

**Curriculum Committee
February 11, 2021
Minutes**

Present: Julie Bonner, Hongtao Dang, Sayantani Mukherjee, Clem Ehoff, Michael Goerger, Maria Sanders, Arne Leitert, Benjamin White, Lizzie Brown, Jessica Thompson, Bernadette Jungblut, Trista Drake-Jones, Mark Meister, Coco Wu, Mike Harrod, Kurt Kirstein, Mike Gimlin, and Mark Samples.

Absent: Sydney Thompson

Guest(s): Arturo Torres

Meeting was called to order at 3:11 p.m.

Maria would like to add GE discussion after item 5. Michael moved to approve the agenda as amended. Clem seconded and motion was approved.

Clem moved to approve the February 4, 2021 minutes. Julie seconded and minutes were approved.

Chair updates – Nothing new.

X91 and X99 courses – Mike Gimlin indicated that when this policy language was changed it has been interpreted that all courses must be listed as (1-6 credits) and not allowed to indicate a specific credit. These credit ranges can be used as guidelines. The catalog has been built with place holders since these previously had been temporary courses.

Michael moved to allow the Registrar office to interpret procedure that the credits for X91 and X99 can be listed as a fixed credit until this procedure goes into effect Fall 2021. Sayantani seconded and motion was approved.

GE discussion

Maria shared response from Becky regarding the Gen Ed / AR reports / Advising / courses changing knowledge area:

- Course outcomes are not required to include the GE outcomes, but should show how they meet/address those outcomes. There are courses that could potentially meet multiple Knowledge Areas.
- If a proposer shows how the course maps to another component, the committee will support that move. The GEOL 303 course requested to change from K7 to K4 and successfully showed how the course met the K4 outcomes.
- This would not be a common occurrence.
- If a student was expecting a course to meet a certain Knowledge Area based on the catalog, that student can petition to have the course used for the expected Knowledge Area (if a course had moved).

It was suggested that the Executive Committee discuss this issue. Lizzie brought forward a concern that this is setting a precedent that might create problems in the future. Suggestion that the GE outcomes be tightened up so they are not so broad that a course could fit in two areas.

Review Charges

CC20-21.01 MOUs that resulted from COVID-19 – Course modalities was the only MOU for this committee. There were not any other changes made.

CC20-21.03 Consider developing a strategy for communicating curriculum-related news to faculty and staff. Michael Goerger suggested that this be a Faculty Senate newsletter sent out once a quarter. Lizzie liked the idea of an ad hoc communication when needed. Information like this could be included in the report sent to Senate which is included in the Faculty Senate meeting minutes. Maybe develop a relationship with the chair of ADCO could help with communication. Was suggested to put a section in the Senate report titled “Significant changes”. Maria will write up a goal on how the committee would like to address the communication issue.

CC20-21.04 Review hold process and implementation changes – The hearing is a hearing on the proposal and not a hearing on the Hold. The committee discussed terminology that could be used and whether there should be changes made to policy or to just have an internal document. Coco suggested there needs to be a definition of duplication.

CC20-21.08 – Discontinuation policy and procedure – The committee would like the updated policy and procedure sent out with correctly labeled. Janet will send out the documents to the committee.

Curriculog Issues – Mike Gimlin indicated that he has been holding off on the cosmetic update to Curriculog. He hopes to put the update out late this month or next month. This update should not have any impact on functionality, but will change the looks.

Meeting was adjourned at 5:00 p.m.