



## Early or Late Field Experience Extension/ Hour Requirements Policy & Procedures Spring 2018

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**Overview:** Student teaching and field experiences have a 450-hour minimum before becoming certified, this hour designation is designed so that teacher candidates have effective exposure to multiple learning environments before they are certified to teach.

**Rationale:** The School of Education will ensure that teacher candidates meet their required 450-hours in their field experience through the monitoring of hour logs and through the work of supervising faculty. If a teacher candidate is unable to meet the hour requirements then an extension may be appropriate.

### **Procedure:**

1. According to WAC 181-78A-264-B, while in the School of Education program you are required to meet a 450-hour minimum of “clinical” experience. Clinical is defined as “defined as supervised planning, instruction, and reflection) for teacher candidates in classroom settings.
2. It is your responsibility to track all clinical hours completed in field experience.
3. If you are unsure you will be able to complete the hours required by your field experience or the total 450-hours then you must contact both the School of Education and your field supervisor. Explain the situation and why you are unable to complete your hours. This must be done as possible in order to receive support from the School of Education in extending your time.
4. The School of Education, field supervisor and mentor teacher (if applicable) will discuss extending your field experience. This could mean starting your field experience early or extending it after the original end date.
5. The field supervisor and the School of Education can also extend field experience if the field supervisor deems it necessary to complete required student teaching components.
6. If, after the culmination of student teaching the teacher candidate has not met their 450-hours of field experience the teacher candidate will not be certified.
7. It is the teacher candidate’s responsibility to reconcile this by speaking with their field supervisor and the School of Education.