

Academic Technology Advisory Council Minutes
Monday, January 29, 2018
Barge 304, 3:00-4:30

Attendees: Coco Wu, Chris Schedler, Tina Short, Doug Ryder, Justin Carroll, Brian McDougall, Mark Samples, Bill Thelen, Zebulin Evelhoch, Yvonne Chueh, Shawn Reichert, Ping Fu, Lindsey Brown, Jami Beintema

Absent: Mel Palm, Kevin Archer, Julie Bonner, Calisa Cruse

1) Review of 1/8/18 meeting minutes

- a) B. Thelen moved to approve, D. Ryder seconded, minutes approved.

2) Information items

- a) Taskforce Updates
 - i) Distance Education
 - (1) Pierce upgrades start next week.
 - ii) Clickers
 - (1) Top Hat has 1,000 students in 40 classes for Winter quarter.
 - iii) Classroom Technology Workgroup
 - (1) Discussed upgrade schedule for Black Hall
 - (2) Discussed Science 1 upgrades and how to handle department-controlled spaces, as well as what space to use for hot-swap.
 - iv) Faculty 180
 - (1) C. Andrews is meeting with associate deans to discuss how to improve usability and clarity on what documents are required.
 - (2) Discussed visibility for SEOs and portfolio management.
 - (3) Discussed establishing consistency of faculty data to improve reliability of the data in the data warehouse.
- b) EISC Update
 - i) Discussed PeopleSoft enterprise learning management module that would allow easier tracking of training for faculty and staff, and it would link training summary with e-performance.
 - (1) Have funding for the first year, still looking for funding for annual licensing cost.
 - ii) Servers still need patches for the Intel bug, but desktops have been patched.
 - iii) Discussed Auxiliary Operations and Technology initiative to address food insecurity on campus.
 - (1) Discussed ways to get online students connection cards so that they can make use of resources as well.
 - iv) Discussed current governance structure for technology decisions and having flow charts for technology acquisitions and business case approvals.
- c) BTAC Update
 - i) Discussed the need of CRM solution for Foundation for fund-raising across campus to generate data that can be accessed by deans, chairs, etc. from a web-based portal.
 - ii) Discussed chat solution for Financial Aid, still trying to put stakeholder group together.
 - iii) Received update on ADAPT workgroup and accessibility technology policy, S. Sleigh-Layman is the chair.

- d) IS Update
 - i) Datacenter is funded and G. Shoda is heading up the task force for the move.
 - ii) Faculty/staff email move to O365 in cloud is on hold.
 - iii) Data warehouse is waiting on BOT approval, 10/28 is the estimated completion date.

3) Instructional Tech Funding/Proposals

- a) Discussed ATMS funding request to complete upgrades to last 10 classrooms in Black Hall.
 - i) Current request is for \$154K, first 10 classrooms request was \$241K.
 - ii) Discussed whether there would be remaining funds leftover after the first 10 classrooms are completed, but that funding has been earmarked for other projects.
 - iii) D. Ryder made a motion recommending that the funding request be sent to BEC for approval, S. Reichert seconded, motion passed.
- b) IS created online proposal form for the ATAC Instructional Technology fund, and will go live when ATAC is ready to solicit proposals.

4) ATAC Chair and Reps 2018-19

- a) C. Wu, Z. Evelhoch, and Y. Chueh's terms are ending, will need to ask Faculty Senate to nominate reps from COTS, COB, and the Library to serve 3-year term (2018-21).
- b) Will need to vote on Chair for 2018-19 at next meeting.

Next Meeting:

Monday, February 12, 2018

Barge 304, 3:30-4:30