

Academic Technology Advisory Council Minutes
Wednesday, September 12, 2018
Barge 304, 3:30-4:30

Attendees: Chris Schedler, Tina Short, Jami Beintema, Julie Bonner, Bill Thelen, Lauren Hibbs, Doug Ryder, Forrest Hollingsworth

Absent: Mark Samples, Lindsey Brown, Calisa Cruse, Ping Fu, Coco Wu, Shawn Reichert

1) Review of 8/15/18 meeting minutes

- a) T. Short motioned to approve minutes, B. Thelen seconded, minutes approved.

2) NWCCU Online Learning Update 2014-18

- a) C. Schedler introduced Online Learning update and relation to upcoming accreditation site visit, group reviewed.

3) Information Items

- a) Faculty 180 Update
 - i) No update.
- b) MML Update
 - i) DE upgrades in Science I are complete, Wenatchee upgrades expected to begin in October.
 - ii) Testing is in process for DE mobile carts at JBLM, network connectivity may be a concern; additional cart will be supplied to Sammamish.
 - iii) Blackboard Ally faculty pilot group has been selected of (10-12 instructors and 20 classes), will proceed through Fall quarter.
 - iv) MediaAMP RFP is closed, evaluations complete, awaiting final decision.
 - v) MML and ITAM will partner to utilize Samuelson digital signage.
- c) EISC Update
 - i) DocuSign coordination to be handled by BTAC, aligning on priority process and deployment schedule.
 - ii) Financial Aid will be utilizing AI-driven chat bots for simple questions and direction, on track for student use in October.
 - iii) CAPS+ 2.5 expected to include class locations.
 - iv) Data warehouse and migration processes have been given more resources, on track.
 - v) Multi-factor authentication implementation is on hold.
- d) BTAC Update
 - i) Committee will utilize Microsoft Teams for reviewing business cases and solutions requests.
 - ii) New parking system has been implemented; users can pay for permits and tickets online.
 - iii) Housing actively using a new check-in/check-out process including emergency roll call that allows for more effective student tracking.
 - iv) Security Services has implemented a new system that alerts users of potential data breaches when sending or receiving sensitive information by email.
 - v) Enterprise Communications Taskforce is focusing on improving communications channels with students, hoping to include more information in messages.
- e) IS Update
 - i) Enterprise Operations Manager, Networks and Operations Manager, other positions have been filled.
 - ii) Discussed process for commercializing some business solutions.

- iii) 1891 Bistro technology installation is underway; laptops have been handed off to vendor for construction of vending machine.
- iv) Black Hall upgrades are on track, classrooms lacking assisted listening devices will require additional upgrades.
- v) Contractor is on site for technology installation and troubleshooting in Samuelson, anticipating completion by 9/19.
- vi) ATMS implementing security and software updates at Center locations.

Next Meeting:

Wednesday, October 3, 2018

Samuelson 118E 1:00-2:00