

**Academic Technology Advisory Council Minutes**  
**Monday, July 10, 2017**  
**Barge 304, 1:00-2:00**

Attendees: Chris Schedler, Mark Samples, Tina Short, Sean Reichert, Doug Ryder, Ping Fu, Bill Thelen, Justin Carroll, Mike Gimlin (for Lindsey Brown), Coco Wu, Mel Palm, Julie Bonner, Deborah Wells, Brian McDougall  
Absent: Anne Cubilie, Yvonne Chueh, Calisa Cruse

**1) Review of 6/5/17 meeting minutes**

- a) D. Ryder moved to approve minutes as amended, S. Reichert seconded, minutes approved.

**2) Information items**

- a) Taskforce Updates
  - i) Classroom tech workgroup met and discussed a LSC webinar that focused on the invisible student.
    - (1) Webinar discussed learning spaces and interaction with design and pedagogy.
    - (2) Discussed how often faculty will request spaces that have moveable furniture, but we do not have many of those spaces on campus.
    - (3) Discussed new reserve funds for classroom technology and instructional equipment, working through suggestions for proposal and evaluation process, and having those come through ATAC.
      - (a) Larger proposals would go through capital funding request, which will have a call for major projects in early Fall.
  - ii) Distance Education upgrades are still underway, completing work at Lynnwood, then moving to Des Moines this Summer.
  - iii) Clickers
    - (1) Had pilot with TopHat, faculty were pleased with the system, will suggest signing preferred vendor contract, which gives price breaks.
  - iv) Discussed Faculty 180 and whether its information can be used for data reporting, issues with completeness, accuracy, and all faculty constituencies being represented.
- b) BTAC Update
  - i) Discussed solutions request that were made for financial aid business process efficiencies, academic early alert modification in MyCWU, and an app that would support new student programs and allow students to see their schedule and events.
    - (1) The student app request was not approved, need to talk with more stakeholders like Public Affairs and Scheduling. App integrates with 25 Live and has a cost of \$10K yearly.
  - ii) Discussed how to communicate with students strategically.
- c) IS Update
  - i) D. Wells will serve on ATAC in place of C. Timmons.
  - ii) Service Delivery will have Academic Technologies and Media Services unit under it now.

**3) Online-Multimodal Learning workgroup update**

- a) Workgroup that the Provost put together underneath baccalaureate taskforce.
- b) Outlines how Online and Multimodal Learning fit with CWU's vision and themes.
- c) 10% of total CWU enrollment is in online degree programs, with 1/3 of students taking an online course each quarter.

- d) Discussed reserve funding for technology and new equipment, with other options of funding through additional course fees, raising course fees, or working with STFC.
- e) Discussed identity verification and biometric technologies going forward, beyond passwords.
- f) Discussed folding online course review into departmental review procedures. Currently, it's required for course development grants or if faculty volunteer for it.
- g) Discussed full 4-year online programs, which would allow for additional enrollment.
- h) Discussed policies for curriculum and course quality standards and outcomes.

**4) Other**

- a) Will need to get a replacement for Associate Dean of Graduate Studies on ATAC.
- b) Discussed issues with Respondus monitor and students that were accidentally able to bypass environmental check with video.

**Next Meeting:**

**Monday, August 7, 2017**

**Barge 304, 1:00-2:00**