

## **Business Technology Advisory Council Meeting Minutes**

**July 9, 2015 (Thursday)**

**2:00pm – 3:00pm. Barge 412**

**Present:** John Swiney, Jill Hernandez, Tina Short, DeeAnn Karageorges, Mark De Guzman, Sarah Swager, Lindsey Ulrich, Bill Yarwood, Joel Klucking, Chris Huss, Lindsey Brown, Kelley Christianson, Tamara Morrill, Steve Wenger, Jamie Thomas. **Absent:** Tim McGuire, Sue Noce, Staci Sleigh-Layman.

### **Agenda Items:**

#### **Discussion/Informational Items:**

DeeAnn Karageorges and Mark De Guzman showcased the newly developed time and attendance work center. IS anticipates the new work center will be rolled out within the next two pay periods. The new work center allows managers to approve employee's time and review exceptions all on one screen.

The group made a few suggestions and requests for future upgrades including, migration of attendance and Outlook calendars.

Tina Short presented the upcoming projects/upgrades over the next five years and highlighted what projects are near completion.

Lastly, the group discussed the possibility of enveloping the Change Advisory Board. The group is willing to take on the additional role with the expectation they are there to be aware but not interfere. If something needs to be approved immediately, the group is open to an email vote/correspondence rather than a meeting. The logistics will be smoothed out as changes begin.

#### **Updates/Approvals:**

EISC and ATAC update.

#### ***Approve June 18<sup>th</sup> Meeting Minutes***

Group approved June 18<sup>th</sup> minutes.