

Academic Technology Advisory Council Minutes
Monday, September 20, 2017
Barge 304, 3:00-4:30

Attendees: Chris Schedler, Coco Wu, Tina Short, Shawn Reichert, Doug Ryder, Ping Fu, Justin Carroll, Julie Bonner, Deborah Wells, Brian McDougall, Calisa Cruse, Mark Samples, Zebulin Evelhoch

Absent: Yvonne Chueh, Bill Thelen, Natalie Lupton, Mel Palm,

1) Review of 9/6/17 meeting minutes

- a) C. Schedler moved to approve minutes, R. Ryder seconded, minutes approved as amended.

2) Information items

- a) Taskforce Updates
 - i) Will have reps from Top Hat student engagement system on 11/17 for training workshops.
 - ii) Have new scholarly research librarian, Maura Valentino, who will work on e-textbooks and OER.
- b) EISC Update
 - i) D. Wells presented findings of media management taskforce that was looking at the streaming media system. Recommendation was to renew MediaAmp contract for another year, then proceed with formal RFP to see how vendors meet our requirements.
 - ii) Confirmed ATAC will be part of approval process for instructional equipment and instructional technology funding.
(1) Funding for classroom technology upgrades approved by ATAC was released.
 - iii) 1891 Bistro has a project to turn it into a 24-hour student lab and equipment checkout by January 2018.
 - iv) CAPS+ launched on 9/18.
 - v) Data warehouse expansion has started.
 - vi) STFC has 1.7 million in their budget.
- c) BTAC Update
 - i) Solution request from R. DeShields, want to move to electronic student release of information forms, possibility of using e-forms in MyCWU.
 - ii) Recommend creating taskforce for livechat and investigating how departments may want to use it.
 - iii) Bookstore web traffic increased 17%, Wildcatshop.com domain was purchased.
 - iv) Card access will be updated in some buildings.
 - v) Discussed SharePoint, O365, and security data agreement.
- d) IS Update
 - i) New initiative from ATMS for taking specific classrooms offline that are not being used heavily for a week to allow for upgrades, then move the class to a temporary one for that time period.
 - ii) Computer refresh program will start back up soon.

Action: T. Short will investigate release of information for students in running start or Cornerstone.

3) Crestron Fusion Instructional Equipment proposal

- a) Discussed ratings and averages of scores for prospective proposals.

- b) Discussed the opportunity to ask follow-up questions.
- c) Still need to have EISC review proposal form.

Action: C. Schedler will make updates to the proposal form and present it at EISC.

Next Meeting:

Wednesday, October 4, 2017

Barge 304, 3:30-4:30