In this course, students will develop the skills necessary for academic writing, including summarizing, reading sources critically and responding to them, synthesizing multiple perspectives, and using academic writing conventions. The aforementioned skills will be practiced and honed through various reading and writing assignments. The culminating writing assignment for the course is an exploratory synthesis essay in which each student will respond to a unique question at issue—that is, a question that cannot be answered with a simple yes or no and that is of interest to a broad audience.

The University Writing Program Outcomes
In English 101, we will focus on the following outcomes:

- **Reading critically**, distinguishing central ideas from evidence and identifying the author's purpose, assumptions, and attitudes;
- **Summarizing advanced-level material accurately**—representing and documenting content; reflecting the source's purpose, tone, and structure; referring to all key ideas; and excluding unnecessary details;
- **Reading responsively**, using prior knowledge and experience to identify questions at issue and to recognize bias;
- **Responding in writing to advanced-level material**—reflecting the positions and assertions of an author, identifying a question at issue for both the student and the author, and focusing comment on the question at issue;
- **Identifying and synthesizing the common questions at issue among readings** that represent various perspectives on a topic or solutions to a problem;
- **Drawing reasonable conclusions from information found in various sources**—whether written, oral, tabular, or graphic—and integrating those conclusions into the development of written projects;
- **Integrating multiple sources** by examining alternative solutions or perspectives and responding to source material. The writing may include a description of the research process.

**Writing Program Expectations**
The Program’s faculty recognize that writing is a process and that writers depend on a community of readers. We thus expect you to participate in your courses in the following ways:

- prewriting to inquire, reflect, focus, generate, and clarify content;
- revising to provide economy, clarity, unity, and balance;
- editing your own work and the work of others;
- writing polished prose that is purposeful, clear, and effective;
- understanding and using criteria to assess your own writing;
- working responsibly in writing groups;
- engaging critically and constructively in the exchange of ideas during class discussion, group activities, and conferences;
- demonstrating academic integrity in all written projects.

**Attendance Policy**
Students will be allowed no more than three absences. No more than three absences will be allowed, excused or unexcused. Period. This means that if you miss more than three classes (one week), your overall grade in the class will be lowered. On the fourth (and every subsequent absence), your overall grade will be lowered a half-step. So, at the end of the quarter, say you have four absences and a B+ in the class; your final grade will actually end up being a B. If you have five absences and a B+ in the class, your final grade will actually end up being a B-. In other words: a half step is deducted from your overall grade for each absence after three.

**Popular Questions**

- Can I make up work if I miss a class?
Papers: Yes. Ten points will be deducted from the final score on the paper each day it is late. It is best to email the paper to me on the due-date if you are going to be absent the day a paper is due and arrange to hand in a hard copy when you return.

Quizzes: No. Do extra credit.

Grammar Homework: No. Do extra credit.

Library Homework: No. Do extra credit.

Peer Reviews: No. Do extra credit.

Journal: Yes. Five sample topics will be posted to Blackboard; you need to choose one of these prompts (for each day missed) and write the journal entry/entries on your own time. Midterm and final journal checks will not be accepted late.

Reading Questions: No. Do extra credit.

What happens if a student has to miss a class for any reason?

You are expected to do extra credit to make up the points you miss. **Deadlines will not be extended**, and I will not re-teach the class just for you. You are expected to get class notes and assignments from a classmate or from the Blackboard page.

Papers are still due on the assigned days, even if you have an excused absence. You should either email the paper to me or send it to class with a classmate. Not coming to class does not get you out of turning in a paper on time. If you don’t submit a paper on time, five points will be deducted from the total score on the paper for each day it is late.

What happens if a student misses more than three classes?

The student’s overall grade will be lowered a half-step for each day (after the three gimme days) that is missed.

What happens if a student arrives late to class?

Tardiness is unacceptable behavior. This class starts at 8 a.m., not 8:15 a.m. or 8:20 a.m. Every three instances of tardiness will be counted as one absence. Additionally, if you are not present for roll call, you must check-in with me before you leave class, or else you run the risk of being marked absent.

**ADA Statement**

If you need disability-related educational accommodations, please meet with me or contact the Center for Disability Services at (509) 963-2171 or dahlberc@cwu.edu.
Grading Procedures
Grades for this class are based on a points system, with the total points possible being 1000. Students must earn a minimum grade of C- to move forward into English 102. Individual assignments will be graded as follows:

Assignments*
- Quizzes (5 @ 5 points each) .....................25 points
- Participation ..............................................100 points
- Summary Paper .........................................75 points
- Summary Response Paper .........................100 points
- Transitional Paper .....................................125 points
- Synthesis .......................................................175 points
- Reading Questions (6 @ 10 points each) ........60 points
- Grammar Homework (7 @ 10 points each) 70 points
- Peer Reviews (6 @ 10 points each) ............60 points
- Library Homework (6 @ 10 points each) .......60 points
- Journal (daily) ............................................50 points (25 @ midterm; 25 @ final)
- Midterm .........................................................50 points
- Final Portfolio .............................................50 points
- Total .........................................................1000 points

*Special Grading Addendum: Participation
It is expected that you are prepared for class every time we meet. If you do not have a required text with you or do not bring material that you are required to print from Blackboard, you will lose points in this category. If you do not bring texts and assignments and you draw or do homework for another class or play on your phone under the table/desk and you fail to participate when prompted to do so,--or you just plain act like a schmuck to instructor or classmates--I reserve the right to give you a zero in this category. Also, if you act inappropriately, you will be asked to leave and be marked absent for the day. So don’t be unprepared and don’t be a schmuck. Please. It can leave you with a tremendously low participation score, and since participation is worth 100 points, it really can make or break a grade.

Blackboard
All assignments will be posted on Blackboard. Hard copy printouts will not be provided. It is your responsibility to check Blackboard regularly and download your assignments. It is your responsibility to print grading rubrics for all writing assignments. You must submit a rubric with each paper you submit. You can check your grade in the class at any time by looking at the Blackboard grade book, but it is your responsibility to keep track of your absences. I will update the scores about once a week (usually over the weekend). Additionally, class cancellations due
to instructor illness or bad weather will be sent out as an announcement on Blackboard and through Groupwise e-mail, usually 30 minutes prior to the class start time.

**Words of Warning**

**Plagiarism** is against the university’s academic honesty policy. Any egregious (purposeful) plagiarism will result in disciplinary action. You will fail the class. Your name will be submitted to the University Disciplinary Committee. Your permanent record will be flagged. You will have to attend an academic integrity workshop. We will go over intentional and unintentional plagiarism in class; after we have gone over the differences, if you **unintentionally plagiarize** and it scares me more than Stephen King’s *IT*, you will receive a 0 on the paper unless it is re-written within the specified timeframe (see Paper Revision guidelines below). **Intentional plagiarism** will not be given the same kind of second chance. You will receive a 0 and will not be given the chance to re-write the paper. If you are caught plagiarizing more than once while you are a student at CWU, you will be expelled from the university.

**Cell phones**, laptops, iPads, iPods, MP3 players, and other electronic devices are **banned in this class**. You won’t need them in class in order to be successful. If you are caught using any banned electronics during class, you will be asked to turn in the devices to me. You may reclaim them at the end of the class period. If you argue with me, you will be asked to leave, and you will be counted absent for the day. Let me know before class begins if you are expecting a phone call because of an emergency situation. Leave the room quietly to take the phone call. Return to class with as little distraction as possible.

**Sleeping** in class is prohibited. If you fall asleep in class, I will draw attention to you and let your classmates laugh at you.

**Food and drink** are allowed in class, but try to be reasonable about it, please. You may bring something to drink and a snack, but please don’t attempt to eat a full meal in class. Don’t bring anything so smelly that it will offend those sitting next to you (onions, sauerkraut, etc.).

**Late papers** will be accepted. However, ten points will be deducted from the final grade on the paper for each day it is late. None of the homework (including but not limited to Reading Questions, Library, or Grammar) is accepted late. Instead, do extra credit to help balance out your score.

- **The Synthesis Essay and Portfolio cannot be accepted late; these assignments are due at the specified time without exception.**
Paper revisions are not accepted. Please submit your best work, learn from any/all mistakes, and strive to do better next time around.

- The only exception to this policy is if I ask you to revise a paper due to a) inability of instructor to understand what has been written, or b) a plagiarism issue. In either of these cases, you will be given one week from the time the paper is handed back to you and your paper will be worth half credit.

Writing Tutors are available to help you with all written work here at CWU. To meet with a writing tutor, please make an appointment through the Academic and Research Commons (ARC):

Office Hours: 11:00 a.m.-9:00 p.m., Monday-Thursday; 11:00 a.m.-5:00 p.m. Friday
2:00-4:00 p.m. Sunday
Location: Library 190-C
Contact Information: (509) 963-1270  umwdesk@cwu.edu

Extra Credit Opportunities

1. You can make up some of the points you miss if you are absent on the day of a quiz by writing a one-page excuse. Explain why you missed class. Lie to me. Make it an interesting story. (10 points—may be done once)

2. Write a one-page fairy tale. Tell me a story about a great adventure. Make me laugh. (10 points—may be done one time)

3. Visit the Writing Center and work with a tutor for at least 30 minutes. You can only visit the Writing Center for extra credit once per week. You must have the writing tutor e-mail the report to me (Melissa Brouwer) in order to receive credit for a visit. (10 points—may be repeated three times)

4. I'm a sucker for folklore. Go to the database J-STOR and access the Journal of American Folklore. Find an article on folklore from that journal that interests you, print it, and annotate it according to the methods we learn in class. (10 points—may be done twice)

**Please note: I usually upload extra credit verrrrrry slowly to Blackboard. Don't be at all surprised if it does not show up until toward the end of the quarter.
Course Schedule

The following schedule lists homework, due dates, and daily topics. Please remember to bring your books to each class session along with paper and pen/pencil.

**WEEK ONE**
Monday, January 6th
   In Class: Introductions; syllabus
   **Due Today: Show up! 😊**
   Homework: Review syllabus and buy textbooks

Wednesday, January 8th
   In Class: Reading Comprehension; Annotation; Summary Paper assigned
   **Due Today: Be familiar with syllabus and class rules**
   Homework: Print, read, and annotate the article “Lola in Kamola”

Friday, January 10th
   In Class: Summary techniques and MLA style; Plagiarism
   **Due Today: Annotated copy of “Lola in Kamola” from Blackboard**
   Homework: Work on Summary Paper—Draft due on Monday, Jan. 13th for Peer Review

**WEEK TWO**
Monday, January 13th
   In Class: Quiz #1; MLA Citation and Documentation; Peer Review of Summary Paper
   **Due Today: Rough draft of Summary Paper**
   Homework: Reading Questions #1 and Grammar Homework #1 due Wednesday

Wednesday, January 15th
   In Class: Reading Discussion and Grammar
   **Due Today: Reading Questions #1; Grammar Homework #1**
   Homework: Final draft of Summary and Library Homework #1 due on Friday

Friday, January 17th
   In Class: MLA Citation/Documentation exercise; Summary Response assigned
   **Due Today: Summary Paper; Library Homework #1**
   Homework: Reading Questions #2 & Grammar Homework #2 on Wed., Jan 22nd.
   "Documentary Notes" should be printed from Blackboard and brought to class on Wednesday.
Winter 2014

WEEK THREE
Monday, January 20th
NO CLASS
Homework: Print out "Documentary Notes" from Blackboard and bring with you to class on Wednesday.

Wednesday, January 22nd
In Class: Response Techniques; Documentary
Due Today: Bring "Documentary Notes" (not filled out, just printed) to class today.
Homework: Library Homework #2; Begin writing summary portion of Summary Response assignment

Friday, January 24th
In Class: Documentary; Thesis Statements
Due Today: Library Homework #2
Homework: Draft a thesis and response for Summary Response; Complete Reading Questions #2 for Monday & Study for Quiz

WEEK FOUR
Monday, January 27th
In Class: Quiz #2; Thesis Statements (continued) & Reading Discussion
Due Today: Reading Questions #2
Homework: Draft of Summary Response due on Friday for Peer Review

Wednesday, January 29th
NO CLASS
Homework: Rough Draft of Summary Response for Peer Review, Grammar Homework #2, and Library Homework #3 due Friday

Friday, January 31st
In Class: Grammar Lecture & Peer Review of Summary Response
Due Today: Grammar Homework #2; Rough Draft of Summary Response Paper; Library Homework #3
Homework: Final Draft of Summary Response Paper due on Monday
WEEK FIVE
Monday, February 3rd
In Class: Transitional Paper assigned; Writing intros, conclusions, and transitionals
Due Today: Final Draft of Summary Response Paper
Homework: Reading Questions #3 and Grammar Homework #3 due Wednesday; begin drafting the Transitional Paper

Wednesday, February 5th
In Class: Reading Discussion & Grammar Lecture
Due Today: Reading Questions #3; Grammar Homework #3
Homework: Study for Mid-term on Friday; Create 3x5 note card for Mid-Term

Friday, February 7th
In Class: MID-TERM!!
Due Today: 1 (3x5) note card for test
Homework: 5-paragraph draft of Transitional Paper due on Monday for Peer Review #1; Library #4 due Monday

WEEK SIX
Monday, February 10th
In Class: Peer Review #1 of Transitional Paper
Due Today: Draft of Transitional Paper; Library Homework #4
Homework: Reading Questions #4 and Grammar Homework #4 due Wednesday

Wednesday, February 12th
In Class: Reading Discussion & Grammar Lecture
Due Today: Reading Questions #4; Grammar Homework #4
Homework: Journals (Jan. 6-Feb.14th) due Friday; Rough draft of Transitional Paper for Peer Review on Friday

Friday, February 14th
In Class: Peer Review #2 of Transitional Paper
Due Today: Rough draft of Transitional Paper for Peer Review #2
Homework: Final draft of Transitional Paper due on Wednesday
**WEEK SEVEN**

**Monday, February 17th**

**NO CLASS**

Homework: Reading Questions #5, Library #5 and Transitional Paper due on Wednesday

**Wednesday, February 19th**

In Class: Synthesis Essay assigned; Reading Discussion

**Due Today:** Final draft of Transitional Paper; Reading Questions #5; Library Homework #5

Homework: Grammar Homework #5

**Friday, February 21st**

In Class: Grammar Lecture; Questions @ Issue and Thesis Practice

**Due Today:** Grammar Homework #5

Homework: Study for Quiz #3 on Monday; begin drafting Synthesis

**WEEK EIGHT**

**Monday, February 24th**

In Class: Quiz #3; Using Sources/Building a Synthesis

Homework: Reading Questions #6 and Grammar Homework #6 due Wednesday; keep drafting Synthesis

**Wednesday, February 26th**

In Class: Reading Discussion & Grammar Lecture

**Due Today:** Reading Questions #6; Grammar Homework #6

Homework: Library Homework #6; Rough draft of Synthesis Essay (3 pages and 3 sources minimum) for Peer Review #1 on Friday

**Friday, February 28th**

In Class: Peer Review #1 of Synthesis

**Due Today:** Library Homework #6

Homework: Continue drafting Synthesis Essay; study for Quiz #4 on Monday
WEEK NINE
Monday, March 3rd
In Class: Quiz #4; Synthesis Writing & MLA review
Due Today: Show up ready for the quiz!
Homework: Grammar Homework #7

Wednesday, March 5th
In Class: Grammar Lecture
Due Today: Grammar Homework #7
Homework: Relax. Take a night off.

Friday, March 7th
In Class: Portfolio Preparation; Revision/Reflection Practice
Due Today: Show up ready to participate!
Homework: Revise Summary Paper for Monday's workshop; review guidelines for the Portfolio assignment as posted to Blackboard

WEEK TEN
Monday, March 10th
In Class: Revision Workshop for Portfolio
Due Today: Summary Paper Revision for group review
Homework: Rough draft of Synthesis for Peer Review #2 on Wednesday

Wednesday, March 12th
In Class: Synthesis Peer Review #2
Due Today: Rough draft of Synthesis for review
Homework: Journals (Feb. 19th-Mar.14th) due on Friday and Final Draft of Synthesis Essay due on Friday; study for Quiz #5

Friday, March 14th
In Class: Quiz #5
Due Today: Synthesis Essay; Journals (Feb. 19th-Mar.14th)
Homework: FINAL PORTFOLIO is due DURING FINAL’S WEEK; NO EXCEPTIONS!

FINALS WEEK
Due Date of Portfolio TBD