Course Syllabus

English 100T—Winter 2014

Instructor: Melissa Brouwer
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Office Hours: MWF 10-10:50
Class Time: 9:00-9:50 on MTWF @ Michaelsen 204

- We will meet in the Library ARC: Writing Center every Wednesday beginning on January 8.

Course Outcomes:

A. Reading Comprehension
   1. Recognize implicitly stated main ideas in paragraphs and essays
   2. Show how details are related to the main idea
   3. Recognize unstated assumptions

B. Fluency
   1. Use precise vocabulary
   2. Write clear and meaningful sentences and paragraphs within essays, strategically placing elements to provide clarity, cohesion, and focus

C. Coherence
   1. Link sentences within paragraphs and paragraphs within essays, strategically placing elements to provide clarity, cohesion, and focus
   2. Distinguish between thesis statements and development (e.g. reasons, illustrations, examples, details)

D. Proofreading
   1. Include correct punctuation, mechanics, and spelling
   2. Follow grammar conventions appropriate for an academic audience

E. Process
   1. Describe your own writing process
   2. Edit your work and the work of other students
Textbooks: (Required)


- *English Brushup* is a workbook. You must purchase a new copy (or completely blank used copy) of this book. There will be a workbook check before the first grammar assignment is due to verify that you have a new copy.

Attendance Policy:

Students will be allowed no more than four absences. No more than four absences will be excused. Period. This means that if you miss more than four classes (one week), you will need to repeat the class.

- Can I make up work if I miss a class?
  - Papers: Yes. Five points will be deducted from the final score on the paper each day it is late. It is best to email the paper to me on the due-date if you are going to be absent the day a paper is due.
  - Quizzes: No. Do extra credit.
  - Grammar Practice: No. Do extra credit.
  - Library Assignment: No. Do extra credit.
  - Peer Reviews: No. Do extra credit.
  - Journal: Yes. Five prompts will be posted to Blackboard; if you miss a day or are tardy and miss the prompt, you may write the journal entry on your own time based off of one of those five prompts.
  - **Midterm and final journal checks will not be accepted late.**
  - Reading Log: No. Do extra credit.

- What happens if a student has to miss a class for any reason?
  - You are expected to do extra credit to make up the points you miss. Deadlines will not be extended, and I will not re-teach the class just for you. You are expected to get class notes and assignments from a classmate or from the Blackboard page.
  - Papers are still due on the assigned days, even if you have an excused absence. You should either email the paper to me or send it to class with a classmate. Not coming to class does not get you out of turning in a paper on time. If you don’t submit a paper on time, five points will be deducted from the total score on the paper for each day it is late.

- What happens if a student misses more than four classes?
  - The student will fail the class.

- What happens if a student arrives late to class?
○ Tardiness is unacceptable behavior. This class starts at 9 a.m., not 9:15 a.m. or 9:20 a.m. Every three instances of tardiness will be counted as one absence.

**ADA Statement:** If you need disability-related educational accommodations, please meet with me or contact the Center for Disability Services at (509) 963-2171 or dahlberc@cwu.edu.

**Grading Procedures:**

- The main goal of English 100T is to prepare you for English 101. This class is graded on a Satisfactory (S)/Unsatisfactory (U) scale. To receive an S, you must earn at least 800 points (80%) out of the 1,000 points available for the course.
- If you do not submit an Arguing Causes and Effects paper, you will not pass the course, no matter how many points you have at the end of the quarter.

**Assignments:**

- Syllabus Quiz..........................................................10 points
- Reading Pop Quizzes ..............................................40 points (10 points each)
- Vocabulary Quizzes (4) ............................................20 points (5 points each)
- Midterm Assessment...............................................50 points
- Final Assessment ...................................................100 points
- Grammar Practice (6).............................................30 points (5 points each)
- Peer/Self Reviews (10) ............................................70 points (7 points each)
- Library Assignments (9) .........................................45 points (5 points each)
- Reading Log (9)......................................................45 points (5 points each)
- Journal (daily)......................................................40 points (20 at mid-term; 20 at final)
- Descriptive Paper ...............................................50 points
- Narrative Paper ..................................................100 points
- Process Analysis Paper .........................................50 points
- Rhetorical Analysis Paper .....................................50 points
- Classification Paper .............................................150 points
- Arguing Causes and Effects Paper ..................150 points

Total: 1000 points  *You must earn at least 800 points and turn in your Arguing Causes and Effects paper to pass the class.*

**Blackboard:**

- All assignments will be posted on Blackboard. Hard copy printouts will not be provided. It is your responsibility to check Blackboard regularly and download your assignments.
• It is your responsibility to print grading rubrics for all writing assignments. You must submit a rubric with each paper you submit.
• You can check your grade in the class at any time by looking at the Blackboard grade book. I will update the scores at least once a week (usually on Friday).

Words of Warning:

**Plagiarism** is against the university’s academic honesty policy. Any egregious (purposeful) plagiarism will result in disciplinary action. You will fail the class. Your name will be submitted to the University Disciplinary Committee. Your permanent record will be flagged. You will have to attend an academic integrity workshop. If you are caught plagiarizing more than once while you are a student at CWU, you will be expelled from the university.

**Cell phones**, laptops, iPads, iPods, MP3 players, and other electronic devices are banned in this class. You won’t need them in class in order to be successful. If you are caught using any banned electronics during class, you will be asked to turn in the banned devices. You may reclaim them at the end of the class period. If you argue with me, you will be asked to leave, and you will be counted absent for the day.

• Let me know before class begins if you are expecting a phone call because of an emergency situation. Leave the room quietly to take the phone call. Return to class with as little distraction as possible.

**Sleeping** in class is prohibited. If you fall asleep in class, I will draw attention to you and let your classmates laugh at you.

**Food and drink** are allowed in class, but try to be reasonable about it, please. You may bring something to drink and a snack, but please don’t attempt to eat a full meal in class. Don’t bring anything so smelly that it will offend those sitting next to you (onions, sauerkraut, etc.).

**Late papers** will be accepted. However, five points will be deducted from the final grade on the paper for each day it is late.

• The Analyzing Causes and Effects paper cannot be submitted late. The final journal cannot be submitted late. All course work must be completed by the final assessment (date to be announced). No exceptions.

**Academic and Research Commons (ARC): Writing Center**

Office Hours: 11:00 a.m.-9:00 p.m., Monday-Thursday; 11:00 a.m.-5:00 p.m. Friday 2:00-4:00 p.m. Sunday
Location: Library 190-C
Extra Credit Opportunities:

1. You can make up some of the points you miss if you are absent on the day of a quiz by writing a one-page excuse. Explain why you missed class. Lie to me. Make it an interesting story. (10 points—may be done one time)

2. Write a one-page fairy tale. Tell me a story about a great adventure. Make me laugh. (10 points—may be done one time)

3. In addition to your two required visits, visit the Writing Center and work with a tutor for at least 30 minutes. You can only visit the Writing Center for extra credit once per week. (10 points—may be repeated five times)

4. Read one of the following essays from 50 Essays and answer the questions at the end of the essay. (5 points—may be done one time)
   a. “Reading to Write” by Stephen King (pages 221-226)
   c. “Serving in Florida” by Barbara Ehrenrich (pages 129-138)
Week One

Monday, January 6

In Class: Introductions, Syllabus, Using Blackboard
Homework: Syllabus Quiz tomorrow

Tuesday, January 7

In Class: Syllabus Quiz; Descriptive Paper Assigned
Homework: Read “A Plague of Tics” by David Sedaris (50 Essays, pages 360-373),
Reading Log One due tomorrow

Wednesday, January 8: Meet in the ARC in the library.

In Class: Reading Discussion
Due Today: Reading Log One
Homework: Library Assignment One due tomorrow; draft of Descriptive Paper due
tomorrow

Friday, January 10

In Class: Peer Review of Descriptive Paper; discuss plagiarism
Due Today: Draft of Descriptive Paper for peer review, Library Assignment One
Homework: Final draft of Descriptive Paper due Monday
Week Two

Monday, January 13

In Class: Narrative Paper assigned
Due Today: Final draft of Descriptive Paper
Homework: Read English Brushup (pages 1-14); Grammar Practice One due tomorrow;
book check tomorrow

Tuesday, January 14

In Class: Grammar: Parts of Speech; book check
Due Today: Grammar Practice One
Homework: Read “On Being a Cripple” by Nancy Mairs (50 Essays, pages 259-272);
Reading Log Two due tomorrow

Wednesday, January 15: Meet in the ARC in the library

In Class: Reading Discussion
Due Today: Reading Log Two
Homework: Library Assignment Two due tomorrow; draft of Narrative Paper due
tomorrow; Vocabulary Quiz One on Friday

Friday, January 17

In Class: Vocabulary Quiz; Peer Review of Narrative Paper
Due Today: Draft of Narrative Paper for peer review, Library Assignment Two
Homework: Final draft of Narrative Paper due Tuesday
Week Three

Monday, January 20 (MLK Day—NO CLASS!)

Tuesday, January 21

In Class: Process Analysis Paper assigned
Due Today: Final draft of Narrative Paper
Homework: Read “On Dumpster Diving” by Lars Eighner (50 Essays, pages 139-151); Reading Log Three due tomorrow

Wednesday, January 22: Meet in the ARC in the library

In Class: Reading Discussion
Due Today: Reading Log Three
Homework: Library Assignment Three due tomorrow; draft of Process Analysis Paper due tomorrow for peer review

Friday, January 24

In Class: Peer Review of Process Analysis Paper
Due Today: Draft of Process Analysis Paper for peer review; Library Assignment Three
Homework: Final draft of Process Analysis Paper due Monday
**Week Four**

**Monday, January 27**

In Class: Rhetorical Analysis Paper assigned  
Due Today: Final draft of Process Analysis Paper  
Homework: Read *English Brushup* (pages 17-48); Grammar Practice Two due tomorrow

**Tuesday, January 28**

In Class: Grammar: Subjects and Verbs  
Due Today: Grammar Practice Two  
Homework: Draft of Rhetorical Analysis Paper due Thursday for peer review; Library Assignment Four due Thursday; Vocabulary Quiz Two Thursday

**Wednesday, January 29 (No Classes! Faculty Development Day)**

**Friday, January 31st**

In Class: Vocabulary Quiz Two; peer review of Rhetorical Analysis Paper  
Due Today: Draft of Rhetorical Analysis Paper for peer review; Library Assignment Four  
Homework: Final draft of Rhetorical Analysis Paper due Monday
Week Five

Monday, February 3

In Class: Classification Essay assigned
Due Today: Final draft of Rhetorical Analysis Paper
Homework: Read English Brushup (pages 59-70); Grammar Practice Three due tomorrow

Tuesday, February 4

In Class: Grammar: Fragments
Due Today: Grammar Practice Three
Homework: Read “The Ways We Lie” by Stephanie Ericsson (50 Essays, pages 159-168); Reading Log Four due tomorrow

Wednesday, February 5: Meet in the ARC in the library

In Class: Reading Discussion
Due Today: Reading Log Four
Homework: Draft of Classification Essay due tomorrow for peer review; Library Assignment Five due tomorrow

Friday, February 7

In Class: Peer Review of Classification Essay; Review for Midterm
Due Today: Draft of Classification Essay (first two paragraphs) due for peer review; Library Assignment Five
Homework: Midterm Assessment on Monday: Study; Midterm Journals due Monday; Optional draft of Classification Essay due Monday
Week Six

Monday, February 10

In Class: Midterm Assessment  
Due Today: Journals  
Homework: Read *English Brushup* (pages 71-80); Grammar Practice Four due tomorrow

Tuesday, February 11

In Class: Grammar: Run-on Sentences  
Due Today: Grammar Practice Four  
Homework: Read “Mother Tongue” by Amy Tan (*50 Essays*, pages 417-423), Reading Log Five due tomorrow

Wednesday, February 12: Meet in the ARC in the library.

In Class: Reading Discussion  
Due Today: Reading Log Five  
Homework: Library Assignment Six due tomorrow; draft of Classification Essay due tomorrow; Vocabulary Quiz Three tomorrow

Friday, February 14

In Class: Vocabulary Quiz Three; peer review of Classification Essay  
Due Today: Draft of Classification Essay for peer review (full draft); Library Assignment Six  
Homework: Final draft of Classification Essay due Tuesday
Week Seven

Monday, February 17 (President’s Day—NO CLASS!)

Tuesday, February 18

In Class: Arguing Causes and Effects Paper assigned
Due Today: Final Draft of Classification Essay
Homework: Read “Is Google Making Us Stupid” by Nicholas Carr (50 Essays, pages 91-102); Reading Log Six due tomorrow

Wednesday, February 19: Meet in the ARC in the library.

In Class: Reading Discussion
Due Today: Reading Log Six
Homework: Library Assignment Seven due tomorrow; Intro paragraph + thesis statement and essay outline of A.C.E. Paper due Friday

Friday, February 21

In Class: Peer Review of Intro paragraph + thesis + outline of A.C.E. Paper
Due Today: Outline of Arguing Causes and Effects Essay due for peer review; Library Assignment Seven
Homework: Work on your Arguing Causes and Effects Essay
**Week Eight**

**Monday, February 24**

In Class: Revision: Narrative Paper  
Homework: Read *English Brushup* (pages 91-100); Grammar Practice Five due tomorrow

**Tuesday, February 25**

In Class: Grammar: Commas  
Due Today: Grammar Practice Five  
Homework: Read “Just Walk on By: Black Men and Public Spaces” by Brent Staples (*50 Essays*, pages 394-398); Reading Log Seven due tomorrow

**Wednesday, February 26: Meet in the ARC in the library.**

In Class: Reading Discussion  
Due Today: Reading Log Seven  
Homework: Draft of A.C.E. Paper due Friday; Library Assignment Eight due Friday; Vocabulary Quiz Four on Friday

**Friday, February 28**

In Class: Vocabulary Quiz Four; peer review of A.C.E. Paper  
Due Today: Draft of Arguing Causes and Effects Essay for peer review; Library Assignment Eight  
Homework: Work on your A.C.E. Paper
Week Nine

Monday, March 3

In Class: Catch-up Day (Lesson to Be Announced)
Homework: Read English Brushup (pages 101-112 and 133-142); Grammar Practice Six due tomorrow

Tuesday, March 4

In Class: Grammar: Apostrophes and Capitalization
Due Today: Grammar Practice Six
Homework: Read “Turkeys in the Kitchen” by Dave Barry (50 Essays, pages 72-75); Reading Log Eight due tomorrow

Wednesday, March 5: Meet in the ARC in the library.

In Class: Reading Discussion
Due Today: Reading Log Eight
Homework: Library Assignment Nine due Friday; draft of A.C.E. Paper due Friday

Friday, March 7

In Class: Peer review of A.C.E. Paper
Due Today: Draft of A.C.E. Paper due for peer review; Library Assignment Nine
Homework: Work on your A.C.E. Paper
**Week Ten**

**Monday, March 10**

In Class: Classification Essay Revision  
Homework: Study for the Final Assessment; work on your A.C.E. Paper

**Tuesday, March 11**

In Class: Grammar Review  
Homework: Read “Why Bother” by Michael Pollan (50 Essays, pages 312-320); Reading Log Nine due tomorrow

**Wednesday, March 12: Meet in the ARC in the library.**

In Class: Reading Discussion  
Due Today: Reading Log Nine  
Homework: Library Assignment Ten due Friday; Final Journals due Friday; A.C.E. Paper due Friday

**Friday, March 14**

In Class: Final Review  
Due Today: A.C.E. Paper (*no late papers accepted—you will NOT pass English 100T without handing in this paper*); Library Assignment Ten; Final Journals  
Homework: Study for Final Exam using Review Notes posted to Blackboard. The Final Assessment will be held on _____________ at _____________ in _____________.

**Finals Week**

**Date, Time, and Location of Final to Be Announced Later in the Quarter**