

EDLM 492 - Library Media Practicum

Description:

An individualized field experience in a public/private school setting supervised/coordinated by CWU faculty. All students are required to complete the course as part of their Library Media Endorsement program. This must be a minimum of 60 hours in at least one level of a Library Media Center (elementary, middle school or high school). The course is completed over 2-3 quarters.

Prerequisites & Notes:

Prerequisite: Permission to register only by the department. Traditionally students were enrolled in this 2-credit course after their first summer of courses. Online students are eligible after completing two program courses. You must contact the department secretary Jeremiah Wintringer (WintringeJ@cwu.edu) and he will prepare the paperwork. You will be billed for the two credits when you are registered, there is no additional billing or registration for the continuation into the second or third quarter.

Your grade is posted as an “IP” (In progress) during the academic year while you are completing this course. If you are unable to complete the hours for some unforeseen reason, we can continue in this status for one additional year without special permission from the Dean.

It is the responsibility of students to locate and arrange for their 60 hours of experience at a library media center. The CWU supervisor of this course, Leona Lindvig Lindvigl@cwu.edu must approve all placements in advance.

Content:

Students are expected to work in a Library Media Center (LMC) or several different centers. While this is completed over two quarters, but the hours do not have to be divided equally between the quarters. Canvas participation is required in each quarter. The purpose of this library media experience is to become thoroughly familiar with the operations of library media centers. Emphasis will be on the management of the center, the collection, the evaluation and selection of materials and equipment, the process of writing specifications for orders, learning technical processing, mastery of circulation procedures and security measures, understanding the maintenance on materials and equipment, and collaborative teaching with classroom teachers. This is planned to be a time when the student has an opportunity to practice the knowledge, skills, and dispositions acquired in the CWU endorsement classes as well as create context for courses not yet taken.

[Optionally, you may take two 1 credit courses consecutively or take a break between them.]

Check list of steps:

Following these steps will ensure that you complete all the requirements of your practicum experience. There is also a checklist in your handbook (posted on Canvas) but please complete these steps.

1. Location form: Your locations form with signatures from your mentor librarian & principle should be on file before you begin your hours. You are responsible for finding your location (s), but the site needs to be approved by your CWU supervisor, Leona Lindvig. The mentor librarian should needs to have been endorsed for at least three years.
2. Track your hours in a log, including times and dates, and a brief description of the duties, or projects that you were involved in on that date. A form is provided in the handbook, check if you would prefer to modify it or use an existing form used at your library.
3. Participate on Canvas communications with your classmates. You will be strengthening your online learning community. Share important things, ideas and opportunities that you encounter in your growth as a teacher-librarian. You should have six substantive posts per quarter, and respond to at min. of twelve of your colleague's posts each quarter. The discussion posts are arranged around topics in our courses textbook But may be completed in any order.
4. WA Library Media Endorsement Standards. There are nine core standards for teacher-librarians in Washington State. For each standard, you will select one activity, artifact, etc. that exemplified your growth in that area. A brief description detailing why you selected this activity to represent that common core, and a description of the activity, including benefits, and pitfalls will be turned in on Canvas, Include actual samples if they strengthen your presentations (bookmarks, newsletters, flyers, in-service trainings handouts, etc.)
5. School Demographics assignment & reflection. Complete the assignment on school demographics. It will also be posted on live text, and turned in on Canvas.
6. Review the checklist of suggested activities in this handbook. Please check off items you were able to complete to give you a well-rounded experience in your library setting. We realize that situations and circumstances vary and not everyone will complete all items. This checklist helps us judge the opportunities you experienced (it is not required to master all of these items.)
7. Present a paper copy of signed log hours, a letter from your administrator, a resume to your CWU supervisor at the completion of your coursework.