

**Curriculum Committee  
Minutes  
January 26, 2017**

Present: Teri Walker, Toni Sipic, Coco Wu, Michael Groeger, Maria Sanders, Jon Fassett, Bruce Palmquist, Ginny Blackson, Linda Hoff, Mike Harrod, Rose Spodobalski-Brower and Lene Pedersen

Absent: Jan Byers-Kirsch (excused) and Kathy Whitcomb

Guest(s): None

Meeting was called to order at 3:13 p.m.

Ginny moved to approve the agenda. Toni seconded and agenda was approved as presented.

Jon moved to approve the January 19, 2017 minutes as presented. Coco seconded and minutes were approved.

Review log of January 19, 2017

#18 RELS 103 - The proposal is okay.

#19 RTE 430 – The level of outcomes for a 400 level course are low. Some of the assessments are outcomes.

#20 TH 278 - Limit description to 35 words or less.

#21 TH 423 – The course has one learner outcome for a three credit course. Limit description to 35 words or less. Would like them to remove the numbering on the outcomes. Justification is circular saying need they need the course it for Theatre Pedagogy degree program rather than a justification for course.

#22 TH 478 - How is this a 400 level course with one outcome? Doesn't appear to be a capstone course. Concern that student needs to take this for three years and concern about sophomore ranking students taking 400 level course which is against policy. The students already pay for Livetext and then would need to pay for a class to use LiveText.

#23 UNIV 205 - Outcome one is not measurable. Only going to be a summer course. Duplication concern. Offered every spring to prepare for work over the summer. Address the word "tackling" in the course description.

Michael moved Approval log for #7, #8 pending assessment addition, #9, 10 pending learner outcomes and assessments, #11 pending learner outcomes, #13, 14, 15, 16 (holding), 17(holding for program), #18 pending committee feedback, #19 pending learner outcomes, #20 pending , #21 pending, #22 holding and #23 pending changes. Bruce seconded and motion was approved.

Special Topics

#24 SOC 398 – This is a 5 credit course and there are 10 individual outcomes but under some outcomes there are multiple ones within the same outcome. Are the outcomes really accomplishable? Proposal is okay. Limit description to 35 words or less.

Bruce moved to proposals #24 pending resolution of description and #25 for the review log. Toni seconded and motion was approved.

Course change 26, 27, 28, 29, 30, 32, 33, 34, 35, 36, 40, 41, 42, 43, 44, 45, 46, 47, 49, 50, 51

#26 BME 316 - Assessments are activities. Course used to be cross listed with an EFC course. Probably needs teacher ed approval. Is this a course substitution for the program? Need to contact CESL. This course could duplicate a teacher ed course and cause confusion for students. Justification doesn't explain why pre-req was removed.

#27 BME 451 - 30 outcomes and they are reducing credits to three credits. Justification doesn't explain why they are reducing credits.

#28 BME 452 - 30 outcomes seem excessive. Justification doesn't explain why they are reducing credits. None of the outcomes deal with business or marketing.

#29 CHEM 350 - Low level outcomes for three hundred course. Assessments are cut and paste. Proposal is okay.

#30 CHEM 381 - Description is choppy. Proposal is okay.

#32 CTE 310 – Course is still listed as S/U justification and is a graded course. Justification doesn't explain why reducing the credits. Are they are changing to S/U or is it graded?

#33 ECON 406 - Description needs to be 35 words or less. Need other department approval when these are pre-reqs for their course.

#34 EXSC 438 - Only have two outcomes and they are poorly articulated. Don't have outcome structure for a 400 level course.

#35 EXSC 452 – The outcomes are weak for a 400 level course.

#36 FCL 419 – The justification doesn't explain pre-req change or course title change. Concern about outcomes since this is a layered course with graduate level course.

#44 PE 220 – They don't have a short title (don't need to if the title is short enough). Description is too long and there are no learner outcomes.

#45 PE 448 – The learner outcomes need to be provided. Justification doesn't explain and doesn't give a reason.

#46 PE 453 This is the same issues as PE 448.

#49 PUBH 470 - Didn't inform Math that their course was dropped from pre-req. Justification does not match the change. This might become a hidden pre-req.

#50 PUBH 471 - Hold for layered graduate course 571.

#51 PUBH 472 - Hold for layered graduate course 572.

Maria moved #26 pending resolution confirmation , #27 pending resolution of issues learner outcomes, #28 learner outcome reduction, #29, 30, #31, #32 pending justification resolution, #33 pending limiting of description, #34 pending outcome improvement, #35 pending outcome improvement, #36 pending justification clarification, #37 hold for 539, #38 - 43, #44-46 pending submission of outcome and learner outcomes, #47 hold for PSY 544, #48, #49 justification didn't match change and no approval for math course deletion, #50 pending hold for PUBH 571, #51 pending PUBH 572. Jon seconded and motion was approved

Chair updates – No updates.

#### Policy/Procedure

5-50-080 – The committee reviewed the changes provided by Ian Loverro. The copy provided is not current policy. They need to send out the true strike out copy to the committee for their review. Committee discussed what this policy would mean. Rose raised some concerns over the logistics. The committee will continue their review at the next meeting.

Adjourned at 5:02 p.m.