

Academic Technology Advisory Council Agenda
Wednesday, March 27, 2019
Samuelson 118E, 1:00-2:00

Attendees: Mark Samples, Doug Ryder, Geri Hopkins, Rebecca Rose, Tina Short, Jami Beintema, Michael Marchand, Sara Bender, Julie Bonner

Absent: Bill Thelen, Koushik Ghosh, Calisa Cruse

1. Review of Meeting Minutes 2/27/19
 - a. D. Ryder motioned to approve minutes, T. Short and G. Hopkins seconded, minutes approved.
2. Count of Returning or Retiring Council Members
 - a. M. Samples and J. Bonner will rotate off at close of academic year and Graduate Studies position is vacant.
 - b. CAH and CEPS positions need to be filled.
 - c. M. Samples will submit vacancies to faculty senate for nomination.
3. Business Case Template Review (Continued Discussion)
 - a. M. Samples passed revised template along to BTAC.
 - b. BTAC has completed initial review of Template and provided suggested changes under areas such as "CWU Benefits", "Approvals", "Additional Resources", etc.
 - c. M. Marchand suggested Network and Operations be changed to new name when announcement is official.
 - d. Business Case Rubric will be reviewed and revised following final EISC review.
 - e. T. Short and M. Samples will submit revised template to A. Bohman for EISC review.
4. Information Items
 - a. Faculty 180 Update
 - i. No update.
 - b. MML Update
 - i. Student Services has created longitudinal survey to follow cohort through CWU experience, seeking input re: distance and online student satisfaction. MML and OL advisors are assisting.
 - ii. Distance Education hardware has been updated to firmware parity.
 - iii. Mesh node integration, upgrading video and streaming quality for WebEx/DE classes, is under testing currently.

- iv. M. Samples piloting Top Hat secure test throughout quarter, will share findings with council.
- c. EISC Update
 - i. Task force will review Mobile ID Access (keyless entry for academic buildings).
 - ii. STFC is exploring possibilities for refurbishing legacy data center or teriyaki restaurant for gaming/esports lounge.
 - iii. 33 print kiosks will be deployed around campus; student's balance will be handled virtually in place of current print balance system, Papercut.
 - iv. Supplemental funding request for technology assisting with campus-based emergencies submitted, ATAC and BTAC may provide suggestions for implementation.
- d. BTAC Update
 - i. DocuSign implementation team will kick off planning of electronic/digital faculty contracts beginning in April.
 - ii. CIO candidate visits and interviews underway.
 - iii. University-wide website changes planned, starting with General Education and University Centers webpages.
 - iv. Multifactor Authentication project is continuing as planned.
- e. IS Update
 - i. M. Marchand is overseeing IS reorganization, service delivery and Networks and Operations will be combined and renamed as Enterprise Technology Services.
 - ii. VoIP process near 50% completed, anticipating full completion by close of 2019 academic year.
 - iii. Data center move on schedule.
 - iv. ~250 machines requiring Windows 10 update on campus. Devices not meeting compliance by July will be disconnected from university network.
 - v. Campus Bird, project for interior and exterior tour of campus buildings, is underway.

Next meeting:

Wednesday, April 10, 2019

Samuelson 118E, 1:00-2:00