ENG 320 ENGLISH GRAMMAR (5)
(Spring 2014)

Instructor: Charles X. Li, Ph.D.
Office location: L&L403H; office telephone: 963-1598; email: lix@cwu.edu
Classroom: L&L343; class time: MTWR 11:00–11:50 p.m.; office hours: M&W 2:00-3:30 p.m. & by appt.

Required Texts
“Supplementary Notes for ENG 320,” which includes materials on the development of the English language, handouts and exercises for grammar workshops, and papers for editing.

Course Description
This course unfolds with a fusion of three topics: the development of the English language, the influence of the development on the structure of English, and Modern English Grammar, with an emphasis on the third topic. Students will be invited to see how English, originally a synthetic language, has eventually evolved into an analytic language and thus generate a deeper understanding of Modern English grammar. For the most part, the course takes a perspective of descriptive grammar and reviews key grammatical concepts, terminology, parts of speech, sentence elements, grammatical relations, patterns of phrases and sentences, word order, and more. In doing so, the course emphasizes form (what a grammatical constituent is), function (what a grammatical constituent does), position (where a grammatical constituent goes), and use (how sentences are pieced together in contexts).

Course Requirements
Regular attendance, pre-class reading of assigned materials, punctual completion and submission of two types of 16 portfolio assignments for numerous in-chapter and post-chapter exercises, active participation in and thoughtful contribution to class discussions and activities, close collaboration in grammar workshops, and successful completion of three examinations and one editing project.

Exams are administered through Blackboard and must be taken during the class time unless one is sick and presents a doctor’s note. Otherwise, a 20% score reduction will be processed.

The two types of Portfolio Assignment include: (1) DE Portfolio Assignments for in-chapter DISCUSSION EXERCISES (DE) and topics for Reflections appearing immediately at the end of each chapter to be completed individually and then for group discussions, and (2) PE Portfolio Assignments for post-chapter PRACTICE EXERCISES (PE) to solve individually. Both DE and PE Portfolios are assigned in the Bb Assignments & Exams folder, and your answers to them are to be submitted separately and individually via Bb Assignments for credits. Deadlines for these assignments are listed at the end of the syllabus. No late portfolio submissions will be accepted.

Grading Policies
Eight differentially weighted DE Portfolio Assignments (90 points), eight differentially weighted PE Portfolio Assignments (90 points), three equally weighted examinations (600 points), a culminating editing project (170 points), and regular attendance (50 points); one optional comprehensive final exam (200 points in lieu of the lowest exam score).

Penalty: Students who miss more than three class meetings will receive a 10-point penalty for each additional absence. Those who are sick and can’t attend a class but with a doctor’s note will be excused from this policy.
Award: Students who miss no single class and single portfolio, meet all the deadlines, work collaboratively with partners, and complete all the course requirements throughout the quarter will earn extra credits of 10 points to be added to the final average.

The Grading Scale
We will follow this numerical scale for assigning grades: 94% or higher=A, 90-93.9%=A-, 87-89.9%=B+, 84-86.9%=B, 80-83.9%=B-, 77-79.9%=C+, 74-76.9%=C, 70-73.9%=C-, 67-69.9%=D+, 64-66.9%=D, 60-63.9%=D-, 59% or lower=F.

Course Outcomes and Assessment
The students will accomplish the following at the end of the course:

Outcomes:
1. Be aware of some major grammatical changes in the historical development of the English language and the influence of the changes on Modern English structure.
2. Understand common and essential grammatical terms and concepts of Modern English.
3. Be able to describe major syntactic constituents of the sentence, their positions, and their grammatical functions.
4. Gain the ability to analyze various structures at phrase-, clause-, and sentence-levels in terms of specifiers, head categories, complements, modifiers, agreements, and movements.
5. Be able to recognize common grammatical patterns and different types of clause (adverbial clause, noun clause, relative clause, and more) and sentences (simple, compound, complex, and compound-complex).
6. Attain skills to identify common types of grammatical and mechanical error in writing, naming them, editing them, and articulate grammatical reasons for the edits.

Assessment: Outcomes 1-5 are assessed through 16 portfolio assignments and three examinations, and Outcome 6 is assessed through a culminating editing project.

Disability Support Statement
Students with Disabilities: Students with disabilities who wish to set up academic adjustments in this class should send me an electronic copy of their “Academic Adjustments” as soon as possible so we can meet or email to discuss how the approved adjustments will be implemented in this class. Students with disabilities without this documentation should contact the Center for Disability Services Office, Bouillon 140 or ds@cwu.edu or 509-963-1202.

Academic Dishonesty: Academic dishonesty is defined in the student conduct code (http://www.edu/student-success/student-rights-and-responsibilities). If academic dishonesty is confirmed, the instructor may issue a failing grade for the specific assignment and/or for the course. Withdrawing from a course does not excuse academic dishonesty. In cases where academic dishonesty is confirmed, a “W” can be replaced with a letter grade.

TENTATIVE COURSE SCHEDULE
1) The schedule is subject to minor revisions if needed.
2) Topics are color-coded as follows:
   • Black: Reading assignments
   • Blue: DE Portfolio Assignments (in the Bb Assignments & Exams folder)
   • Green: PE Portfolio Assignments (in the Bb Assignments & Exams folder)
   • Red: Examinations (in the Bb Assignments & Exams folder)
• Yellow: Materials on and for Editing (in the Bb Editing Workshop Materials folder)

3) Handouts are in italics, available in the Bb Course Documents folder.

4) Take advantage of the Glossary and Index appearing at the end of the textbook when you need to quickly clarify grammatical terms/concepts or locate page numbers for information to review.

WEEK 1: April 2, 3

• Chapter 1: Why Study English Grammar? (1-9; for self-reading)
• Chapter 2: How do we Study English Grammar? (10-21; for self-reading)
• Chapter 3: Nouns and Noun Phrases (21-45): In reading through this chapter, please also complete the following DISCUSSION EXERCISES (DE) incrementally to reinforce your understanding of the chapter, to identify potential confusing spots and uncertainties you may have so as to discuss them in class or groups, and to submit your Chapter 3 DE Portfolio Assignment for credits: DE 3.1.2, 3.1.3 // 3.4.2, 3.4.3 // 3.5.3 // 3.6.3 // 3.7.1, 3.7.2 // 3.8.2 // 3.9.1, 3.9.2 // 3.10.2 // 3.11.1, 3.11.2, 3.11.3 // 3.12.2, 3.12.3, 3.12.4 // 3.13.2, 3.13.3 and one of Reflections 2, 9, 11, 12 on pp.40-42.
  --What Are Nouns? (21)
  --What Are Some Common Subcategories of Nouns (23)
  --What Makes Up a Noun Phrase (NP)? (26)
• Handout: Notes on Chapter 3 Nouns and Noun Phrases, available in the Bb Course Documents folder.

WEEK 2: April 7, 8, 9, 10

• Handout: The Historical Development of English: From Synthetic to Analytic, available in the Bb Course Documents folder.
• Ch 3 Nouns and Noun Phrases (30-45)
  --What Are the Functions of Noun Phrases? (30)
  --Verbal Nouns and Noun Phrases (36) --Compounds (38)
• Chapter 3 PE Portfolio Assignment: Complete the even-numbered items in PRACTICE EXERCISE (PE) 1, 2, 3, 4, 5, 6, 7, 8, 9 on pp.42-45 and submit your answers via Bb for credits (no email submissions).
• Editing: Common Types of Grammatical and Mechanical Error in Writing (#1), available in the Bb Editing Workshop Materials folder.
• Handout: Notes on Chapter 4: Verbs and Verb Phrases, available in the Bb Course Documents folder.
• Chapter 4: Verbs and Verb Phrases (46-53)
  --What are Verbs? (46) --What About Exceptions (50)

WEEK 3: April 14, 15, 16, 17

• Chapter 4 Verbs and Verb Phrases (53-79): In reading through this chapter, please also complete the following DISCUSSION EXERCISES (DE) incrementally to reinforce your understanding of the chapter, to identify potential confusing spots and uncertainties you may have so as to discuss them in class or groups, and to submit your Chapter 4 DE Portfolio Assignment for credits: DE 4.2.2, 4.2.3// 4.6.1, 4.6.2, 4.6.3// 4.8.4// 4.9.3// 4.11.3, 4.11.4// 4.12.4, 4.12.5// 4.13.4// 4.14.1, 4.14.2// 4.15.1, 4.15.2// 4.16.1, 4.16.2// 4.17.1, 4.17.2// 4.18.1// 4.19.1, 4.19.5, 4.19.6, and one of Reflections 4, 8, 13, 14 on pp.73-75.
--What are Some Common Subcategories of Verbs (53)
--What is Verb Tense? (57)
--What Makes Up a Verb Phrase (63)
--What are Nonfinite Verb Phrase (66)

- **Handout: Modern English Verbs as Historical Developments**, available in the **Bb Course Documents** folder.

**WEEK 4: April 21, 22, 23, 24**

- **Chapter 4 Verbs and Verb Phrases** (con’t)
  --Compounds (66)
  --What is Subject-Verb Agreement? (67)
- **Editing: Common Grammatical and Mechanical Error in Writing (#2)**, available in the **Bb Editing Workshop Materials** folder.
- **Chapter 4 PE Portfolio Assignment**: Complete the *even-numbered* items in each **PRACTICE EXERCISES (PE) 1, 2, 3, 4, 6, 7, 8** at the end of Chapter 4 (pp.76-79) and submit your answers via Bb for credits.

**WEEK 5: April 28, 29, 30, May 1**

- **Exam 1** (4/28, Monday): On Chapters 3, 4, and supplemental material.
- **Handout: Notes on Chapter 5 Pronouns**, available in the **Bb Course Documents** folder.
- **Chapter 5 Pronouns**: In reading through this chapter, please also complete the following **DISCUSSION EXERCISES (DE)** incrementally to reinforce your understanding of the chapter, to find out potential confusing spots and uncertainties you may have so as to discuss them in class or groups, and to submit your **Chapter 5 DE Portfolio Assignment** for credits: DE 5.1.1, 5.1.2, 5.1.4 // 5.2.1, 5.2.2, 5.2.3 // 5.3.2 // 5.4.1 // 5.6.1 // 5.7.1 // 5.8.1, 5.8.2 // 5.9.1 // 5.10.1 and one of **Reflections** 4, 7, 8, 10, 12 on pp.97-99.
  --What Are Pronouns? (81)  --Personal Pronouns (81)
  --Reflexive Pronouns (88)  --Reciprocal Pronouns (91)
  --Demonstrative Pronouns (91)  --Relative Pronouns (92)
  --Interrogative pronouns (94)  --Universal & Indefinite pronouns (95)
- **Chapter 5 PE Portfolio Assignment**: Complete the *even-numbered* questions in **PRACTICE EXERCISES 1, 2, 3, 4, 5, 6, 7, 8, 9, & 10** at the end of Chapter 5 (pp.99-102) and submit your answers via Bb for credits.
- **Handout: Notes on Chapter 6: Adjectives and Adverbs**, available in the **Bb Course Documents** folder.
- **Chapter 6: Adjectives and Adverbs** (103-119): In reading through this chapter, please also complete the following **DISCUSSION EXERCISES (DE)** incrementally to reinforce your understanding of the chapter, to find out potential confusing spots and uncertainties you may have so as to discuss them in class or groups, and to submit your **Chapter 6 DE Portfolio Assignment for Chapter 5** for credits: DE 6.1.4 // 6.2.2 // 6.3.1, 6.3.4, 6.3.6 // 6.4.1, 6.4.2 // 6.5.1, 6.5.2, 6.5.3 // 6.6.3 // 6.7.1, 6.7.2 // 6.9.1, 6.9.2, and one of **Reflections** 6, 8, 12, 15 on pp.116-117.
  --What Are Adjectives? (103)  --How Do Adjectives Modify Nouns? (106)

**WEEK 6: May 5, 6, 7, 8**

--What Are Adjective Phrases? (108)  --What Are Adverbs? (109)
--IS All Well and Good? (112) --What Are Adverb Phrases (115)

- **PE Portfolio Assignment for Chapter 6:** Complete the *even-numbered* questions in PRACTICE EXERCISES 3, 4, 5, 6, 7 at the end of Chapter 6 (pp.118-119) and submit your answers via Bb for credits.

- **Handout: Notes on Chapter 7 Prepositions and Particles,** available in the Bb Course Documents folder.

- **Chapter 7 Prepositions and Particles** (120-130): In reading through this chapter, please also complete the following DISCUSSION EXERCISES (DE) *incrementally* to reinforce your understanding of the chapter, to find out potential confusing spots and uncertainties you may have so as to discuss them in class or groups, and to submit your **Chapter 7 DE Portfolio Assignment** for credits: DE 7.1.1, 7.1.2 // 7.2.1, 7.2.2, 7.2.3 // 7.3.4 // 7.4.1, 7.4.4 and one of Reflections 1, 3, 9 on pp.127-128.

- **What Are Prepositions?** (120) --What Are Prepositional Phrases? (121)

**WEEK 7: May 12, 13, 14, 15** (SOURCE DAY, no cancellation of class and those who present may miss part or whole of the class)

- **Chapter 7 PE Portfolio Assignment:** Complete the *even-numbered* questions in PRACTICE EXERCISES 1, 2, 3, 4, 5, 6, 7, 8, 9 at the end of Chapter 7 (pp.128-130) and submit your answers via Bb for credits.

- **Editing: Common Grammatical and Mechanical Error in Writing (#3),** available in the Bb Editing Workshop Materials folder.

- **Handout: Notes on Chapter 8: Negation,** available in the Bb Course Documents folder.

- **Chapter 8: Negation** (131-135): In reading through this chapter, please also complete the following DISCUSSION EXERCISES (DE) *incrementally* to reinforce your understanding of the chapter, to find out potential confusing spots and uncertainties you may have so as to discuss them in class or groups, and to submit your **Chapter 8 DE Portfolio Assignment** for credits: DE: 8.1.1, 8.1.4 // 8.2.1, 8.2.2 // 8.3.1 // 8.4.3 // 8.5.1 // 8.6.1, 8.6.2, 8.6.4 // 8.7.1 and one of Reflections 2, 4, 7 and one of Reflections 2, 4, 7 on pp.139-140.

- **What is Negation in Grammar?** (131) --Verb Negation (131)

- **Negation of Indefinites** (135) --Noun Negation (135)

**WEEK 8: May 19, 20, 21, 22**

--Adjective and Adverb Negation (136) --Negation of Compounds (137)

- **Chapter 8 PE Portfolio Assignment:** Complete the *even-numbered* questions in PRACTICE EXERCISES 1, 2, 3, 4, 5, 6, 7, 8, 9, 10 at the end of Chapter 8 (pp.140-143) and submit your answers via Bb for credits.

- **Exam 2 (5/20):** on Chapters 5, 6, 7, 8, and supplemental material.

- **Handout: Notes on Chapter 11: Combining Clauses into Sentences through Coordination,** available in the Bb Course Documents folder.

- **Chapter 11: Combining Clauses into Sentences: Coordination** (179-188): In reading through this chapter, please also complete the following DISCUSSION EXERCISES (DE) *incrementally* to reinforce your understanding of the chapter, to find out potential confusing spots and uncertainties you may have so as to discuss them in class or groups, and to submit your **Chapter 11 DE Portfolio Assignment** for credits: DE 11.1.3, 11.1.6 // 11.2.1, 11.2.4 // 11.3.1, 11.3.2 // 11.4.1, 11.4.4, and one of Reflections 2, 5, 6 on p.186.
--How Is a Sentence Different from a Clause? (179)
--Sentence Building through Coordination (179)
--Clause Coordination and Ellipsis (183)

- **Editing: Common Grammatical and Mechanical Error in Writing (#4)**, available in the Bb Editing Workshop Materials folder.
- **Editing Project Assignment**
- **Chapter 11 Portfolio Assignment due on March 4**: Complete the *even-numbered* questions in PRACTICE EXERCISES 1, 2, 3, 4, 5, 7 at the end of Chapter 11 (pp.186-188) and submit your answers via Bb for credits.

**WEEK 9: May 26 (Memorial Day, no class), 27, 28, 29**
- **Handout: Notes on Chapter 12 Combining Clauses into Sentences through Subordination**, available in the Bb Course Documents folder.
- **Chapter 12 Combining Clauses into Sentences: Subordination** (189-214): In reading through this chapter, please also complete the following DISCUSSION EXERCISES (DE) *incrementally* to reinforce your understanding of the chapter, to find out potential confusing spots and uncertainties you may have so as to discuss them in class or groups, and to submit your **Chapter 12 DE Portfolio Assignment** for credits: DE 12.1.1, 12.1.3 // 12.2.1, 12.2.4, 12.2.5 // 12.3.1, 12.3.2 // 12.4.1, 12.4.2, 12.4.4 // 12.5.1, 12.5.2 // 12.6.1, 12.6.3, 12.6.5 // 12.7.1, 12.7.2 // 12.8.2, 12.8.3, 12.8.4 // 12.9.2 // 12.10.1, 12.10.2, 12.10.3 // 12.11.1 // 12.12.1, 12.12.2, 12.12.5 // 12.13.1, 12.13.3 // 12.14.1, 12.14.2, 12.14.3 and one of **Reflections** 2, 3, 8, 10, 15 on pp.208-210.
  --Sentence Building through Subordination (189) --Adverbial Clauses (191)
  --Noun Clauses (194) --Relative Clauses (199)

**WEEK 10: June 2, 3, 4, 5**
- **Chapter 12 Portfolio Assignment Due on March 13**: Complete the *even-numbered* questions in PRACTICE EXERCISES 1, 2, 3, 4, 5, 6, 7, 8, 9, 10, 11, 12 & 13 at the end of Chapter 12 (pp.210-214) and submit your answers via Bb for credits.
  --Restrictive and Nonrestrictive Relative Clauses (202)
  --Reduced Relative Causes (204) --Naming Sentence Types (206)
- **Exam 3 (06/04)**: on Chapters 11, 12, and all editing materials.
- **Revisiting the editing project (06/05)**

**WEEK 11: June 12 (final exam)**
- **Editing project due (8:00 – 9:00 a.m., 06/12, in class)**
- **Final Exam (8:00 – 9:00 a.m., 06/12, optional, comprehensive)**

The tables on the following page list graded activities and related information throughout the quarter for your easy and quick reference.
A List of Graded Activities to Remember

**“Discussion Exercises (DE)” Portfolio Assignments**

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<tr>
<th>DE Portfolio #</th>
<th>Chapter Covered</th>
<th>Points to Earn (90)</th>
<th>Deadline</th>
<th>Submission Mode</th>
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**“Practice Exercises (PE)” Portfolio Assignments**

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**Examinations**

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**Editing Project**

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