

Business Technology Advisory Council Meeting Minutes
December 17, 2015 (Thursday)
2:00pm – 3:00 pm. Barge 412

Present: Staci Sleigh-Layman, Joel Klucking, Tina Short, Jared Jakeman, Tim McGuire, Todd Mildon, John Swiney, Lindsey Brown, Kelley Christianson, Jill Hernandez, Chris Huss, Dan Matthews, Adrian Naranjo, Doug Ryder, John Mounsey, Jenna Hyatt, Carolyn Thurston, Nathan Hill, Mindie Dieu

Absent: Bill Yarwood, Steve Wenger, Richard DeShields, Jamie Thomas, Sue Noce

Agenda Items:

Solutions Requests:

Student Milestone Data Housing for Orientation (John Mounsey)

University Housing/New Student Programs is requesting a new page within MyCWU, located in one of the folders on the student center, that would host translated scores>milestones as well as advising information pertaining to specific majors and testing opportunities on Campus and in students' local communities. The requested go live date would be mid-March to aid the fall 2016 class in their course selections and placement testing.

John moved to approve, Jill seconded, request approved.

Financial Aid Verification Modification (Adrian Naranjo)

Student Financial Services would like to use the existing Scholarship modification functionality to allow students to complete their FASFA verification requirements. SFS is requesting the creation of a new page that would replace the existing verification form and provide students the ability to upload required documentation. The requested target date of completion sometime in late-February or March.

Jill moved to approve, Chris seconded, request approved.

Addition of an Academic Early Alert (AEA) tab in the Advisor Faculty Student Centers (Carolyn Thurston)

The Dean of Students would like to request the creation of an additional tab in the Advisor/Faculty/Student Center, titled Academic Early Alerts, which would house all alerts submitted for each student by term. This is the planned Phase 2 of Academic Early Alert. The requested completion date is January 13, 2016.

Jill moved to approve, Doug seconded, request approved.

Updates/Approvals:

Electronic Payments (PSoft & E-Market Update)

Adrian Naranjo provided an update to the group regarding Electronic Payments (PSoft & E-Market). Touchnet will be replacing HigherOne. The first initial phase of the project will be to allow for electronic payments with MyCWU Campus Solutions. The next area of deployment will be eMarkets with Parking Services as the first early adopter. A 1.75% processing fee will be charged to customers who use credit cards. International customers can use Western Union or electronic checks to avoid the processing fee charged to credit cards.

EISC/ATAC Updates:

Tabled

Other Business Items:

Bylaws Discussion - Tabled

Approve November 23rd Meeting Minutes

Lindsey moved to approve, Joel seconded, November 23rd minutes approved.