



## 2022-2023 Financial Aid Revision Request for Aviation Budget Increase

All lab fees will be determined by the Aviation Department and the CWU Board of Trustees. For information on course costs, please contact the Aviation Department directly.

Policy requirements for Department of Aviation budget increases are listed as follows:

1. To request a budget increase, students must submit a signed copy of this form to the Financial Aid Office. **Deadlines: Fall – August 1<sup>st</sup>, Winter – November 1<sup>st</sup>, Spring – February 1<sup>st</sup>.** Requests received after the deadline will be processed in the order received and cannot be guaranteed to be completed before the start of the quarter.
2. Budget increases will be processed based on actual enrollment and annual program plan provided by the Department of Aviation (see below).
3. **All Financial Aid** will be held until the end of the scheduled add/drop period each quarter to confirm actual enrollment matches the program plan listed below.
4. Students must enroll in at least 6 credits each quarter to remain eligible for Federal loans.
5. Repeated Courses: Students must adhere to the Satisfactory Academic Progress (SAP) policy: <http://www.cwu.edu/financial-aid/satisfactory-academic-progress-sap-policy>; Please note, this may be different from academic program requirements.
6. No budget increase will be processed for flight lab “no-show” and unexcused absences.
7. Students are responsible for managing all funding associated with the Department of Aviation increases. Additional requests will not be processed for mismanagement of funds.

By signing this revision request for additional financial aid, you agree to the terms outlined in the conditions of award: <http://www.cwu.edu/financial-aid/conditions-awards>; the Satisfactory Academic Progress policy: <http://www.cwu.edu/financial-aid/satisfactory-academic-progress-sap-policy>; and the information provided above. For questions or concerns regarding the financial aid aviation budget increase process, visit the Financial Aid Office in Bouillon Hall 106 or call 509-963-1611.

By signing this revision request, you also acknowledge that you must complete ALL items on your Financial Aid “To Do” list before the release of any funding. The Financial Aid Office will not be held responsible if you are prohibited from participating in flight labs because you have neglected or delayed to submit information necessary to complete your Financial Aid award package.

FALL 2022	WINTER 2023	SPRING 2023

Date: \_\_\_\_\_ Dept. of Aviation Advisor Signature \_\_\_\_\_

Under penalty of perjury, I declare that by signing this form I have examined information contained here and to the best of my knowledge and belief, it is true, correct, and complete. **WARNING: If you purposely give false or misleading information to obtain financial aid, you may be fined, sentenced to jail, or both.**

Student ID Number: \_\_\_\_\_ Student Name (Print) \_\_\_\_\_

Date: \_\_\_\_\_ Student Signature \_\_\_\_\_