

**Curriculum Committee
Minutes
January 11, 2018**

Present: Teri Walker, Toni Sipic, Coco Wu, Michael Goerger, Maria Sanders, Jon Fassett, Bruce Palmquist, Scott Robinson, Mike Harrod, Ginny Blackson and Rose Spodobalski-Brower

Absent: Jan Byers-Kirsch, Maura Valentino, Hannah Barta, Linda Hoff, Jeff Stinson, Sathy Rajendran and Michael Johnson

Guest(s): None

Meeting called to order at 3:13 p.m.

Agenda was approved.

Bruce moved to approve the January 4, 2018 minutes with a correction to page 2. Jon seconded, and minutes were approved.

PHIL 110 - English has removed their curriculum hold. They have placed a General Education hold. Jon moved to approve PHIL 110. Bruce seconded, and motion was approved.

Curriculog issues -

Rose reported that the policy on x90 courses was changed to allow only S/U grades, however some are graded. The departments that have graded x90 courses need change their course to S/U with a course change. Teri will put together a memo to these departments requesting they do a course change to make the course S/U to follow current policy. The committee will not make courses that were already approved prior to the policy change to make this change until they make other course changes.

Cooperative Education – Rose brought forward an issue that there are courses coming in that are not x90 courses for internships. This will be brought back up when the committee reviews policy.

Last April the Curriculum Committee sent a letter to Registrar office asking them to build place holders in PeopleSoft for x98, x99, x97 undergraduate courses. Now Graduate Studies would like the Curriculum Committee to do this for graduate level courses as well.

Another policy issue is regarding x99 courses that are currently a three-year temporary course. It is suggested that these courses become a regular course and follow all the rules of a regular course. The committee will need to look at changing this policy.

An issue was brought up about editing ability at the different levels. There is a way to have approval power that doesn't include editing power.

2-50-040 review process

Policy/Procedure

13) Variable prefix courses are identified by the CWU prefix and a single dedicated course number (e.g. CWU 187). Once a course is approved, the prefix may be replaced to represent

the department/program offering the course. Only the prefix may change unless it is also a variable topic course.

(14) A variable topic course has a fixed prefix, number, title, description, number of credits, and learner outcomes and assessments (as approved). Discipline-specific content is overlaid, requiring an approved sub-title and sub-description.

FSCC will review sub-titles and sub-descriptions when proposed. All General Education course sub-titles and sub-descriptions will also be reviewed by the General Education Committee.

(15) First Year Experience (CWU 187 General Education Program) is a variable prefix/variable topic course requiring sub-title and sub-description (up to 35 words) approvals.

FSCC will review sub-titles and sub-descriptions when proposed. All General Education variable topic course sub-titles and sub-descriptions will also be reviewed by the General Education Committee.

Bruce moved to approve the additions to CWUP 5-50-020 as amended. Maria seconded, and motion was approved.

2-50-020 Coco, Teri and Michael will meet to discuss this next Wednesday at 3:30 p.m.

2-50-060 (3) 187 First Year Experience. General Education Program 4 credits. May be repeated if sub-title is different (only one topic will apply to the General Education Program). Jon moved to approve 2-50-060 (3) and Maria seconded. Motion was approved.

Meeting was adjourned at 5:15 p.m.