

**Business Technology Advisory Council Meeting Minutes**

**August 17, 2016 (Wednesday)**

**2:00 – 3:00 pm Barge 412**

**Present:** Jill Hernandez, Joel Klucking, Kelley Christianson, Lindsey Brown, Nina Oman, Richard DeShields, Shane Scott, Sharon O'Hare, Staci Sleigh-Layman, Steve Wenger, Sue Noce, Tim McGuire, Tina Short, Eric Scott, Doug DePrekel, Kristi Gladen, Ginger Longo

**Absent:** Adrian Naranjo, Chris Huss, Jamie Thomas, Jared Jakeman, John Swiney, Todd Mildon

**Agenda Items:**

**I. Approve July 20th Meeting Minutes**

July 20th Meeting Minutes: Shane Scott moved to approve, Jill Hernandez seconded, all in favor, minutes approved.

**II. Solutions Requests:**

**Resiliency Program for Sophomore Year Experience**

Student Living is requesting to enable resiliency training for identified at risk students to assist with retention. Student Living would like to allocate \$2,200 annually over the next year for access to the Potentia Labs Resilience Training. The budget is already in place. The program could help CWU retain 200 sophomore students over 2 years. No other resiliency training programs are currently offered on campus. This program is already created and will not tax additional staff. The financial impact of the program could be roughly \$4,000,000 (\$10,000 per year, per student, with 2 years left in their academic careers). If the knowledge of the resource impacts 1 student's ability to remain at the university, there would be a 2,000% return on the original investment. The requested completion date is October 14, 2016.

Sharon O'Hare moved to approve, Jill Hernandez seconded, all in favor, request approved

**Task or To Do Lists on Students MyCWU Page For Electronic Health Records**

The Student Medical & Counseling Clinic is requesting that a link be created on the MyCWU student portal to allow students access to the internet patient portal. They would also like a task or to do list created that reminds students to complete health information. This would provide the opportunity for the staff to track tasks and provide an additional method to remind students of the need to complete their health information. The requested completion date is prior to fall quarter.

Lindsey Brown moved to approve, Staci Sleigh-Layman seconded, all in favor, request approved

**PayFactors Salary Survey**

Human Resources is requesting PayFactors online compensation analytics which would replace the three salary surveys currently in use. This online database would provide access to over 4,700 benchmarked jobs, automated survey participation, the ability to model salary grades and structures, provides ease of use drag and drop data elements, and the ability to conduct tabular analysis and create data visualizations.

PayFactors also provides comprehensive market-pricing processes and robust reporting, analytics, and data visualization tools that would allow HR to provide staff compensation data to executive leadership. If classified staff were included in the data feed, those position could be included in the analytics reporting as well. The requested completion date is January 2017.

Shane Scott moved to approve, Joel Klucking seconded, all in favor, request approved

### III. Updates/Approvals:

#### **ATAC Updates (Lindsey Brown):**

- Did not meet, no updates.

#### **EISC Updates (Joel Klucking):**

- Did not meet, no updates

#### **IS Updates (Jill Hernandez):**

- IS has been busy with the PeopleSoft upgrade.
- Last BTAC announced that there would be a mass upload of pictures. This has been put on hold and the wildcat head will be up tonight. A notice was sent out today.
- The data warehouse has a web focus upgrade in process but see no impact.
- FMD now has an online motor pool request link through MyCWU self-service.

#### **Task Force Update on Preferred Name:**

- The task force has met once. They reviewed the executive order and assigned responsibilities. Met August 3<sup>rd</sup> to set priorities and discussed where and how preferred name is used and what systems are affected.

### III. Other Business Items: N/A

#### **Future Agenda Items**

- Faculty Senate consultation on new business cases and solutions requests.
- Student Representative Update.