Instructor: Melissa Brouwer  
Phone: 963-1281  
E-mail: mbrouwer@cwu.edu  
Office Hours: MWF 10-10:50 or by appointment  
Office: Library 191  
We Meet: 8-8:50, MTWTh  
Classroom: L&L 229*  
* We will meet in the Library ARC: Writing Center every Wednesday beginning October 2.

Required Text(s)  


- English Brushup is a workbook. You must purchase a new copy of this book. There will be a workbook check before the first grammar assignment is due to verify that you have a new copy.

Course Outcomes  
A. Reading Comprehension  
1. Recognize implicitly stated main ideas in paragraphs and essays  
2. Show how details are related to the main idea  
3. Recognize unstated assumptions  
B. Fluency  
1. Use precise vocabulary  
2. Write clear and meaningful sentences and paragraphs within essays, strategically placing elements to provide clarity, cohesion, and focus  
C. Coherence  
1. Link sentences within paragraphs and paragraphs within essays, strategically placing elements to provide clarity, cohesion, and focus  
2. Distinguish between thesis statements and development (e.g. reasons, illustrations, examples, details)
D. Proofreading
   1. Include correct punctuation, mechanics, and spelling
   2. Follow grammar conventions appropriate for an academic audience

E. Process
   1. Describe your own writing process
   2. Edit your work and the work of other students

Attendance Policy
Students will be allowed no more than four absences. No more than four absences will be excused. Period. This means that if you miss more than four classes (one week), you will need to repeat the class.

- Can I make up work if I miss a class?
  - Papers: Yes. Five points will be deducted from the final score on the paper each day it is late. It is best to email the paper to me on the due-date if you are going to be absent the day a paper is due.
  - Quizzes: No. Do extra credit.
  - Grammar Practice: No. Do extra credit.
  - Library Assignment: No. Do extra credit.
  - Peer Reviews: No. Do extra credit.
  - Journal: Yes. Get the topic from Blackboard and write the journal entry on your own time. Midterm and final journal checks will not be accepted late.
  - Reading Log: No. Do extra credit.

- What happens if a student has to miss a class for any reason?
  - You are expected to do extra credit to make up the points you miss. Deadlines will not be extended, and I will not re-teach the class just for you. You are expected to get class notes and assignments from a classmate or from the Blackboard page.
  - Papers are still due on the assigned days, even if you have an excused absence. You should either email the paper to me or send it to class with a classmate. Not coming to class does not get you out of turning in a paper on time. If you don’t submit a paper on time, five points will be deducted from the total score on the paper for each day it is late.

- What happens if a student misses more than four classes?
  - The student will fail the class.

- What happens if a student arrives late to class?
  - Tardiness is unacceptable behavior. This class starts at 10:00 a.m., not 10:15 a.m. or 10:20 a.m. Every three instances of tardiness will be counted as one absence.
ADA Statement
If you need disability-related educational accommodations, please meet with me or contact the Center for Disability Services at (509) 963-2171 or dahlberc@cwu.edu.

Grading Procedures
- The main goal of English 100T is to prepare you for English 101. This class is graded on a Satisfactory (S)/Unsatisfactory (U) scale. To receive an S, you must earn at least 800 points (80%) out of the 1,000 points available for the course.
- If you do not submit an Arguing Causes and Effects paper, you will not pass the course, no matter how many points you have at the end of the quarter.

Assignments
Vocabulary Quizzes (four) ...................... 20 points (5 points each)
Final Assessment ................................. 100 points
Grammar Practice (six) ......................... 30 points (5 points each)
Peer/Self Reviews (seven) ..................... 70 points (10 points each)
Library Assignments (nine) ................... 45 points (5 points each)
Reading Log (nine) .............................. 45 points (5 points each)
Journal (daily) .................................... 90 points (40 points at midterm and 50 at final)
Descriptive Paper ................................. 50 points
Narrative Paper ................................. 50 points
Process Analysis Paper ........................ 50 points
Comparison and Contrast Paper ........... 100 points
Division and Classification Paper .......... 100 points
Arguing Causes and Effects Paper ....... 150 points
Revisions (two) .................................. 100 points (50 points each)

Total: 1000 points (You must earn at least 800 points and turn in your Arguing Causes and Effects paper to pass the class.)

Blackboard
- All assignments will be posted on Blackboard. Hard copy printouts will not be provided. It is your responsibility to check Blackboard regularly and download your assignments.
- It is your responsibility to print grading rubrics for all writing assignments. You must submit a rubric with each paper you submit.
- You can check your grade in the class at any time by looking at the Blackboard grade book. I will update the scores at least once a week (usually on Friday).
Words of Warning

Plagiarism is against the university’s academic honesty policy. Any egregious (purposeful) plagiarism will result in disciplinary action. You will fail the class. Your name will be submitted to the University Disciplinary Committee. Your permanent record will be flagged. You will have to attend an academic integrity workshop. If you are caught plagiarizing more than once while you are a student at CWU, you will be expelled from the university.

Cell phones, laptops, iPads, iPods, MP3 players, and other electronic devices are banned in this class. You won’t need them in class in order to be successful. If you are caught using any banned electronics during class, you will be asked to turn in the banned devices. You may reclaim them at the end of the class period. If you argue with me, you will be asked to leave, and you will be counted absent for the day.

- Let me know before class begins if you are expecting a phone call because of an emergency situation. Leave the room quietly to take the phone call. Return to class with as little distraction as possible.

Sleeping in class is prohibited. If you fall asleep in class, I will draw attention to you and let your classmates laugh at you.

Food and drink are allowed in class, but try to be reasonable about it, please. You may bring something to drink and a snack, but please don’t attempt to eat a full meal in class. Don’t bring anything so smelly that it will offend those sitting next to you (onions, sauerkraut, etc.).

Late papers will be accepted. However, five points will be deducted from the final grade on the paper for each day it is late.

- The Analyzing Causes and Effects paper cannot be submitted late. The final journal cannot be submitted late. No exceptions.

Academic and Research Commons (ARC): Writing Center

Office Hours: 11:00 a.m.-9:00 p.m., Monday-Thursday; 11:00 a.m.-5:00 p.m. Friday 2:00-4:00 p.m. Sunday
Location: Library 190-C
Contact Information: (509) 963-1270 umwdesk@cwu.edu
Extra Credit Opportunities:

1. You can make up some of the points you miss if you are absent on the day of a quiz by writing a one-page excuse. Explain why you missed class. Lie to me. Make it an interesting story. (10 points—may be repeated twice)

2. Write a one-page fairy tale. Tell me a story about a great adventure. Make me laugh. (10 points—may be done one time)

3. Visit the Writing Center and work with a tutor for at least 30 minutes. You can only visit the Writing Center for extra credit once per week. (10 points—may be repeated five times)
Course Schedule
The following schedule lists homework, due dates, and daily topics. Please remember to bring your books to each class session along with paper and pen/pencil.

WEEK ONE

Wednesday, September 25
In Class: Introductions: discuss syllabus, Blackboard, and weekly assignments
Homework: Review syllabus and buy textbooks

Thursday, September 26 (Meet in Shaw-Smyser 214)
In Class: Reading Assessment
Homework:
WEEK TWO

Monday, September 30
In Class: Descriptive Paper assigned
Homework: Meet in Computer Lab tomorrow; work on descriptive paper

Tuesday, October 1 (Shaw-Smyser 214)
In Class: Writing Assessment
Homework: Read “A Plague of Tics” by David Sedaris (50 Essays, pages 359-372); Reading Log One due tomorrow

Wednesday, October 2
Meet in the ARC (Library 190)
In Class: Reading Groups
Due Today: Reading Log One
Homework: Draft of Descriptive Paper due tomorrow, Library Assignment One due tomorrow

Thursday, October 3
In Class: Peer Review of Descriptive Paper
Due Today: Draft of Descriptive Paper and Library Assignment One
Homework: Final draft of Descriptive Paper due Monday
WEEK THREE

Monday, October 7
In Class: Narrative Paper assigned
Due Today: Final Draft of Descriptive Paper
Homework: Read English Brushup, pages 1-14; Grammar Practice One due tomorrow; English Brushup book check tomorrow

Tuesday, October 8
In Class: Grammar: Parts of Speech; English Brushup book check
Due Today: Grammar Practice One
Homework: Draft of Narrative Paper due tomorrow

Wednesday, October 9
Meet in the ARC (Hertz Library 190)
In Class: Peer Review of Narrative Paper
Due Today: Draft of Narrative Paper
Homework: Read “On Dumpster Diving” by Lars Eighner (50 Essays, pages 146-158); Reading Log Two due tomorrow; Library Assignment Two due tomorrow; Vocabulary Quiz One tomorrow

Thursday, October 10
In Class: Reading discussion, Vocabulary Quiz One
Due Today: Reading Log Two, Library Assignment Two
Homework: Final draft of Narrative Paper due Monday
WEEK FOUR

Monday, October 14
In Class: Process Analysis Paper assigned
Due Today: Final draft of Narrative Paper
Homework: Work on Process Analysis Paper

Tuesday, October 15
In Class: Plagiarism
Homework: Read “The Joy of Reading and Writing: Superman and Me” by Sherman Alexie (50 Essays, pages 15-19); Reading Log Three due Thursday; Library Assignment Three due Thursday, Vocabulary Quiz Two Thursday

Wednesday, October 16
Study Day! No Class! Go to the Writing Center with your draft of your Process Analysis Paper!

Thursday, October 17
In Class: Vocabulary Quiz Two, reading discussion
Due Today: Reading Log Three, Library Assignment Three
Homework: Final draft of Process Analysis Paper due Monday
WEEK FIVE

Monday, October 21
In Class: Compare and Contrast Paper assigned
Due Today: Final draft of Process Analysis Paper
Homework: Read *English Brushup*, pages 17-38; Grammar Practice Two due tomorrow; revision of Descriptive Paper due Thursday

Tuesday, October 22
In Class: Grammar: Subjects and Verbs
Due Today: Grammar Practice Two
Homework: Read “Two Ways to Belong in America” by Bharati Mukherjee (*50 Essays*, pages 280-283); Reading Log Four due tomorrow

Wednesday, October 23
Meet in the ARC (Library 190)
In Class: Reading Discussion
Due Today: Reading Log Four
Homework: Draft of Compare-Contrast Paper due tomorrow; Library Assignment Four due tomorrow; revision of Descriptive Paper due tomorrow

Thursday, October 24
In Class: Peer Review of Compare-Contrast Paper
Due Today: Revision of Descriptive Paper; Library Assignment Four, Draft of Compare-Contrast Paper
Homework: Final draft of Compare-Contrast Paper due Monday
WEEK SIX

Monday, October 28
In Class: Divide and Classify Essay assigned
Due Today: Final draft of Compare-Contrast Paper
Homework: Read *English Brushup*, pages 39-48; Grammar Practice Three due tomorrow; Journals due Thursday (Sept. 25-Oct. 31)

Tuesday, October 29
In Class: Grammar: Subject-Verb Agreement
Due Today: Grammar Practice Three
Homework: Read “The Ways We Lie” by Stephanie Ericsson (50 Essays, pages 159-168); Reading Log Five due tomorrow

Wednesday, October 30
Meet in the ARC (Library 190)
In Class: Reading Discussion
Due Today: Reading Log Five
Homework: Journals due tomorrow (Sept. 25-Oct. 31); Library Assignment Five due tomorrow; draft of Divide-Classify Essay due Thursday

Thursday, October 31
In Class: Peer review of Divide-classify Essay
Due Today: Draft of Divide-Classify Essay, Library Assignment Five, Journals
Homework: (Optional) If you want Brouwer to read a draft of your Divide-Classify Essay and make suggestions, bring her a copy on Monday.
WEEK SEVEN

Monday, November 4
In Class: Divide and Classify practice
Due Today: Draft of Divide-Classify Essay (Optional)
Homework: Read English Brushup, pages 49-58; Grammar Practice Four due tomorrow

Tuesday, November 5
In Class: Grammar: Sentence Types
Due Today: Grammar Practice Four
Homework: Read “Mother Tongue” by Amy Tan (50 Essays, pages 396-402); Reading Log Six due tomorrow

Wednesday, November 6
Meet in the ARC (Library 190)
In Class: Reading discussion
Due Today: Reading Log Six
Homework: Draft of Divide-Classify Essay due tomorrow; Library Assignment Six due tomorrow; Vocabulary Quiz Three tomorrow

Thursday, November 7
In Class: Peer Review of Divide-Classify Essay; Vocabulary Quiz Three
Due Today: Draft of Divide-Classify Essay, Library Assignment Six
Homework: Final draft of Divide-Classify Essay due Tuesday
Monday, November 11: Veteran’s Day! No classes!

Tuesday, November 12
In Class: Arguing Causes and Effects Essay assigned
Due Today: Final draft of Divide-Classify Essay
Homework: Read “Just Walk on By: Black Men and Public Space” by Brent Staples (50 Essays, pages 383-386); Reading Log Seven due tomorrow

Wednesday, November 13
Meet in the ARC (Library 190)
In Class: Reading discussion
Due Today: Reading Log Seven
Homework: Read English Brushup, pages 59-70; Grammar Practice Five due tomorrow; Library Assignment Seven due tomorrow

Thursday, November 14
In Class: Grammar: Fragments
Due Today: Grammar Practice Five, Library Assignment Seven
Homework: Outline of Arguing Causes and Effects Essay due Monday
**WEEK NINE**

**Monday, November 18**  
In Class: Peer review of outline of Arguing Causes and Effects Essay  
Due Today: Outline of Arguing Causes and Effects Essay  
Homework: Read *English Brushup*, pages 71-80; Grammar Practice Six due tomorrow

**Tuesday, November 19**  
In Class: Grammar: Run-on Sentences  
Due Today: Grammar Practice Six  
Homework: Read “Turkeys in the Kitchen” by Dave Barry (50 Essays, pages 72-75); Reading Log Eight due tomorrow

**Wednesday, November 20**  
**Meet in the ARC (Library 190)**  
In Class: Reading Discussion  
Due Today: Reading Log Eight  
Homework: Library Assignment Eight due tomorrow

**Thursday, November 21**  
In Class: Cause-Effect activity  
Due Today: Library Assignment Eight  
Homework: Draft of Arguing Causes and Effects Essay due Monday
Monday, November 25
  In Class: Peer Review of Arguing Causes and Effects Essay
  Due Today: Draft of Arguing Causes and Effects Essay
  Homework: Read “A Modest Proposal” by Jonathan Swift (50 Essays, pages 387-393); Reading Log Nine due tomorrow, Vocabulary Quiz Four tomorrow

Tuesday, November 26
  In Class: Vocabulary Quiz Four, reading discussion
  Due Today: Reading Log Nine
  Homework: Bring a copy of your Divide-Classify Essay for Monday. (Optional: Bring a copy of your Arguing Causes and Effects Essay on Monday if you would like Brouwer to read it and make suggestions.) Enjoy your holiday weekend!

Wednesday, November 27: Thanksgiving break! No classes!
Thursday, November 28: Thanksgiving break! No classes!
WEEK ELEVEN

Monday, December 2
In Class: Revision Workshop: Divide-Classify Essay
Due Today: Bring a draft of your Divide-Classify Essay (Optional: draft of Arguing Causes and Effects Essay)
Homework: Divide-Classify Essay Revision due Thursday; Journals due Thursday (Nov. 4-Dec. 5)

Tuesday, December 3
In Class: Review for Final Assessment
Homework: Read “Television: The Plug-in Drug” by Marie Winn (50 Essays, pages 438-447); Reading Log Ten due tomorrow

Wednesday, December 4
Meet in the ARC (Library 190)
In Class: Reading Discussion
Due Today: Reading Log Ten
Homework: Journals due tomorrow (Nov. 4-Dec. 5); Library Assignment Nine due tomorrow; revision of Divide-Classify Essay due tomorrow

Thursday, December 5
In Class: Review for Final Assessment; Arguing Causes and Effects discussion
Due Today: Library Assignment Nine, revision of Divide-Classify Essay, Journals (Nov. 4-Dec. 5)
Homework: Final draft of Arguing Causes and Effects Paper due ___________________ at the time of the Final Assessment. No late papers will be accepted.
You will not pass English 100T if you do not submit a final paper. The Final Assessment will be held on ______________ at ______________ in ________________.

Finals Week
TBA