

Employee Council Meeting

2/18/2015

Meeting called to order at 3:05 P.M.

We introduced our selves as we had some new staff joining our meeting.

A motion was made to approve minutes of the 1/21/2015 meeting. Motion seconded, and approved.

Ken had discussed Employee Council budget with Linda Huber, HR Admin. Asst. Linda assured Ken there was a \$5,000 line item in the HR budget for EC. We have decided to not push for ownership of the budget amount at this time, but will continue to let Linda know when we need something.

Ken attended the Budget Finance Committee meeting where George Clark presented on the Planning, Budgeting and Forecasting assessment completed by MCGladrey due to the risk factors related to the declining revenues. McCladrey was contracted to review CWU planning, budgeting and forecasting processes to identify areas of opportunity for planning, best practices, process improvement, automation and cost optimization. Ken suggested we invite George Clark to present at one of our meetings.

We reviewed the Employee of the Month Award with new members of team. We will be voting on November, December and January EoM. JoAnn will e-mail nomination letters to members of team and we will vote via e-mail.

Lindsey Ulrich, a new member, has volunteered to be our publicity officer. It was a unanimous yes vote for Lindsey.

We discussed Employee Council and ideas to promote our group on campus. We will continue to send e-mails to get volunteers and we will work on tagging with other groups on campus who are planning activities.

Meeting adjourned 4:00 P.M.

In attendance:

Ken Young, IS (D) chair

Venetta Miller, Dean of Students (D) Secretary

Liz Inman, Des Moines Ctr (D)

Carol Peterson, Instructional Support: Unit A (D)

JoAnn Ryan, Career Services, (D)

Margaret Jensen, Instructional Support: Unit B (D)

Lindsey Ulrich, Finance and Business Auxiliaries

Katherine Geter, SURC Rec (not classified staff)

