

Academic Technology Advisory Council Minutes
Wednesday, December 5, 2018
Samuelson, 1:00-2:00

Attendees: Chris Schedler, Mark Samples, Tina Short, Julie Bonner, Sara Bender, Doug Ryder, Rebecca Rose, Geri Hopkins, Mike Marchand, Forrest Hollingsworth
Absent: Calisa Cruse, Shawn Reichert, Lauren Hibbs, Bill Thelen, Koushik Ghosh

1) Review of Meeting Minutes 10/3/18

- a) T. Short submitted adjustments prior to meeting, F. Hollingsworth amended.
- b) M. Samples motioned to approve minutes, all attendees voted in favor.

2) Winter Meeting Schedule

- a) M. Samples led discussion around Winter quarter scheduling and group reviewed current Doodle Poll submissions – initial response was in favor of Wednesdays 1-2PM.

3) Instructional Tech (Classroom Tech) Reserve Funding

- a) C. Schedler introduced discussion about lack of funding for classroom technology upgrades – no reserve budget funding provided for FY18-19 year according to Provost Budget Forum.
- b) ATMS M&O funding request has not moved forward after initial ATAC approval, J. Beintema is assembling updated data for report to Gayla Stoner.

4) Student Representative Search (Mark Samples)

- a) M. Samples has not yet received student rep application materials from ASCWU.
- b) J. Beintema will ask STFC about interest in sending a student representative.

5) Information Items

- a) Faculty 180 Update
 - i) No update.
- b) MML Update
 - i) Distance Education upgrades completed at Wenatchee, video conferencing and mobile cart equipment in route to west side centers.
 - ii) Blackboard Ally for accessibility pilot program will scale up with ITAM and EDTL departments for Winter Quarter.
 - iii) G. Hopkins and M. Valentino have submitted request for state-funded OER grant, would provide stipend for faculty utilizing OER for new Gen Ed courses in OER pathways.
 - iv) C. Schedler and F. Hollingsworth presented Top Hat update to STFC, recommended upgrading license tier at renewal point: September 2019; M. Samples suggested investigating site-wide licensing options for Top Hat Secure Test feature.
 - v) Contractor has completed work in Samuelson; ATMS is adjusting or completely recoding Crestron and other classroom technology as required.
 - vi) Discussed potential conference and meeting room video and audio equipment standardization.
 - vii) 1891 Bistro laptop checkout is working as intended, continued support and policy implementation is required.
 - viii) MML team, other stakeholders met with Apple Higher Education implementation team, discussed potential for partnership programs and institutional technology leveraging.

- c) EISC Update
 - i) Demolition of old data center has been delayed until legacy PBX phone system is fully transitioned to VoIP; seeking support from consultants.
 - ii) CAPS+ is live for student use, Chairs and Deans will be consulted for feedback, potential for commercialization is under review.
 - iii) Academic year goals for Information Services include mobile first implementation, security upgrades, and assessment of moving HR and finance systems to cloud.
 - iv) Accreditation feedback reflected positive review of technology administration, ATMS, computer refresh, and software and hardware training initiatives.
 - v) DocuSign and Multi-Factor Authentication implementations are moving forward.
- d) BTAC Update
 - i) Scott Carlton submitted solution request regarding updating functionality to move incoming students from Orientation course in Canvas to advising student groups, BTAC was supportive, suggested reviewing other areas for support.
 - ii) JumpForward software implementation is moving forward, specific areas of concern such as identifying athletes eligible for sports participation will require Athletic staff oversight.
 - iii) More robust digital forensics tools for purchasing, requisition, HR tools through PeopleSoft will be available – tracking and review was previously limited on Macs in particular.
 - iv) PersistencePlus, a messaging and “nudging” software is under review, would provide out-of-class channel of communication for retention of specific student groups – cost is concern.
- e) IS Update
 - i) MyCWU production environment is moving to new Samuelson data center storage, use will be offline 12/22-12/23 – communication to campus stakeholders will go out 12/10.
 - ii) New student enrollments for Fall 2019 will utilize new general education requirements.
 - iii) Publicity Center is working with EAS to redesign campus-wide mobile application and web interface design, promotional materials will be disseminated to promote use.
 - iv) Physical move of computers from old data center to new data center is ongoing, consultants are still on site supporting.
 - v) VoIP implementation is ongoing, cost is concern – building by building schedule will be retained, supplemented by deployments via on-call requests.
 - vi) EISC is reviewing DocuSign pilot status, new vendor has provided unlimited documents.
 - vii) CSS/IS are rolling out and supporting mandatory upgrades for devices running Windows 7.
 - viii) Site-wide Microsoft license has been upgraded to Tier A3 with Advanced Threat Protection (ATP).

Next Meeting:

Wednesday, January 9, 2019

Samuelson 118E, 1:00-2:00