Management specialization - same as #27

#35 Musical Theatre, BFA – They are removing the courses that are on reserve. Only TH 332 appears to be on reserve. There may be courses that are being taken off that aren't showing up in the catalog. This is okay.

#52 Yearlong Exploration of Social Sciences Program - This is okay. They need to do course changes to change course titles.

Bruce moved to put #4 Creative Writing Minor (pending approval of hold courses), #6 Economics BS, Economic & Business Forecasting Specialization, #7 Economics BS, General Economics Specialization, #8 Economics BS, Managerial Economics Specialization, #9 Economics Program Requirements/Core, #11 English Professional & Creative Writing, BA (pending approval of hold courses), #19 Integrated Energy Management BS, Integrated Energy Policy Specialization, #20 Integrated Energy Management BS, Core, #27 ITAM BS, Cybersecurity Specialization, #29 ITAM BS, Cybersecurity Specialization, #30 ITAM BS, Network Administration & Management Specialization, #32 ITAM BS, Web and Database Administration & Management Specialization, #35 Musical Theatre, BFA, #36 Physics Major BS, Biophysics Specialization, #44 STEM Teaching Program, #51 Women's, Gender, & Sexuality Studies Minor, #52 Yearlong Exploration of Social Sciences Program (pending course change proposals) on the review log. Maura seconded, and motion was approved.

#### Program Deletions

#2 Chemistry: Teaching Major, BA

#3 Chemistry: Teaching Minor

Michael moved to put #2 Chemistry: Teaching Major, BA and #3 Chemistry: Teaching Minor on the review log. Maria seconded, and motion was approved.

#### New courses.

#22 IT 370 - Learner outcomes have "Demonstrate an ability to evaluate". Suggested to use just use "Evaluate". There is exactly the same assessment for each of the learner outcomes. These appear to be low level outcomes.

#23 IT 437 - same issues as #22. Seems like duplication of IT 336.

#26 IT 487 - Copy and pasted assessments.

#33 LAJ 216 - changed an awareness of gender. Teri already made the change "an awareness of gender". Assessments are not measurable. Views will change from beginning to end of course. Last outcome is not measurable.

#37 PUBH 524 - Not a justification for the course, there is just a statement about the course. Notification that “students will be able to” is removed from the outcomes.

#38 PUBH 622 – This has a 52-word description. Teri already asked them to send something within 35 words and Teri has made that change.

#39 PUBH 651 – Teri has removed “student will be able” to from learner outcomes. Justification didn’t really indicate why it needed to be a new course.

#40 PUBH 675 – Teri requested a shorter description but does not have a reply yet. First learning outcome was “assemble artifacts”.

#41 PUBH 692 - This is okay.

#43 PUBH 700 - Had the same assessment for each outcome. Teri also removed “graduate student will be able to” from the learner outcomes.

#45 SUST 301 - Teri Sent originator notification that she has removed “student will be able” to from learner outcomes.

Michael moved to put #22 IT 370 (pending outcomes), #23 IT 437 (pending outcomes and duplication), #26 IT 487 (pending assessments), #33 LAJ 216 (pending outcomes), #37 PUBH 524 (pending course justification, #38 PUBH 622 (description) #39 PUBH 651, #40 PUBH 675, #41 PUBH 692, #42 PUBH 700 on the review log. Maria seconded, and motion was approved.

Special topics -

#18 HIST 598 - Need to change learner outcomes to remove “students will demonstrate an understanding of”. Layered course issue. The department unlayered them for this academic year but want them layered for fall.

Jan moved to put #12 ENST 398 and #18 HIST 598 on to the review log. Maura seconded, and motion was approved.

Course changes

#1 BME 316 - Seems like duplication of a course in CSEL educational technology class. This is a reactivation from reserve.

#5 ECON 310 – Department needs to review learner outcomes and update them.

#10 EET 377 Same assessment for each outcome.

#14 FCL 545 – Department was notified that Teri removed “students will be able to” from outcomes. Concern about too low of level for graduate level.

#16 GEOL 188 – Teri added a space in course description.

#17 GEOL 200 – Teri emailed department to notify them that she removed “students will” from the learning outcomes.

#46 TH 313 – Teri emailed originator for a shorter course description and an FYI that she removed “students will” information from outcomes. There is more than one outcome in a box and doesn’t correspond with assessments. Outcomes #6 and #7 are not measurable. Justification didn’t justify the changes.

#47 UNIV 101 – Teri sent email to notify them that she removed “students will” from outcomes. The description needs to be shortened. Assessments are all the same. Concern about academic departments submitting curriculum.

#48 UNIV 304 - Concern about being in a non-academic department.

#49 WGSS 326 - is okay

Bruce moved to put #1 BME 316, #5 ECON 310, #10 EET 377, #13 FCL 534, #14 FCL 545, #15 GEOG 306, #16 GEOL 188, #17 GEOL 200, #21 IT 365, #24 IT 469, #25 IT 470, #34 MKT 362, #46 TH 313, #47 UNIV 101, #48 UNIV 304, #49 WGSS 326 onto the review log. Maura seconded, and motion was approved.

Chair updates – Teri indicated that the committee will meet next week.

Meeting adjourned at 5:08 p.m.