SPRING 2015

Class time: W 4:00—7:20 a.m. Classroom: Black 227 (Lab)

Instructor: Xavier Cavazos Office: Black 225-26

E-mail: cavazosp@cwu.edu Office hours: T 12:30–2:30 p.m. or by appointment

TA’s:

Ryan Bailey BaileyRy@cwu.edu

Alisa Hoag HoagAl@cwu.edu

TEXT BOOK:


In English 485, "Manastash: Literary Design and Production,"
you will use Adobe InDesign CS6 to layout, design, proofread, and generally prepare the *Manastash* literary magazine for its publication deadline of Wednesday, April 29. In addition, you will help in the marketing of the publication, as possible.

1. Design a print literary magazine that meets professional design standards for four-color print production. 2. Demonstrate knowledge of basic standards of final copyediting and proofreading for a professional publication. 3. Gain a working knowledge of commonly used desktop publishing programs used to produce professional documents. 4. Demonstrate ability to collaborate by participating in literary arts events.

**GRADING + STRUCTURE**

Your final grade will be calculated according to your work in the class. We will all share different responsibilities but all responsibilities will be evaluated at the same level. Every class session blends numerous tasks, ranging from software instruction to editing to design.

A no absences  B one absence  C two absences  F Three or
more absences will result in a Failed grade

ENG 485.001 Spring 2015

SCHEDULE

SCHEDULE ADJUSTMENTS: because some in-class assignments and meetings depend on outside factors, this schedule is subject to minor changes. If an assignment or topic changes, you will be notified as early as possible via e-mail/Canvas and your weekly agenda.

CITIZENSHIP + PARTICIPATION

Students whose conduct is disruptive or disorderly (e.g., talking out of turn, using cell phones, texting, or using other electronic devices in class) will be reprimanded. In extreme cases, a student may be asked to leave class and the incident may be reported to Student Affairs. (See CWU’s policy in "Appendix B" of the catalog.)

ADA statement

"Students with disabilities who wish to set up academic adjustments in this class should give me a copy of their “Confirmation of Eligibility for Academic
Adjustments” from the disability Support Services Office as soon as possible so we can meet to discuss how the approved adjustments will be implemented in this class. Students with disabilities without this form should contact the Disability Support Services Office, Bouillon 205 or dssrecept@cwu.edu or 963-2171 immediately."

PARTICIPATION is defined as coming to class prepared for instruction and ready to engage fellow students, the instructor, and the material. Participation means bringing required materials to class and being engaged in discussions, assignments, and other tasks.

NON-PARTICIPATION If you are not prepared for class, or if you are disruptive or inattentive, you will lose all or partial credit for the session.