

Non-Academic Sub-Council Meeting Minutes

June 10, 2014 (Tuesday)

1:30pm – 3:00pm. Barge 412

Present: Sue Noce, Tina Short, Chris Huss, John Swiney, Lindsey Ulrich, Lucinda Lunstrum, Bill Yarwood, Jill Hernandez, Jamie Thomas, Tim McGuire, Joel Klucking, Sue Byham, Robbi Goninan. **Absent:** Lindsey Brown

Agenda Items:

Business Cases:

Replacement for R25 (Robbie Goninan, Sue Byham)

Resource 25 the current scheduling system will soon be at End of Life. Development and patch work will no longer be provided however limited technical support will continue. Registrar's Office, Facility Planning, SURC scheduling, and The Conference Program all rely on a consistent scheduling system.

EMS and R25 Live were the two top contenders. Neither program will be sufficient enough to replace the Conference Programs existing system, but future considerations may expand that module into future business plans. The Conference Program was interested in the online registration and payment modules provided by both companies. Only R25 Live met the minimum needs of the Registrar's Office and SURC Scheduling. The team researching possible solutions contacted Emory University to identify their project timeline. Emory indicated it was a 2 to 3 month effort with a staff of 3. CWU can dedicate 6 staff to the effort.

R25 Live is the update for R25, this would be an upgrade to our current R25 system and would be webhosted. Academic scheduling, SURC scheduling and Registrars are pulling together funds to cover the startup fees. Additional costs of \$4,900 for continued annual maintenance is the area that has not yet been funded.

IS supports the upgrade and has a technician that is committed to the project.

Jill Hernandez motioned to approve, John Swiney seconded the motion.

Other Discussion/Informational Items:

Discuss NASC Membership and Purpose (Joel Klucking)

At the Enterprise Information System Committee (EISC) meeting last month, both the ATAC and NASC sub-committees were reviewed. Additional membership and possible cross-memberships were discussed.

Joel Klucking and Tina Short suggested new voting members from Business Auxiliaries, Human Resources, Security Services, etc. to provide the committee with improved departmental representation across campus that would provide valuable input to NASC committee meetings.

The committee also discussed the possibility of having a member of ATAC sit-in on NASC meetings and vice versa. John Swiney volunteered to sit-in on the ATAC meetings to provide NASC recommendations and report back to NASC what he learns from ATAC.

Letters to possible new voting NASC members will be distributed soon, and web-updates will also be made to accurately reflect the NASC membership.

Approve May 13th Meeting Minutes:

John Swiney motioned to approve, Joel Klucking seconded the motion.