CatPlan Firefox Setup

CatPlan must be opened/used in **Firefox**

Cookies:

1. In Firefox menu **click Options**
2. In the left hand menu **click Privacy**
3. Under History, select from the **drop down menu** "Use custom settings for history"
4. Check the box "Always use private browsing mode"
5. Check the box "Accept cookies from sites"
6. To the right, **click Exceptions**
7. In the Address of website field type in the following two addresses:
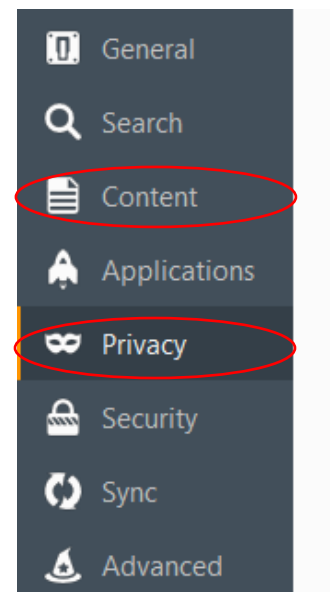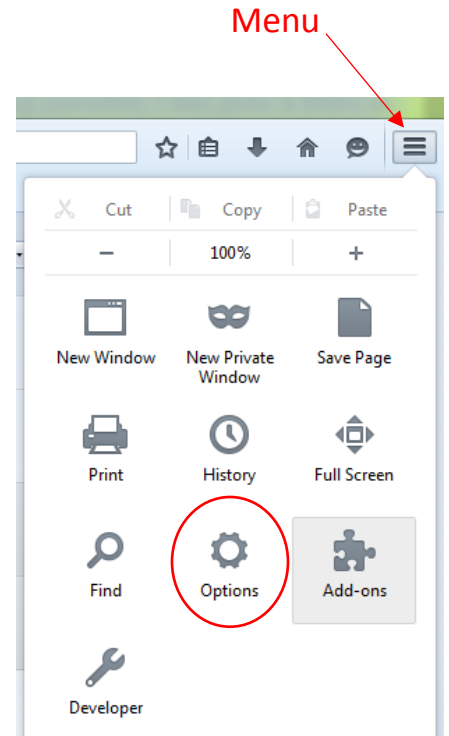
    cloud.oracle.com

    oraclecloud.com
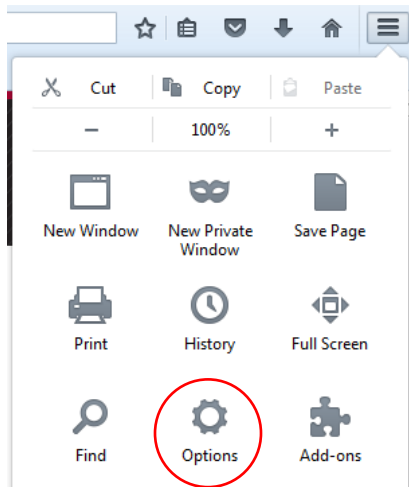8. **Click Allow**
9. **Click Close**

Popups:

1. In Firefox menu **click Options**
2. In the left hand menu **click Content**
3. Check the box, "Block pop-up windows"
4. To the right, **click Exceptions**
5. In the Address of website field type in the following address: *oraclecloud.com*
6. **Click Allow**
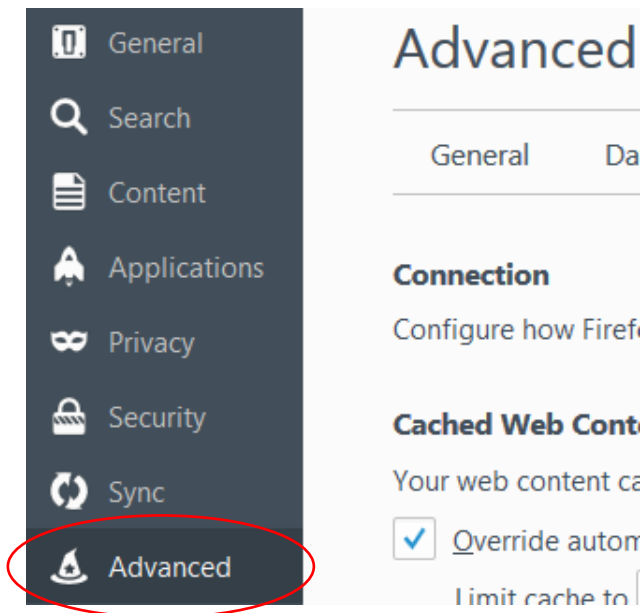7. **Click Close**

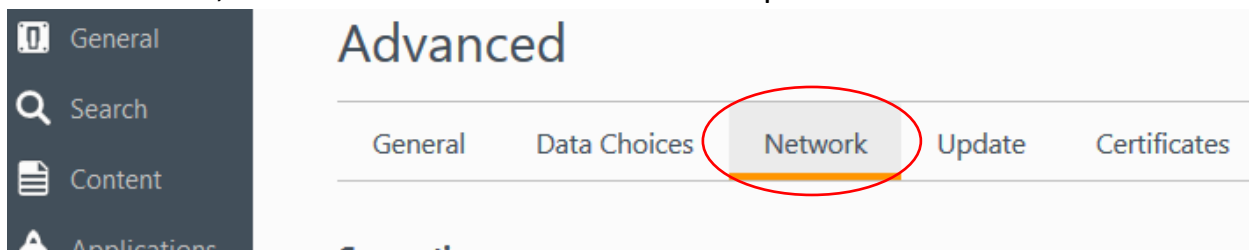# CatPlan Firefox Setup

Clear Cache in Firefox:

1. Click Options

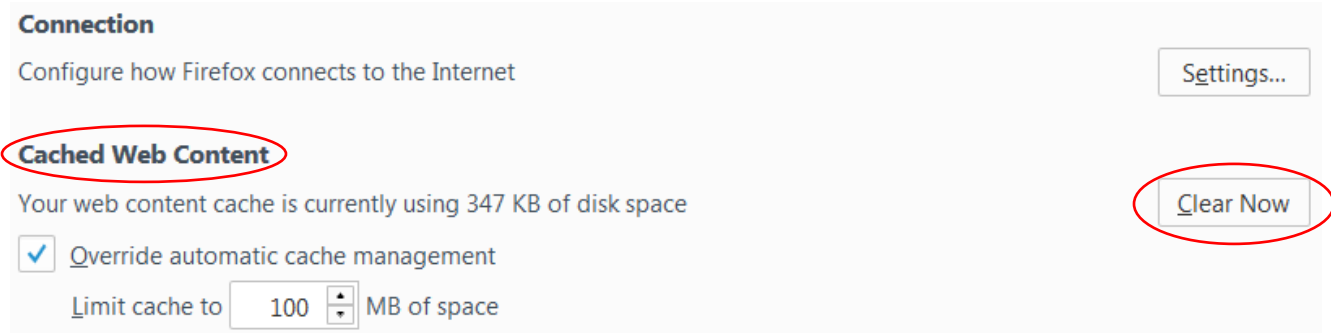2. Click Advanced at the bottom of the left hand menu

3. Click Network, the centermost section near the top of the screen

CatPlan Firefox Setup

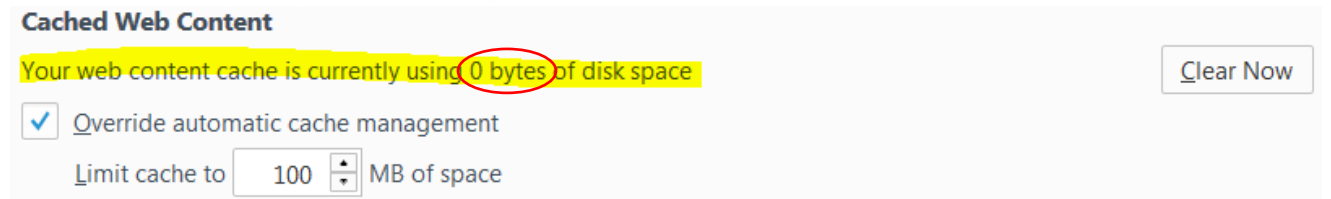4. Under the section titled "Cached Web Content" click the box to the right titled "Clear Now"

5. Click "Clear Now" until the text below reads "Your web content cache is currently using 0 bytes of disk space"

6. Check the box "Override automatic cache management" and type in the box to adjust the number to 10, the box should now read "Limit cache to 10 MB of space." Your screen should match the screenshot below
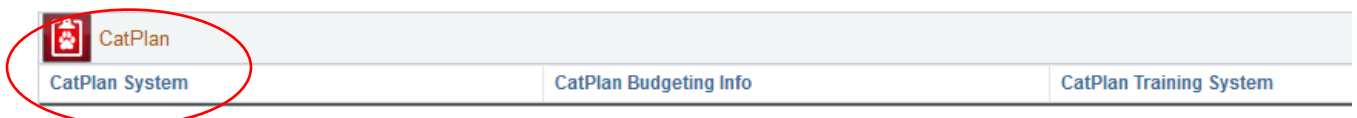

Log in:

1. Log into MyCWU

2. Within the CatPlan module **click CatPlan System**

CatPlan Firefox Setup

3. The identity domain is: **uscentralwash48889**

5. Click the blue box **"Company Sign In"** to access the system

Financial Reports

1. **Click File**

2. **Click Preferences**
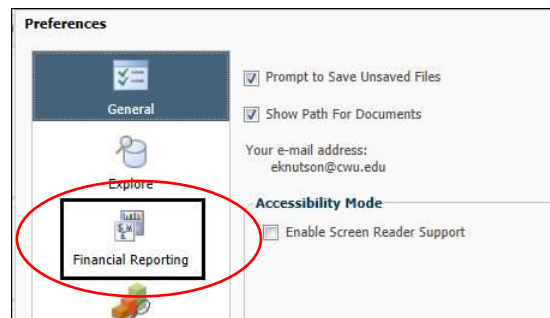
3. **Click Financial Reporting**

4. **Click On** the User Point of View

5. **Click HTML Preview** in the
   Default Preview Mode

6. **Click OK**

You are now set up, happy budgeting!