AFFILIATION AGREEMENT

This Agreement is made and entered into between the University of Washington School of Nursing (at Seattle, at Bothell and at Tacoma) ("School"), located in Washington and Central Washington University Student Health Center ("Training Site"), located in Ellensburg, Washington. The purpose of this Agreement is for Training Site, which is committed to training health care professionals, to provide desirable administrative learning experiences and facilities for School’s students who are enrolled in its nursing programs ("education program"). In consideration of the mutual covenants and agreements contained herein, School and Training Site agree as follows:

GENERAL PROVISIONS

1. School and Training Site agree that contemporaneous with or following execution of this Agreement and within the scope of its provisions, School may develop letter agreements with Training Site to formalize operational details of the administrative education program. These details include, but are not limited to, the following:

   • Beginning dates and length of experience (to be mutually agreed upon at least one month before the beginning of the administrative education program);
   • Number of students eligible to participate in the administrative education program;
   • Specific days, hours and locations for the administrative education program;
   • Specific learning objectives and performance expectations for students;
   • Specific allocation of responsibilities for the faculty Liaison, administrative education Supervisor, and Preceptors, if any, identified elsewhere in this Agreement;
   • Deadlines and format for student progress reports and evaluation forms.

2. Any such letter agreements will be considered to be attachments to this Agreement, will be binding when signed by authorized representatives of each party, and may be modified by subsequent letter agreements signed by authorized representatives of each party.

3. School and Training Site will jointly plan the administrative education program and jointly evaluate students. Exchange of information will be maintained by on-site visits when practical and by letter or telephone in other instances.

4. School and Training Site will instruct their respective faculty, staff, and students participating in the administrative education program, to maintain confidentiality of student and patient information as required by law and by the policies and procedures of School and Training Site.

5. There will be no payment of charges or fees between School and Training Site.
6. There will be no discrimination against any program participant or applicant covered under this Agreement because of race, color, religion, national origin, age, handicap, status as a Vietnam era or disabled veteran, sex, or sexual orientation, nor will School or Training Site engage in such discrimination in their employment or personnel policies.

**SCHOOL'S RESPONSIBILITIES**

7. School will provide information to Training Site concerning its curriculum and the professional and academic credentials of its faculty for the students at Training Site. School will designate an appropriately qualified and credentialed faculty member to coordinate and act as the Liaison with Training Site. School will be responsible for instruction and administration of the students' academic education program. School will notify Training Site in writing of any change or proposed change of its Liaison. School will have the final responsibility for grading students.

8. School's faculty will meet with the Training Site administrative education Supervisor Preceptors, if any, at the beginning and end of the administrative education program to discuss and evaluate the administrative education program. These meetings will take place in person if practicable, otherwise by telephone conference. School is responsible for arranging and planning the meetings.

9. School will provide the names and information pertaining to relevant education and training for all students enrolled in the administrative education program at least four weeks before the beginning date of the administrative education program. School is responsible for supplying any additional information required by Training Site as set forth in this Agreement, prior to the arrival of students. School will notify Training Site in writing of any change or proposed change in a student’s status.

10. School will obtain evidence of current immunizations against diphtheria, tetanus, poliomyelitis, measles (rubeola), mumps, rubella (or a positive rubella titer), and of hepatitis B immunization status for those students who will be in contact with patients/clients. For each student born after 1956, School will maintain on file records of positive titer or of post-1967 immunization for rubella and rubeola. At the time of immunization, students with no history of exposure to chicken pox will be advised to get an immune titer. School will require yearly PPD testing or follow-up as recommended if the students are PPD-positive or have had BCG. School will provide information to Training Site regarding student status concerning the above requirements.

11. School will assign to Training Site only those students who have satisfactorily completed the prerequisite didactic portion of the curriculum and who have evidence of completion of a CPR course based on American Heart Association or American Red Cross guidelines and related to the age group(s) with whom they will be working.
12. School agrees to request a “Child and Adult Abuse Law” criminal background check ("CAAL check") pursuant to RCW 43.44.830-.842. School agrees to provide Training Site with a copy of the CAAL check results provided by the Washington State Patrol pertaining to each student considered for placement at Training Site. School acknowledges that placement of each student at the Training Site is contingent upon provision of CAAL check information dated less than two years prior to the commencement of the clinical education placement. Training Site acknowledges that School is not responsible for the accuracy of the information provided through this CAAL check and that School’s provision of this CAAL check information does not relieve Training Site of any of its legal obligations related to these background checks. Training Site understands and agrees that any information forwarded to it by School has been procured through this process. School does not certify the veracity of the records provided and, furthermore, the obligation to conduct appropriate background checks and the liability for non-compliance therewith remains the responsibility of Training Site.

13. School will comply with and ensure to the extent possible that students comply with the policies and procedures established by Training Site. School will notify each student of his or her status and responsibilities pursuant to this Agreement.

14. School will encourage each student participating in the administrative education program to acquire comprehensive health and accident insurance that will provide continuous coverage of such student during his or her participation in the education program. School will inform students that they are responsible for their own health needs, health care costs, and health insurance coverage.

**TRAINING SITE’S RESPONSIBILITIES**

15. Training Site will provide students with a desirable administrative education experience within the scope of health care services provided by Training Site. Training Site will designate in writing Preceptors, if any, to be responsible for the administrative education program, and will designate in writing one person as the administrative education Supervisor, who will maintain contact with the School-designated Liaison to assure mutual participation in and review of the administrative education program and student progress. Training Site will submit in writing to School the professional and academic credentials for the Preceptors and administrative education Supervisor. Training Site will notify School in writing of any change or proposed change of the Preceptors or administrative education Supervisor.

16. Training Site will provide students with access to sources of information necessary for the education program, within Training Site’s policies and procedures and commensurate with patients’ rights, including library resources and reference materials.

17. Training Site will make available to students basic supplies and equipment necessary for care of patients/clients and the administrative education program. Within the limitation of facilities, Training Site will make available office and conference space for students and, if applicable, School faculty.
18. Training Site will submit required reports on each student’s performance and will provide an evaluation to School on forms provided by School.

19. Training Site retains full responsibility for the care of patients/clients, and will maintain the quality of patient care without relying on the students’ administrative training activities for staffing purposes.

20. Training Site has the right to take immediate temporary action to correct a situation where a student’s actions endanger patient care. As soon as possible thereafter, Training Site’s administrative education Supervisor will notify School of the action taken. All final resolutions of the student’s academic status in such situations will be made solely by School after reviewing the matter and considering whatever written factual information Training Site provides for School; however, Training Site reserves the right to terminate the use of its facilities by a particular student where necessary to maintain its operation free of disruption and to ensure quality of patient care.

21. On any day when a student is participating in the administrative education program at its facilities, Training Site will provide to such student necessary emergency health care or first aid for accidents occurring in its facilities. The student will be responsible for the costs of all care.

22. Except as provided in this Agreement, Training Site will have no obligation to furnish medical or surgical care to any student.

**STUDENTS’ STATUS AND RESPONSIBILITIES**

23. Students will have the status of learners and will not replace Training Site personnel. Any service rendered by students is incidental to the educational purpose of the administrative education program.

24. Students are required to adhere to the standards, policies, and regulations of Training Site during their administrative education program.

25. Students will wear appropriate attire and name tags, and will conform to the standards and practices established by School during their administrative education program at Training Site.

26. Students assigned to Training Site will be and will remain students of School, and will in no sense be considered employees of Training Site. Training Site does not and will not assume any liability under any law relating to Worker’s Compensation on account of any School student’s performing, receiving training, or traveling pursuant to this Agreement. Students will not be entitled to any monetary or other remuneration for services performed by them at Training Site, nor will Training Site otherwise have any monetary obligation to School or its students by virtue of this Agreement.
LIABILITY COVERAGE PROVISIONS

27. Each party to this agreement will be responsible for the negligent acts or omissions of its own employees, officers, or agents in the performance of this Agreement. Neither party will be considered the agent of the other and neither party assumes any responsibility to the other party for the consequences of any act or omission of any person, firm, or corporation not a party to this Agreement, other than students as provided in this section and sections 28 and 29.

28. Training Site is covered by the State of Washington Self-Insurance Program and the Tort Claims Act (Chapter 4.92 RCW). Training Site will defend, indemnify and hold School harmless from any loss, claim or damage arising from the negligent acts and omissions of its employees, officers, and agents, including negligence connected with performing its obligations under this Agreement. Claims against Training Site and its employees, officers, and agents in the performance of their duties and this Agreement will be paid from the tort claims liability account as provided in Chapter 4.92 RCW.

29. School will defend, indemnify and hold Training Site harmless from any loss, claim or damage arising from the negligent acts and omissions of its officers, employees, faculty or agents. School maintains a professional liability coverage program under the authority of RCW 28B.20.250, -.253, and -.255. Through that authority, School provides liability coverage for its employees, officers, agents, and students (while training in a clinical setting at Training Site) in the performance of this Agreement.

TERM

30. This Agreement is effective beginning September 27, 2006, and will continue thereafter from year to year. This agreement will be reviewed no later than three years from its effective date, or earlier at the request of either party. School and Training Site will jointly plan student placement in advance of each year’s beginning taking into account the needs of the school for administrative placement, maximum number of students for whom Training Site can provide a desirable administrative education experience, and the needs of other disciplines or schools requesting administrative placements.

31. This agreement may be canceled by written notice one year prior to termination; however, such termination shall not become effective for the students then enrolled in the administrative education program if such termination prevents completion of their requirements for completion of the administrative education program.

PROVISIONS REGARDING BLOOD-BORNE PATHOGENS

32. School certifies that it has trained each student it sends to Training Site in universal precautions and transmission of blood-borne pathogens, and that it will send to Training Site only students who have been trained in and have practiced using universal precautions. School has recommended the Hepatitis B (HBV) vaccine to all administrative education program students before assignment to Training Site. Students may waive the HBV series, but are
required to have a physical, TB test and be up-to-date on all other immunizations. Training Site will provide personal protection equipment that is appropriate for the tasks assigned to School’s students.

33. In the event a student sustains a needle-stick injury or other substantial exposure to bodily fluids of another or other potentially infectious material while participating in the administrative education program at Training Site, Training Site agrees to provide the following services:

- Being seen by Training Site’s employee health service and/or emergency department as soon as possible after the injury;
- Emergency medical care following the injury;
- Initiation of HBV, Hepatitis C (HCV) and HIV protocol;
- HIV counseling and appropriate testing;
- The student will be responsible for the costs of any and all care, testing and counseling.

34. The source patient’s HBV, HCV and HIV status will be determined by Training Site in the usual manner to the extent possible.

**MISCELLANEOUS PROVISIONS**

35. **Entire Agreement.** This Agreement constitutes the entire agreement between the parties, and supersedes all prior oral or written agreements, commitments, or understandings concerning the matters provided for herein.

36. **Amendment.** This Agreement may only be modified by a subsequent written Agreement executed by the parties. The provisions in this Agreement may not be modified by any attachment or letter agreement as described elsewhere in this Agreement.

37. **Order of Precedence.** Any conflict or inconsistency in this Agreement and its attachments will be resolved by giving the documents precedence in the following order:

1. This Agreement;
2. Attachments to this Agreement in reverse chronological order.

38. **Governing Law.** The parties’ rights or obligations under this Agreement will be construed in accordance with, and any claim or dispute relating thereto, will be governed by the laws of the State of Washington.

39. **Notices.** All notices, demands, requests, or other communications required to be given or sent by School or Training Site, will be in writing and will be mailed by first-class mail, postage prepaid, or transmitted by hand delivery or facsimile, addressed as follows:
(a) To School:
Julie R. Katz, M.Ed., R.N.
Assistant Dean, Academic Services
University of Washington School of Nursing
Box 357260
Seattle, Washington 98995

(b) To Training Site:
Toni Burvee, Program Manager
Business Services and Contracts
Central Washington University – Student Health Center
400 East University Way
Ellensburg, Washington 98926-7474

40. Each party may designate a change of address by notice in writing. All notices, demands, requests, or communications that are not hand-delivered will be deemed received three (3) days after deposit in the U.S. mail, postage prepaid; or upon confirmation of successful facsimile transmission.

41. Survival. School and Training Site expressly intend and agree that the liability coverage provisions of this Agreement will survive the termination of this Agreement for any reason.

42. Severability. If any provision of this Agreement, or of any other agreement, document or writing pursuant to or in connection with this Agreement, shall be held to be wholly or partially invalid or unenforceable under applicable law, said provision will be ineffective to that extent only, without in any way affecting the remaining parts or provisions of said agreement.

43. Waiver. Neither the waiver by any of the parties hereto of a breach of or a default under any of the provisions of this Agreement, nor the failure of either of the parties, on one or more occasions, to enforce any of the provisions of this Agreement, or to exercise any right or privilege hereunder, will thereafter be construed as a waiver of any subsequent breach or default of a similar nature, or as a waiver of any of such provisions, rights or privileges hereunder.

44. Inspection. Training Site will permit, on reasonable notice and request, the inspection of administrative and related facilities by agencies charged with responsibility for accreditation of School.
HIPAA. School shall direct its trainees to comply with the policies and procedures of Training Site, including those governing the use and disclosure of individually identifiable health information under federal law, specifically 45 CFR parts 160 and 164. Solely for the purpose of defining the trainees’ role in relation to the use and disclosure of Training Site’s protected health information, the trainees are defined as members of the Training Site’s workforce, as that term is defined by 45 CFR 160.103, when engaged in activities pursuant to this Agreement. However, the trainees are not and shall not be considered to be employees of the Training Site.

University of Washington
SCHOOL OF NURSING (“School”)

By: \[Signature\]
John A. Conner, Executive Director
Health Sciences Administration

Date: 6/22/06

By: \[Signature\]
Nancy Fugate Woods
Dean
School of Nursing

Date: 6/22/06

Approved as to form:

By: \[Signature\]
T. Wilson
Assistant Attorney General
for “School”

Date: November 26, 2002

Central Washington University
STUDENT HEALTH CENTER (“Training Site”)

By: \[Signature\]
R. L. Tracy
Senior Director

Date: 7/8/06

By: \[Signature\]
Bruce Parker
Director Business Services

Date: 7/8/06

Approved as to form:

By: \[Signature\]
Kimberly A. Loranz
Senior Counsel

Assistant Attorney General

Date: 6/29/06

for “Training Site”