

Business Technology Advisory Council Meeting Minutes (CORRECTED draft January 19, 2017)

December 9, 2016 (Friday)

3:00 – 4:00 pm Barge 304

Present: Adrian Naranjo, Chris Huss, Jamie Thomas, Jill Hernandez, Joel Klucking, Jared Jakeman, Kelley Christianson, Lindsey Brown, Natasha Ruffin, Patrick Turner, Sharon O'Hare, Steve Wenger, Sue Noce, Tina Short, Traci Klein

Absent: Richard DeShields, Shane Scott, Tim McGuire, Todd Mildon

I. Approve Meeting Minutes

November 18, 2016 Minutes (Moved to Approve Chris H, Jill seconded – Motion Passed)

II. Solutions Requests/Business Cases

Radius for Non-Matriculated and Running Start Students

(Moved to Approve Jill, Steve Wenger seconded – Motion Passed)

Highlights – CWU receives around 3000 plus paper forms for non-matriculated and running start students. By allowing these applications to be processed in Radius, it would increase efficiency. Only concern expressed by Lindsey is not to impact the Admissions area. By having Running Start students in Radius it could increase recruitment numbers.

AwardSpring Scholarship Management Software

(Moved to Approve Jill, Natasha Ruffin seconded – Motion Passed)

Power Point Presentation - **Highlights** – In 2007, CWU went from processing paper based scholarships to an automated online system. With the current system, there are still limitations. Moving to AwardSpring (a cloud based product) would improve gaps of functionality in the current system. With the new system, CWU could manage con-current scholarships, generate communications such as thank you letters, modify criteria mid-stream, allows for easy committee scoring, allows donor visibility to the system and for CWU to capture donor information, increase the number of admits because of the visibility of number of scholarships available at CWU, ability for single-sign on, fund management which will allow Foundation to set limits to awards, and auto-save feature. Foundation and Enrollment Management will split the cost of the program. The 2 universities that were contacted for feedback said the product increased the number of applications because of ease of use. Client support was excellent. Adrian indicated that he solicited feedback from Faculty Senate representative and their only concern was regarding training and having a good training plan. The product has many videos to provide training for various users. Goal is to work on setup and structure in early Winter. Finish out the year with GSA and roll out new product early spring/summer.

III. Updates/Approvals

ATAC Updates

-See attachment for notes

EISC Updates

Highlights –

Last EISC meeting, Charlene Andrews provided a high level update. She will come back and provide a project review presentation. Update to EISC membership about MyCWU upgrade and provided demo of fluid pages.

IS Updates

Highlights –

Work continues on Radius integration, and TM1 (Test Move 1) has begun. 90 users in testing the upgraded MyCWU.

Task Force Update on Preferred Name

Highlights –

Jared sent out draft message to task force membership for review and feedback. The faculty message for grade roster message still needs work. Plan is to not turn on until after add/drop. Work is being done to make preferred name more easily queried in HR. Gail Farmer is heading the communication effort. Trigger is when there is a change on preferred name.

IV. Informational Items/Other

Tracy Klein is the new representative for HR. Adrian welcomed her to the group.

V. Future Agenda Items

Next meeting:

Thursday, January 19, 2017

Barge 412, 1:00 - 2:00 PM