

**Business Technology Advisory Council Meeting Minutes**  
**March 14, 2016 (Monday)**  
**2:00pm – 3:00 pm. Barge 412**

**Present:** Adrian Naranjo, Chris Huss, Jared Jakeman, Joel Klucking, John Swiney, Kelley Christianson, Lindsey Brown, Nina Oman, Steve Wenger, Sue Noce, Tim McGuire, Tina Short, Todd Mildon, Bill Yarwood, Mark De Guzman

**Absent:** Staci Sleigh-Layman, Richard DeShields, Jill Hernandez, Jamie Thomas

**Agenda Items:**

**I. Solutions Requests:**

**Update CLM Campus Receivables Collector from 2.6.0 to 3.2.0**

This solution request was initially presented at the February 18 BTAC meeting. Student Financial Services had requested an update to Campus Loan Manager Campus Receivables Collector (CLM CRC) from 2.6.0 to 3.2.0 (6 versions). Upgrading to version 3.2.0 would allow SFS to efficiently begin the batch process of assigning delinquent Perkins loan accounts to the Department of Education in preparation for ending of the program in September 2017. There were many questions that needed to be answered from the prior meeting. Kelley Christianson answered those questions via email prior to this meeting. Some of the questions answered at the meeting were the new target completion date of June 2016. Kelley explained that they are in the process of recruiting for a new Fiscal Tech 2. Once the new employee is hired, they plan to implement the update.

John Swiney moved to approve, Bill Yarwood seconded, all in favor, request approved.

**II. Updates/Approvals:**

**Portal Redesign Demo:**

Mark De Guzman, Portal Analyst, presented a PowerPoint demonstration of the new MyCWU student portal redesign. He reviewed the current portal and some of the issues such as the amount of links, confusing navigation, and an unintuitive layout as well as the goals of the new portal. He reviewed several design mock-ups and provided a detailed demo on the chosen DVL design. Student focus groups will be coming soon. The new portal should be ready sometime in April.

**ATAC Updates:**

- Distance Education - RFP out from IS for different consulting services, meeting next week to review, the vendor list would be the ones who we would go to regarding upgrading DE classrooms with new technology. Keypath presenting to ASL (IS Academic Consultant)

**EISC Updates:**

- Post-project review given on Public Wi-Fi
- Jill Hernandez gave a project management overview
- Update given on Student Technology Fee Council

- Future post-project reviews may include the McConnell sound system upgrade or POS for Wildcat Shop

### III. Other Business Items:

- Lori to send draft Bylaws document out with the April 14<sup>th</sup> meeting agenda

#### **Bylaws Discussion**

Tabled.

#### **Approve January 14<sup>th</sup> and February 18<sup>th</sup> Meeting Minutes**

January 14<sup>th</sup> Meeting Minutes: Steve Wenger moved to approve, Chris Huss seconded, all in favor, minutes approved.

February 18<sup>th</sup> Meeting Minutes: John Swiney moved to approve, Todd Mildon seconded, all in favor, minutes approved.