

Budget & Planning Committee
February 7, 2018
Minutes

Present: Cody Stoddard, Sathy Rajendran, Julia Stringfellow, Kathy Whitcomb, Paul Knepper, Stephen Stein, George Drake, Ian Loverro, Michael Young, Kathy Temple, Duane Dowd, Jim Johnson

Absent: Ken Smith and Lad Holden

Guest(s): None

Meeting was called to order at 10:04 a.m.

Senate report was added to the agenda under sub-committee reports.

The Executive Committee (EC) did agree with the committee to allow Julia Stringfellow to substitute for Aimée for the academic year, if needed. We will address this substitution, if needed, at the end of the academic year.

Sathy moved to approve the January 31, 2018 minutes. Cody seconded, and the minutes were approved as amended.

Budget Executive Committee Report - Duane reported that Budget Executive Committee (BEC) moved to a twice monthly meeting format. Currently the group is dealing with what the charge of BEC is. Ken has encouraged them to not just approve items, but to have substantive discussion and decisions. The computer replacement policy went through the committee. Most don't like it but want it in place since it is what we are already doing. The Provost's and Joel's units will more than likely absorb the \$1 deficit. Dean Englund had suggested the instructional technology and \$250,000 from computer replacement be used to fund the deficit. It appears the colleges are all doing well right now. Part of the deficit is in facilities. They typically run about \$500,000 in deficit and is typically made up with the capital budget. This year the capital budget wasn't approved until recently, so this may help

Budget Allocations Committee report - At least four of BPC members have been at most of the budget summits. There are requests from most of the divisions of those that have presented. BFA is asking for two hires because the McGladrey report says they don't have enough people in division and is creating a risk element. Enrollment Management is moving one position from Olympia to Vancouver and asking for an additional position to be in Spokane. In recent years they have cutback travel to other states and now requesting for more travel money to other states to do recruiting. The Provost office is primarily asking for funding due to the increase in the CBA for professional development. Sathy indicated that the Provost office receives 16% of summer funds for faculty development. This year it was \$700,000. That is how she funds the strategic initiative and that goes back to the colleges. Jim indicated that there is an RCM type

process for summer, but nobody really knows what that is. It is currently opaque. Duane indicated that the non-academic units haven't shown transparency in their budget and how they could pay for this in other ways. OISP budget was substantial. but didn't really have great answers. DE systems for the centers, high definitions and would pay for itself over time, but didn't explain. Allocation committee has to have their recommendations to BEC by March 1st.

Space and Equipment Committee - Gayla Stoner was out of town and asked Sathy to run the meeting. Committee is to vet the proposals for instructional equipment and come up with a rubric. The committee doesn't feel not their place to judge and did away with the rubric and will be doing allocations based a proportion of student credit hours (SCH). It will then be up to the colleges to decide what equipment they chose to fund. The committee is working on forms and policy for space allocation. This will go to the Provost Council for review and then will be put out for a 30-day comment period. Then the recommendation will go to BEC and they make a recommendation to Cabinet who has final approval.

Sub-committee reports

Senate report- Kathy went over what she is planning to report to Faculty Senate at the meeting this afternoon. The committee was good with Kathy's report.

Feedback subgroup -

Message Consistency - Kathy W indicated that when the committee meeting ended last week, the committee still didn't have consistency and is struggling to find it. The subgroup will try and meet.

Ongoing discussion of recommendations for FY 19 budget - One suggestion last week was Ken's 50-50 proposal. Jim indicated this could be potentially a dangerous strategy. There need to be prioritization of academics and prioritizing direct instruction were a couple of ideas last week. Duane express concern with budget constraints within colleges and being told to figure out how to live within the budget. The other units don't seem to have these same constraints. There needs to be equity in budget process. Jim indicated that it is hard to Joel to explain that academics is first. The money goes to the college, overhead is then paid, and the college is left with the rest. That works in good budget years but is harder in less budget years. If departments/colleges can't provide enough courses and programming for students, then that is a problem. We don't ask if the colleges have enough resources to fund their mission. Paul indicated that while colleges and departments can deliver the programs more efficiently, how do they assure the quality of those programs. Stephen asked if there is any forecast for next year. There hasn't been any information provided at this time. Allocations will start to vote on these after the budget summits over the next couple of weeks. Paul talked about the dark hours, due to lack of staff to be in the office or teaching during certain hours. The majority of the committee did not agree with the 50-50 message. Academics should be adequately funded. It was asked if Senate could ask for a report

from the deans and show any shortfalls and needs of the colleges. Kathy T will work on a draft to request information from the Dean's and send it around to the committee.

Meeting was adjourned at 11:51 a.m.