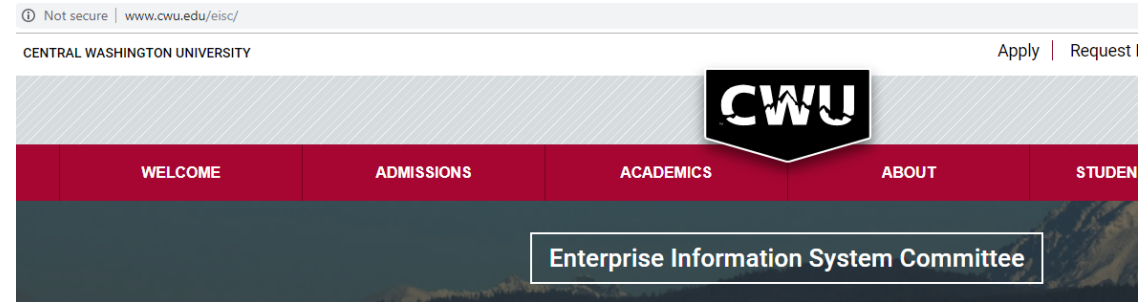


# Need to enhance or purchase new technology for your department?

## Start here!



# 1. Navigate to [www.cwu.edu/eisc](http://www.cwu.edu/eisc) and select “Solution Request Form”



CWU Home » Enterprise Information System Committee » EISC

- ▶ Enterprise Information System Committee
- ▶ Sub-Councils
  - Academic Technology Advisory Council (ATAC)
  - Business Technology Advisory Council (BTAC)

## FORMS

Solution Request Form

## CONTACT US

Enterprise Information System Committee  
Jami Beintema  
(509) 963-3402  
jami.beintema@cwu.edu

The purpose of the committee is to establish and maintain an effective governance structure which links CWU technology (hardware, software and information systems) related decision making to the ongoing strategic planning process of CWU. The committee will translate the mission and values of CWU into actionable and measurable goals, strategies, initiatives, and programs. This committee will provide recommendations for both long and short-term decision-making by the cabinet, thus enabling the cabinet to make effective choices among competing demands for capital investment, infrastructure support, programmatic support, facilities, and human resources.

Committee responsibilities include (but are not limited to):

- Establishing enterprise technology needs and presenting appropriate recommendations to the cabinet.
- Making low to mid-level decisions regarding enterprise technology needs/requests and communicating those decisions as appropriate.
- Ensuring that major enterprise technology decisions are appropriately considered, planned, and communicated as a formal project plan. This approach facilitates the successful execution of the project(s).
- Monitoring progress on technology initiatives and projects.
- Guiding the development and implementation of a university-wide strategic technology plan.
- Serving as an effective forum for communication to, from, and among various University constituencies.

Questions? Contact the Service Desk at x2001 or [ServiceDesk@cwu.edu](mailto:ServiceDesk@cwu.edu)



# 2. Select “Submit Solution Request”

## Select “Solution Requests”

https://cwu.teamdynamix.com/TDClient/Requests/ServiceDet.aspx?ID=5941

**CWU** Central Washington University

Search the client portal

Home Projects/Workspaces **Services** Knowledge Base News Questions Reports

Project Requests Ticket Requests My Favorite My Recent My Approvals Services A-Z Categories Permissions Audit Templates Search

Service Catalog / Solution Requests / Solution Request

### Solution Request

**Information Services** can provide you with a Business Case Template, assist with completing the Business Case and answer questions about any supporting documents that may be requested by the Committees or Sub-councils.

The Solution Request process begins with filling out the Solution Request Form that will route directly to the Information Services Team. Your solution may not require a Business Case or review from a sub-council or committee. They will assist you in navigating that process.

Proposed solutions and requests may go to various sub-councils under the Enterprise Information Systems Committee (EISC) or the Enterprise Facilities Committee. Once a business case is reviewed, the approved requests will be added to the que of work and projects currently underway at CWU. The governance committees will assist in prioritizing the requests as needed.

**Helpful Information:**

[Enterprise Information Systems Committee](#)

The EISC committee is to establish and maintain an effective governance structure which links CWU technology (hardware, software and information systems) related decision making to the ongoing strategic planning process of CWU. The committee will translate the mission and values of CWU into actionable and measurable goals, strategies, initiatives, and programs. The committee will provide recommendations for both long and short-term decision-making by the cabinet, thus enabling the cabinet to make effective choices among competing demands for capital investment, infrastructure support, programmatic support, facilities, and human resources.

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- Monitoring progress on technology initiatives and projects

**Submit Solution Request**

**Share**

**Edit Service**

**Add to Favorites**

**Questions?** Contact the Service Desk at x2001 or [ServiceDesk@cwu.edu](mailto:ServiceDesk@cwu.edu)



### 3. Watch your email inbox for further instruction

- a) Your request will be routed to the Information Services Department
- b) Your request may be reviewed by the appropriate council/committee
- c) You will be notified with further instructions which may include:
  - An invitation to present your request to the council/committee
  - An invitation to develop a business case

Questions? Contact the Service Desk at x2001 or [ServiceDesk@cwu.edu](mailto:ServiceDesk@cwu.edu)



# Agile Governance

## Overview

The purpose of the Enterprise Information System Committee (EISC) is to establish and maintain an effective governance structure which links CWU technology-related (hardware, software, and information systems) decisions to the ongoing strategic planning process of CWU. The committee translates the mission and values of CWU into actionable and measurable goals, strategies, initiatives, and programs.

**Agile** (*ready, lithe, prompt, nimble*) + **Governance** (*administration, guidance, jurisdiction*) = **Progress**

The EISC provides recommendations for both long and short-term decision-making by the President's Cabinet, thus enabling Cabinet to make effective choices among competing demands for capital investment, infrastructure support, programmatic support, facilities, and human resources.

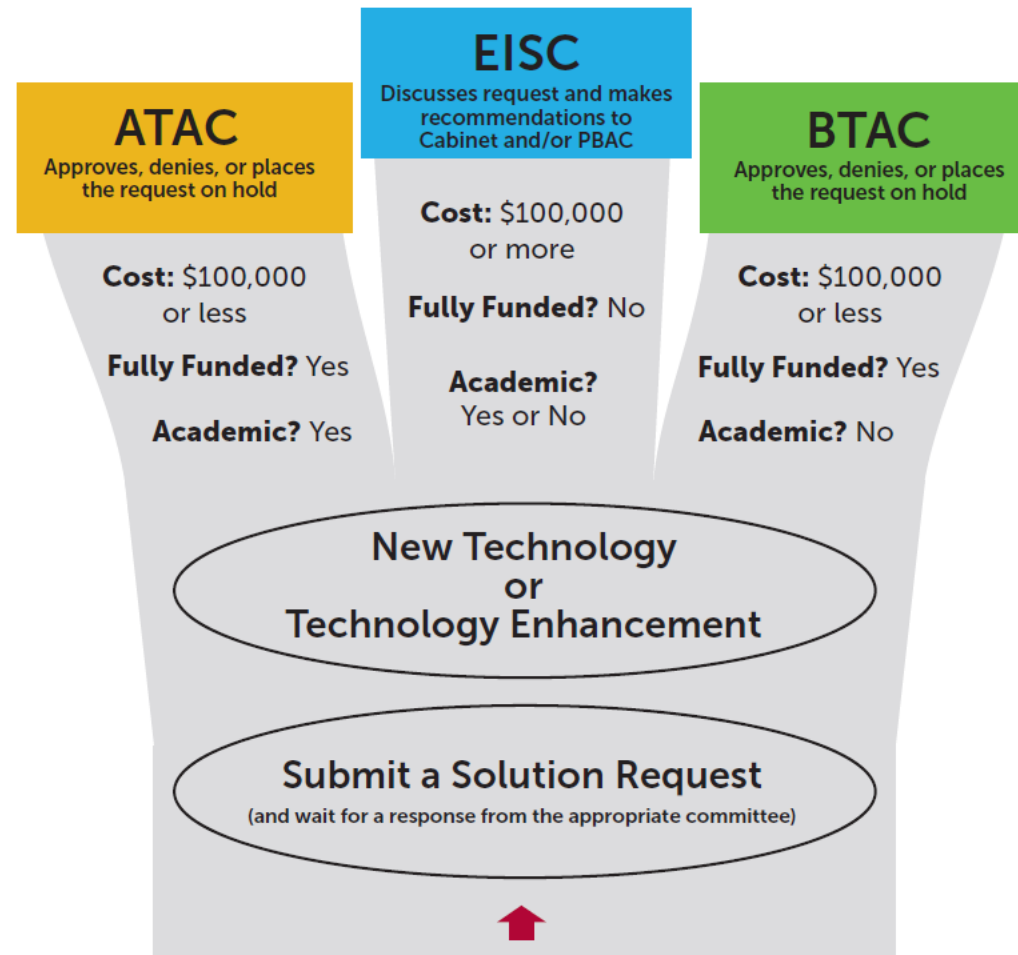
The Academic Technology Advisor Council (ATAC) and the Business Technology Advisory Council (BTAC) are subordinate councils of the EISC.

Questions? Contact the Service Desk at x2001 or [ServiceDesk@cwu.edu](mailto:ServiceDesk@cwu.edu)



# Agile Governance

## Overview



Questions? Contact the Service Desk at x2001 or [ServiceDesk@cwu.edu](mailto:ServiceDesk@cwu.edu)



# Enterprise Information System Committee (EISC)

## Scope

- **Cost:** \$100,000 or more
- **Fully funded?** Either fully funded or in need of funding
- **Academic?** Either academic or non-academic
- **Committee Action:** The EISC discusses the request and makes recommendations to Cabinet and/or PBAC
- **Website:** [www.cwu.edu/eisc](http://www.cwu.edu/eisc)

Questions? Contact the Service Desk at x2001 or [ServiceDesk@cwu.edu](mailto:ServiceDesk@cwu.edu)



# Academic Technology Advisory Council (ATAC)

## Scope

- **Cost:** Less than \$100,000
- **Fully funded?** Yes
- **Academic?** Yes
- **Committee Action:** Academic Technology Advisory Council (ATAC) will approve, deny, or place the request on hold
- **Website:** [www.cwu.edu/atac](http://www.cwu.edu/atac)

Questions? Contact the Service Desk at x2001 or [ServiceDesk@cwu.edu](mailto:ServiceDesk@cwu.edu)





# Business Technology Advisory Council (BTAC)

## Scope

- **Cost:** Less than \$100,000
- **Fully funded?** Yes
- **Academic?** No
- **Committee Action:** Business Technology Advisory Council (BTAC) will approve, deny, or place the request on hold
- **Website:** [www.cwu.edu/btac](http://www.cwu.edu/btac)

Questions? Contact the Service Desk at x2001 or [ServiceDesk@cwu.edu](mailto:ServiceDesk@cwu.edu)



# Questions?

Please contact **Information Services x2001**



[www.cwu.edu/eisc](http://www.cwu.edu/eisc)

[www.cwu.edu/atac](http://www.cwu.edu/atac)

[www.cwu.edu/btac](http://www.cwu.edu/btac)

Questions? Contact the Service Desk at x2001 or [ServiceDesk@cwu.edu](mailto:ServiceDesk@cwu.edu)

