Agreement

THIS AGREEMENT is made this 3\textsuperscript{rd} day of December by and between Ballard Ambulance Service, a Washington municipal corporation, (herein referred to as the "Ambulance Service") located at 1020 Wenatchee Avenue, Wenatchee, Washington 98801, and Central Washington University, (herein referred to as the "School").

I. Recitals

This Agreement is made with reference to the following facts:

a. The School’s students (the “Students”) require professional clinical instruction and experience for the educational program; and

b. The Ambulance Service has the staff and facilities necessary to provide such services.

II. Terms and Conditions

1. Duties of the Ambulance Service. The Ambulance Service agrees to do the following:

a. To designate prior to the beginning of each school quarter, the maximum number of Students which may be assigned to the Ambulance Service;

b. To designate a member or members of its staff to meet at least quarterly, by arrangement, with the School’s designee to discuss the educational program and the clinical experience of the Students. Further, to designate an appropriate member of the staff to work with the School’s program faculty in coordinating activities of the Students within the Ambulance Service;
c. To reasonably allow Students of the School to use equipment, supplies and facilities of the Ambulance Service related to the program for the training;

d. To reasonably allow faculty and Students access to sources of information necessary for carrying out the specific education program requirements. (e.g. patients’ medical records, procedure books, reference materials, etc.);

e. To provide classroom and/or conference space as available for instruction or counseling Students in the program, if necessary;

f. To provide sleeping quarters for the student while on duty.

2. **Duties of the School.** The School agrees to do the following:

2.1. To maintain an Emergency Medical Technician/Paramedic Program, which is affiliated with the Ambulance Service and approved by the Washington State Department of Health EMS and Trauma. Students who are provided clinical education pursuant to this Agreement shall:

   a. Maintain the status of learner and not replace Ambulance Service during the training program;

   b. Adhere to the standards, policies and regulations of Ambulance Service during the training program;

   c. Wear the designated uniform and be cleanly dressed and groomed while in the Ambulance Service;

   d. Complete the requirements for Health Clearance (to be verified by the School);
e. Be covered by appropriate health, casualty and medical liability insurance;

f. Maintain the confidentiality of all medical and patient records in adherence with all HIPAA requirements.

2.2 To designate an Instructor-Coordinator for the program who will be responsible for planning the educational experience (didactic and clinical) of the Students, including instruction, supervision, evaluation and counseling.

2.3 The Instructor-Coordinator will confer with the Ambulance Service in scheduling of Students’ hours and days (shifts) and in the planning of specific student assignments in the Ambulance Service.

2.4 To provide instruction (facilities, equipment, supplies and instructors) in all non-clinical courses for all Students in the program. Instructors shall hold appropriate credentials to provide the requisite instruction.

2.5 To provide the Ambulance Service with the following information prior to the beginning of each school quarter:

a. The number of Students to be assigned;

b. The dates and hours of assignments (updates as needed);

c. The dates of vacations and holidays observed by the Students and faculty.

d. Objectives for the specific learning experiences expected of the Student in that quarter if requested by the Ambulance Service;
e. Health Clearance Report on each Student, if such a report is required by the Ambulance Service;

f. Any other information reasonably requested by the Ambulance Service;

g. To provide program faculty with an orientation to the Ambulance Service;

h. To maintain procedures for Student health clearance and verify health clearance for all Students assigned to Ambulance Service.

3. Responsibility. The School and its Students recognize the responsibility for patient care remains with the Ambulance Service staff when Students are providing care within a patient care unit. Students agree to follow all directives of the Ambulance Service during such patient care.

4. Relationship. This Agreement is not intended to, nor should it be construed as, creating the relationship of agent, servant, employee, partnership, joint venture or association between the parties hereto. This Agreement provides only for an independent contract relationship between the parties. Students and instructors of the School are not to be considered employees of the Ambulance Service for any purposes.

5. Term of Agreement. This Agreement shall commence upon execution and shall remain in effect for one year. This Agreement shall renew for successive one year terms unless either party provides notice to the other of its intention not to renew at least thirty (30) days prior to the expiration of any term.
6. **Unilateral Termination by the Ambulance Service.** Notwithstanding anything to the contrary, the Ambulance Service may, at its option, terminate this Agreement at any time, with or without cause, by notifying the School in writing. However, the Ambulance Service will attempt to provide reasonable advance notice when possible to do so. Additionally the Ambulance Service reserves the following rights:

   a. To immediately terminate the participation of any Student in the program for misconduct, failure to follow rules or procedures of the Ambulance Service, or any other reason which in the Ambulance Service’s discretion justifies dismissal; and

   b. To suspend the program for an indefinite period of time.

7. **Property Loss or Damage.** The Ambulance Service shall not be responsible to the School or its Students for any property loss or damage done to the School’s or any Student’s personal property. It shall be the Student’s responsibility to provide his/her own protection against such losses.

8. **Insurance.** The School is a State of Washington Agency and as such is self-insured through the State of Washington program outlined in RCW 4.92. In addition to the tort self-insurance pool, the State also carries a commercial excess policy for single claims exceeding $2,000,000. Such coverage shall be maintained at all times throughout the term of this Agreement.

9. **Indemnification and Hold Harmless:** The School shall be responsible for the consequences of any act or failure to act on the part of itself, its employees, students and agents, and the Ambulance Service shall be responsible for the consequences of any act or failure to act on the part of itself, its employees and agents. Accordingly, each party shall be held responsible for its own sole negligence, and each party shall indemnify and hold the other party harmless
from any loss, which results there from. Neither party shall assume any responsibility to the other party for the consequences of any act or failure to act of any person, firm, or corporation not a party to this Agreement.

10. Amendment. No modification, termination or amendment of this Agreement may be made except by written agreement signed by all parties, except as provided herein.

11. Captions. The captions of this Agreement are for convenience and reference only and in no way define, limit, or describe the scope or intent of this Agreement.

12. Severability. In case anyone or more of the provisions contained in this Agreement shall for any reason held to be invalid, illegal or unenforceable in any respect, such invalidity, illegality or unenforceability shall not affect any other provision hereof, and this Agreement shall be construed as if such invalid, illegal or unenforceable provision had never been contained herein.

13. Governing Law. This Agreement and the right of the parties hereto shall be governed by and construed in accordance with the laws of the State of Washington and the parties agree that in any such venue shall be exclusively in Kittitas County, Washington.

14. Assignment. This Agreement may not be assigned, in whole or in part, by either party without prior written consent of the other party.

15. Discrimination. In fulfilling the terms and conditions of this Agreement, neither party shall discriminate on the basis of race, creed, color, national origin, age, sex, marital status or the presence of physical, sensory or mental handicap unless in the event of a bona fide requirement.
IN WITNESS WHEREOF, the parties have executed this Agreement on the day and year first written above.

CENTRAL WASHINGTON UNIVERSITY

By: [Signature]
Dean Rebecca Bowers
College of Education & Professional Studies
Contract #1824

BALLARD AMBULANCE SERVICE

By: [Signature]
Title: [Title]

12/27/05