

Business Technology Advisory Council Meeting Minutes
November 23, 2015 (Monday)
2:00pm – 3:00 pm. Barge 412

Present: Staci Sleigh-Layman, Joel Klucking, Tina Short, Jamie Thomas, Jared Jakeman, Tim McGuire, Richard DeShields, Todd Mildon, Sue Noce, John Swiney, Lindsey Brown, Kelley Christianson, Jill Hernandez, Chris Huss, Dan Matthews, Adrian Naranjo, Diana Fishel-Hall, Doug Ryder

Absent: Bill Yarwood, Steve Wenger

Agenda Items:

Solutions Requests:

PeopleSoft & 25Live Comparison Script for Room Scheduling Accuracy (Lindsey Brown for Amy Alder)

Registrar Services and Academic Scheduling are requesting a comparison script that would run within PeopleSoft, put values into two tables, and compare the results from PeopleSoft and 25Live for room scheduling accuracy.

John moved to approve, Jill seconded, request approved.

Integrate Financial Edge and FMS Data & Reporting (Todd Mildon)

University Advancement is requesting imports of financial data between Financial Edge (FE) and FMS to keep the FE, FMS, and CatPlan reporting complete, consistent, and timely. Existing reports will serve well for now and in the future new reports may be requested. Completion date of early January is workable.

Lindsey moved to approve, Jill seconded, request approved.

Primary Name on Grade Roster (Lindsey Brown)

Registrar Services would like to request that only students' primary name show on the grade roster. Canvas uses only primary name and there are times when faculty members are unable to ascertain the identity of students while grading. In order for students to change their primary name, they must go into HR or the Registrar in person and show identification. Jill stated that it would be very easy to add primary name to both grade and class rosters. Lindsey requested that first and last, preferred and primary names be included on grade and class rosters.

Doug moved to approve, Richard seconded, request approved.

Updates/Approvals:

Textbook Adoptions – This was initially a solution request presented at ATAC to use PeopleSoft to automate the faculty textbook adoption process to help streamline textbook input and allow for notifications and reporting capabilities. Steve Wenger is working to continue improving the process

with the new system (VisualRatex Point of Sale System) that the Wildcat Shop just implemented. The process is more automated and will send emails to make textbook ordering more timely. The work on streamlining the process will continue. John stated that getting books ready for students early is critical. Retention has been a focal topic at BOT.

Radius Project – Hobson’s new platform (Radius) provides tools that are effective and flexible. A project team has been identified and has met regarding the upgrade. It will be a seven or eight month upgrade beginning on October 10th. Consultants will meet with the team to collect information for assessment/fit gap. New applications can be created within Radius using Information Services staff. There will be opportunities to build applications for Running Start, dual admissions, Graduate Studies, and International Programs.

EISC/ATAC Updates –

There was a solution request to make employee photos available in MyCWU, Outlook, and other Enterprise Systems using Connection Card pictures. There is a possibility that people could use their own pictures, opt out in MyCWU, or have re-takes of Connection Card photos. Retakes may or may not include a fee. There is no policy or fee in place at this time.

IS presented a business case for software on digital signage. The business case was approved and they are looking at vendors for a signage contract.

Approve October 26th Meeting Minutes

John moved to approve, Jill seconded, October 26th minutes approved.