

**General Education Committee
Curriculum & Assessment
January 11, 2021
Minutes**

Present: Teri Walker, Michael Braunstein, Tim Hargrave, Maura Valentino, Becky Pearson, Emily Arras, Bernadette Jungblut, Toni Woodman, Mike Gimlin, and Greg Lyman

Absent: Cynthia Pengilly

Guest: Megan McConnell

Meeting was called to order at 3:10 p.m.

Michael moved to approve the November 16, 2020 minutes. Maura seconded and minutes were approved.

Chair update – Becky reported that the committee needs to work on policy for GE courses being part of students AR report that are approved after their catalog year. Curriculum Committee is going to discuss this this week at their meeting. Coco Wu has asked what forms she needs to fill out to change their 184 course description.

184 course descriptions – Any changes to the descriptions would need to be through the topic proposal in Curriculog and done as part of the yearly proposals.

GE proposal deadline for 22-23 – Last year the committee talked about making the deadline May 15th. It was announced last year as a possibility, but the committee didn't move forward with that decisions. For next year the deadline will stay as the first Friday in October, but then look at May 15th for 23-24. The committee talked about a workshop in May if faculty would like additional guidance in creating a General Education proposal and keep the first Friday in October deadline. Mike G indicated the new forms would need to be in place before this workshop so they are using the correct form. This will be an agenda item and work on the General Education forms for next year at one of the next meetings.

GE Grading structure – In the past General Education courses were not allowed to be graded S/U, the courses needed to be a letter grade. There currently isn't policy around this. Put something into policy that indicates GE courses must be graded and maybe CE courses could be S/U. Michael moved that S/U courses not be allowed in the GE program. Maura second and motion passed. Add this topic to a future agenda.

GE policy changes

The committee reviewed the suggested changes provided by the Curriculum Committee. Several changes were made and the committee will continue their review at the next meeting.

Becky asked that the committee prioritize assessment and GE structure for the next meeting.

Meeting was adjourned at 5:05 p.m.