

Business Technology Advisory Council Meeting Minutes
January 14, 2016 (Thursday)
2:00pm – 3:00 pm. Barge 412

Present: Staci Sleight-Layman, Tina Short, Tim McGuire, Todd Mildon, John Swiney, Bill Yarwood, Steve Wenger, Kelley Christianson, Jill Hernandez, Chris Huss, Dan Matthews, Adrian Naranjo, Nathan Hill, Sue Noce

Absent: Joel Klucking, Lindsey Brown, Richard DeShields, Jamie Thomas, Jared Jakeman

Agenda Items:

I. Solutions Requests:

None presented.

II. Updates/Approvals:

College Scheduler Update:

Tabled.

IS Updates:

Jill Hernandez provided an update on Recruiting Solutions project. It is replacing PeopleAdmin. The project go-live is the weekend of 1/16/2016. Recruiting Solutions is a PeopleSoft module located within MyCWU. Users (students looking for employment, applicants looking for jobs, and CWU employees on job searches) will be able to log into MyCWU and access the dashboard for all information they need about jobs.

ePerformance is an upcoming project. It is another module within PeopleSoft. It is a performance management solution.

Next meeting Jill will provide a review of 2015 Approved Solution Requests and 2016 Maintenance & Operations updates to the membership. We can discuss current prioritization of work.

To further meet our ITIL methodology, Information Services will begin sending out additional reports on Wednesday's to BTAC membership. It is slated to begin the first part of February. We will not only receive the normal weekly request for changes but also information from Networks and CSS. This additional information for business process changes will provide BTAC greater transparency as a Change Advisory Board.

EISC/ATAC Updates:

Tabled

III. Other Business Items:

Bylaws Discussion

Staci Sleigh-Layman handed out materials for the group to review. One was our current BTAC website information. The other was a draft process guide. There were recommendations made to update the process guide.

Approve December 17th Meeting Minutes

Bill moved to approve, John seconded, December 17th minutes approved.