Course Syllabus

English 100T—Winter 2013

Instructor: Prairie Brown

Office: Library 190-B

Phone: (509) 963-1299

Email: brownp@cwu.edu

Office Hours: Monday 2:00-3:00 p.m. and Tuesday 8:00-9:00 a.m. and by appointment

Class Location and Meeting Time: Michaelsen Hall 204, 10:00-10:50 a.m.

• We will meet in the Library ARC: Writing Center every Wednesday beginning on January 8.

Course Outcomes:

A. Reading Comprehension
   1. Recognize implicitly stated main ideas in paragraphs and essays
   2. Show how details are related to the main idea
   3. Recognize unstated assumptions

B. Fluency
   1. Use precise vocabulary
   2. Write clear and meaningful sentences and paragraphs within essays, strategically placing elements to provide clarity, cohesion, and focus

C. Coherence
   1. Link sentences within paragraphs and paragraphs within essays, strategically placing elements to provide clarity, cohesion, and focus
   2. Distinguish between thesis statements and development (e.g. reasons, illustrations, examples, details)

D. Proofreading
   1. Include correct punctuation, mechanics, and spelling
   2. Follow grammar conventions appropriate for an academic audience

E. Process
   1. Describe your own writing process
   2. Edit your work and the work of other students
Textbooks: (Required)


- *English Brushup* is a workbook. You must purchase a new copy (or completely blank used copy) of this book. There will be a workbook check before the first grammar assignment is due to verify that you have a new copy.

Attendance Policy:

Students will be allowed no more than four absences. No more than four absences will be excused. Period. This means that if you miss more than four classes (one week), you will need to repeat the class.

- Can I make up work if I miss a class?
  - Papers: Yes. Five points will be deducted from the final score on the paper each day it is late. It is best to email the paper to me on the due-date if you are going to be absent the day a paper is due.
  - Quizzes: No. Do extra credit.
  - Grammar Practice: No. Do extra credit.
  - Library Assignment: No. Do extra credit.
  - Peer Reviews: No. Do extra credit.
  - Journal: Yes. Get the topic from Blackboard and write the journal entry on your own time. Midterm and final journal checks will not be accepted late.
  - Reading Log: No. Do extra credit.

- What happens if a student has to miss a class for any reason?
  - You are expected to do extra credit to make up the points you miss. Deadlines will not be extended, and I will not re-teach the class just for you. You are expected to get class notes and assignments from a classmate or from the Blackboard page.
  - Papers are still due on the assigned days, even if you have an excused absence. You should either email the paper to me or send it to class with a classmate. Not coming to class does not get you out of turning in a paper on time. If you don’t submit a paper on time, five points will be deducted from the total score on the paper for each day it is late.

- What happens if a student misses more than four classes?
  - The student will fail the class.

- What happens if a student arrives late to class?
  - Tardiness is unacceptable behavior. This class starts at 10:00 a.m., not 10:15 a.m. or 10:20 a.m. Every three instances of tardiness will be counted as one absence.
ADA Statement: If you need disability-related educational accommodations, please meet with me or contact the Center for Disability Services at (509) 963-2171 or dahlberc@cwu.edu.

Grading Procedures:

- The main goal of English 100T is to prepare you for English 101. This class is graded on a Satisfactory (S)/Unsatisfactory (U) scale. To receive an S, you must earn at least 800 points (80%) out of the 1,000 points available for the course.
- If you do not submit an Arguing Causes and Effects paper, you will not pass the course, no matter how many points you have at the end of the quarter.

Assignments:

<table>
<thead>
<tr>
<th>Assignment</th>
<th>Points</th>
</tr>
</thead>
<tbody>
<tr>
<td>Syllabus Quiz</td>
<td>10 points</td>
</tr>
<tr>
<td>Reading Pop Quizzes</td>
<td>40 points  (10 points each)</td>
</tr>
<tr>
<td>Vocabulary Quizzes (four)</td>
<td>20 points  (5 points each)</td>
</tr>
<tr>
<td>Midterm Assessment</td>
<td>50 points</td>
</tr>
<tr>
<td>Final Assessment</td>
<td>100 points</td>
</tr>
<tr>
<td>Grammar Practice (six)</td>
<td>30 points  (5 points each)</td>
</tr>
<tr>
<td>Peer/Self Reviews (ten)</td>
<td>70 points  (7 points each)</td>
</tr>
<tr>
<td>Library Assignments (nine)</td>
<td>45 points  (5 points each)</td>
</tr>
<tr>
<td>Reading Log (nine)</td>
<td>45 points  (5 points each)</td>
</tr>
<tr>
<td>Journal (daily)</td>
<td>40 points  (20 points at midterm and 20 at final)</td>
</tr>
<tr>
<td>Descriptive Paper</td>
<td>50 points</td>
</tr>
<tr>
<td>Narrative Paper</td>
<td>100 points</td>
</tr>
<tr>
<td>Process Analysis Paper</td>
<td>50 points</td>
</tr>
<tr>
<td>Rhetorical Analysis Paper</td>
<td>50 points</td>
</tr>
<tr>
<td>Categorization Paper</td>
<td>150 points</td>
</tr>
<tr>
<td>Arguing Causes and Effects Paper</td>
<td>150 points</td>
</tr>
</tbody>
</table>

Total: 1000 points  (You must earn at least 800 points and turn in your Arguing Causes and Effects paper to pass the class.)
Blackboard:

- All assignments will be posted on Blackboard. Hard copy printouts will not be provided. It is your responsibility to check Blackboard regularly and download your assignments.
- It is your responsibility to print grading rubrics for all writing assignments. You must submit a rubric with each paper you submit.
- You can check your grade in the class at any time by looking at the Blackboard grade book. I will update the scores at least once a week (usually on Friday).

Words of Warning:

**Plagiarism** is against the university’s academic honesty policy. Any egregious (purposeful) plagiarism will result in disciplinary action. You will fail the class. Your name will be submitted to the University Disciplinary Committee. Your permanent record will be flagged. You will have to attend an academic integrity workshop. If you are caught plagiarizing more than once while you are a student at CWU, you will be expelled from the university.

**Cell phones**, laptops, iPads, iPods, MP3 players, and other electronic devices are banned in this class. You won’t need them in class in order to be successful. If you are caught using any banned electronics during class, you will be asked to turn in the banned devices. You may reclaim them at the end of the class period. If you argue with me, you will be asked to leave, and you will be counted absent for the day.

- Let me know before class begins if you are expecting a phone call because of an emergency situation. Leave the room quietly to take the phone call. Return to class with as little distraction as possible.

**Sleeping** in class is prohibited. If you fall asleep in class, I will draw attention to you and let your classmates laugh at you.

**Food and drink** are allowed in class, but try to be reasonable about it, please. You may bring something to drink and a snack, but please don’t attempt to eat a full meal in class. Don’t bring anything so smelly that it will offend those sitting next to you (onions, sauerkraut, etc.).

**Late papers** will be accepted. However, five points will be deducted from the final grade on the paper for each day it is late.

- The Analyzing Causes and Effects paper cannot be submitted late. The final journal cannot be submitted late. All course work must be completed by the final assessment (**date to be announced**). No exceptions.
Academic and Research Commons (ARC): Writing Center

Office Hours: 11:00 a.m.-9:00 p.m., Monday-Thursday; 11:00 a.m.-5:00 p.m. Friday
2:00-4:00 p.m. Sunday

Location: Library 190-C

Contact Information: (509) 963-1270  umwdesk@cwu.edu

Extra Credit Opportunities:

1. You can make up some of the points you miss if you are absent on the day of a quiz by writing a one-page excuse. Explain why you missed class. Lie to me. Make it an interesting story. (10 points—may be done one time)
2. Write a one-page fairy tale. Tell me a story about a great adventure. Make me laugh. (10 points—may be done one time)
3. In addition to your two required visits, visit the Writing Center and work with a tutor for at least 30 minutes. You can only visit the Writing Center for extra credit once per week. (10 points—may be repeated five times)
4. Read one of the following essays from 50 Essays and answer the questions at the end of the essay. (10 points—may be done one time)
   a. “Reading to Write” by Stephen King (pages 221-226)
   c. “Serving in Florida” by Barbara Ehrenrich (pages 129-138)
Week One

Monday, January 6

In Class: Introductions, Syllabus, Using Blackboard

Homework: Syllabus Quiz tomorrow

Tuesday, January 7

In Class: Syllabus Quiz; Descriptive Paper Assigned

Homework: Read “A Plague of Tics” by David Sedaris (50 Essays, pages 360-373), Reading Log One due tomorrow

Wednesday, January 8

Meet in the ARC in the library.

In Class: Reading Discussion

Due Today: Reading Log One

Homework: Library Assignment One due tomorrow; draft of Descriptive Paper due tomorrow

Thursday, January 9

In Class: Peer Review of Descriptive Paper; discuss plagiarism

Due Today: Draft of Descriptive Paper for peer review, Library Assignment One

Homework: Final draft of Descriptive Paper due Monday
Week Two

Monday, January 13
In Class: Narrative Paper assigned
Due Today: Final draft of Descriptive Paper
Homework: Read English Brushup (pages 1-14); Grammar Practice One due tomorrow; book check tomorrow

Tuesday, January 14
In Class: Grammar: Parts of Speech; book check
Due Today: Grammar Practice One
Homework: Read “On Being a Cripple” by Nancy Mairs (50 Essays, pages 259-272); Reading Log Two due tomorrow

Wednesday, January 15
Meet in the ARC in the library
In Class: Reading Discussion
Due Today: Reading Log Two
Homework: Library Assignment Two due tomorrow; draft of Narrative Paper due tomorrow; Vocabulary Quiz One tomorrow

Thursday, January 16
In Class: Vocabulary Quiz; Peer Review of Narrative Paper
Due Today: Draft of Narrative Paper for peer review, Library Assignment Two
Homework: Final draft of Narrative Paper due Tuesday
Week Three

Monday, January 20 (holiday—MLK Day)

Tuesday, January 21

In Class: Process Analysis Paper assigned

Due Today: Final draft of Narrative Paper

Homework: Read “On Dumpster Diving” by Lars Eighner (50 Essays, pages 139-151); Reading Log Three due tomorrow

Wednesday, January 22

Meet in the ARC in the library

In Class: Reading Discussion

Due Today: Reading Log Three

Homework: Library Assignment Three due tomorrow; draft of Process Analysis Paper due tomorrow for peer review

Thursday, January 23

In Class: Peer Review of Process Analysis Paper

Due Today: Draft of Process Analysis Paper for peer review; Library Assignment Three

Homework: Final draft of Process Analysis Paper due Monday
**Week Four**

**Monday, January 27**

In Class: Rhetorical Analysis Paper assigned

Due Today: Final draft of Process Analysis Paper

Homework: Read *English Brushup* (pages 17-48); Grammar Practice Two due tomorrow

**Tuesday, January 28**

In Class: Grammar: Subjects and Verbs

Due Today: Grammar Practice Two

Homework: Draft of Rhetorical Analysis Paper due Thursday for peer review; Library Assignment Four due Thursday; Vocabulary Quiz Two Thursday

**Wednesday, January 29 (No Classes! Faculty Development Day)**

**Thursday, January 30**

In Class: Vocabulary Quiz Two; peer review of Rhetorical Analysis Paper

Due Today: Draft of Rhetorical Analysis Paper for peer review; Library Assignment Four

Homework: Final draft of Rhetorical Analysis Paper due Monday
**Week Five**

**Monday, February 3**
- In Class: Categorization Essay assigned
- Due Today: Final draft of Rhetorical Analysis Paper
- Homework: Read *English Brushup* (pages 59-70); Grammar Practice Three due tomorrow

**Tuesday, February 4**
- In Class: Grammar: Fragments
- Due Today: Grammar Practice Three
- Homework: Read “The Ways We Lie” by Stephanie Ericsson (50 Essays, pages 159-168); Reading Log Four due tomorrow

**Wednesday, February 5**
- **Meet in the ARC in the library**
- In Class: Reading Discussion
- Due Today: Reading Log Four
- Homework: Draft of Categorization Essay due tomorrow for peer review; Library Assignment Five due tomorrow

**Thursday, February 6**
- In Class: Peer Review of Categorization Essay; Review for Midterm
- Due Today: Draft of Categorization Essay (first two paragraphs) due for peer review; Library Assignment Five
- Homework: Midterm Assessment on Monday: Study; Midterm Journals due Monday; Optional draft of Categorization Essay due Monday
**Week Six**

**Monday, February 10**

In Class: Midterm Assessment

Due Today: Journals; (Optional: Draft of Categorization Essay—Prairie will read a draft and make notes)

Homework: Read *English Brushup* (pages 71-80); Grammar Practice Four due tomorrow

**Tuesday, February 11**

In Class: Grammar: Run-on Sentences

Due Today: Grammar Practice Four

Homework: Read “Mother Tongue” by Amy Tan (*50 Essays*, pages 417-423), Reading Log Five due tomorrow

**Wednesday, February 12**

**Meet in the ARC in the library.**

In Class: Reading Discussion

Due Today: Reading Log Five

Homework: Library Assignment Six due tomorrow; draft of Categorization Essay due tomorrow; Vocabulary Quiz Three tomorrow

**Thursday, February 13**

In Class: Vocabulary Quiz Three; peer review of Categorization Essay

Due Today: Draft of Categorization Essay for peer review (full draft); Library Assignment Six

Homework: Final draft of Categorization Essay due Tuesday
Week Seven

Monday, February 17 (holiday—President’s Day)

Tuesday, February 18

In Class: Arguing Causes and Effects Paper assigned

Due Today: Final Draft of Categorization Essay

Homework: Read “Is Google Making Us Stupid” by Nicholas Carr (50 Essays, pages 91-102); Reading Log Six due tomorrow

Wednesday, February 19

Meet in the ARC in the library.

In Class: Reading Discussion

Due Today: Reading Log Six

Homework: Library Assignment Seven due tomorrow; Outline of Arguing Causes and Effects Essay due tomorrow

Thursday, February 20

In Class: Peer Review of Outline of Arguing Causes and Effects Essay

Due Today: Outline of Arguing Causes and Effects Essay due for peer review; Library Assignment Seven

Homework: Work on your Arguing Causes and Effects Essay
**Week Eight**

**Monday, February 24**

In Class: Revision: Narrative Paper

Homework: Read *English Brushup* (pages 91-100); Grammar Practice Five due tomorrow

**Tuesday, February 25**

In Class: Grammar: Commas

Due Today: Grammar Practice Five

Homework: Read “Just Walk on By: Black Men and Public Spaces” by Brent Staples (*50 Essays*, pages 394-398); Reading Log Seven due tomorrow

**Wednesday, February 26**

Meet in the ARC in the library.

In Class: Reading Discussion

Due Today: Reading Log Seven

Homework: Draft of Arguing Causes and Effects essay due tomorrow; Library Assignment Eight due tomorrow; Vocabulary Quiz Four tomorrow

**Thursday, February 27**

In Class: Vocabulary Quiz Four; peer review of Arguing Causes and Effects Essay

Due Today: Draft of Arguing Causes and Effects Essay for peer review; Library Assignment Eight

Homework: Work on your Arguing Causes and Effects Essay (optional draft due Monday)
Week Nine

Monday, March 3

In Class: Catch-up Day (Lesson to Be Announced)

Due Today: Optional: Draft of Arguing Causes and Effects Essay (Prairie will read a draft and make notes)

Homework: Read English Brushup (pages 101-112 and 133-142) Grammar Practice Six due tomorrow

Tuesday, March 4

In Class: Grammar: Apostrophes and Capitalization

Due Today: Grammar Practice Six

Homework: Read “Turkeys in the Kitchen” by Dave Barry (50 Essays, pages 72-75); Reading Log Eight due tomorrow

Wednesday, March 5

Meet in the ARC in the library.

In Class: Reading Discussion

Due Today: Reading Log Eight

Homework: Library Assignment Nine due tomorrow; draft of Arguing Causes and Effects Essay due tomorrow

Thursday, March 6

In Class: Peer review of Arguing Causes and Effects Essay

Due Today: Draft of Arguing Causes and Effects Essay due for peer review; Library Assignment Nine

Homework: Work on your Arguing Causes and Effects Essay
Week Ten

Monday, March 10

In Class: Categorization Essay Revision

Homework: Study for the Final Assessment; work on your Arguing Causes and Effects Essay

Tuesday, March 11

In Class: Grammar Review

Homework: Read “Why Bother” by Michael Pollan (50 Essays, pages 312-320); Reading Log Nine due tomorrow

Wednesday, March 12

Meet in the ARC in the library.

In Class: Reading Discussion

Due Today: Reading Log Nine

Homework: Library Assignment Ten due tomorrow; Final Journals due tomorrow

Thursday, March 13

In Class: Final Review

Due Today: Library Assignment Ten; Final Journals

Homework: Final draft of Arguing Causes and Effects Paper due ________________ at the time of the Final Assessment. No late papers will be accepted. You will not pass English 100T if you do not submit a final paper. The Final Assessment will be held on ______________ at ______________ in ______________.

Finals Week

Date, Time, and Location of Final to Be Announced Later in the Quarter

Due Today: Final draft of Arguing Causes and Effects Paper is due at the time of the Final Assessment. No late papers will be accepted. You will not pass English 100T if you do not submit a final paper.)