

**Budget & Planning Committee  
Minutes  
February 15, 2017**

Present: Cody Stoddard, Sathy Rajendran, Aimée Quinn, Todd Shiver, Carey Gazis, George Drake, Ian Loverro, Ken Smith, Michael Young, Kathy Temple, Wendy Cook and Tim Englund

Absent: Cathy Anderson

Guest(s): None

Meeting was called to order at 10:05 a.m.

February 1 minutes - Sathy moved to approve the February 1, 2017 minutes as amended. Cody seconded and minutes approved as amended.

Draft procedure - Kathy moved to amend the section dealing with faculty representation on the Budget & Finance Committee to read: "The faculty representative for the Budget & Finance Committee will be selected from the members of the Budget & Planning Committee. The members of the Budget & Finance Committee are nominated by the BPC and ratified by the Faculty Senate. Cody seconded and motion was approved. - Sathy moved to approve the amended procedures. Carey seconded and procedures were approved.

General Education - Kathy has some data from Tim. This is student level data for courses taken in last three years. Next the data needs to be moved into a database and separate out students who take courses for major/minor from those taking for General Education.

Debrief from Provost meeting - Carey talked about subvention within General Education is everything. Once question was "When does the subvention decision get made?" It sounds like the Provost has final decisions in subvention. This type of model is hard to predict your future each year. It was mentioned that as we switch General Education it will make it hard to know what they are going to offer. Tim talked about department efficiencies in course offerings can help some departments. Carey suggested there be a guarantee of some sort of minimum. The committee discussed the issue of space costs. There will be budget forums in spring to provide feedback. The committee discussed if there was a need for a second document to go forward from the committee? It was decided for individuals to attend the forums and discuss at the next meeting to recap.

Meeting was adjourned at 11:52 a.m.