Purpose of Board
The William O. Douglas Honors College (DHC) External Advisory Board provides support to the DHC in its mission to serve as a center of excellence in undergraduate education at Central Washington University. The board’s mission is to advise the DHC director on long-range planning for the DHC, to develop educational opportunities for honors students, and to encourage relationships between the DHC and the greater community.

Board Charge
- Offer advice to the DHC director regarding the program’s policies and procedures, including learner outcomes and assessment, admission criteria, and faculty selection.
- Serve as liaisons between the DHC and the community.
- Provide off-campus mentoring, including internships, for selected DHC students.
- Develop contacts with organizations whose objectives coincide or significantly complement those of the DHC.
- Participate in DHC programs and activities.
- Recruit exceptional students for the DHC and the university.
- Suggest and arrange off-campus programs for DHC students.
- Assist the DHC in raising funds to enhance its state support, including making financial contributions to the DHC, helping to identify donors, attending receptions when possible, and/or contacting potential donors.

Membership and Terms of Office
The DHC External Advisory Board is composed of community members and DHC alumni.

The Board shall have at least eight members, chosen by the DHC Director and the Associate Vice President for Undergraduate Studies. Board members serve at the invitation and pleasure of the DHC Director and the Associate Vice President for Undergraduate Studies.

The customary term of office is three years, and a member’s term may be renewed. Members’ terms will be staggered.

Every year, the Board shall elect a Chair from among its membership.

Brief biographies of Board members will be posted on the DHC website.

Meetings
The Board shall hold at least two regular, formal meetings during each academic year. The DHC director, in consultation with the Chair of the Board, will develop the meeting agendas. Informal meetings may be held at other times, as appropriate.

Minutes and other related documents pertaining to the business of the Board will be posted on the DHC website.