

**ASCWU Board of Directors**  
Wednesday, August 10, 2011  
11:00 a.m. BOD Conference Room  
Public Meeting Minutes

**Called to order** 11:08 by Steven Ross

**Roll Call and Introductions:** Steven Ross, Paul Stayback, Allyson Mundy, KJ Stilling, James Rae, Maylin Sevilla, Scott Drummond, Heidi Merz, Mike Luvera.

**Not Present:** Mike Merz - called in to report.

**Additions and Corrections to the Agenda**

- Paul – Would like to add in office painting and decorating
  - Steve – Will add it under Center Liasons.
  - Paul Approves, James Seconds

**Officer Reports**

- Paul Stayback
  - Didn't get any reports from last week
  - Pulled Job announcement from job board
  - Hockey Night on Sept 29
    - \$360
    - Get in Game for free
    - Include West-side Center leadership
    - Do a second game with East-side Center too (Yakima Wild)
  - Staff training
    - Request for training packets
    - Step by step packet for office staff
    - Scott - Utilize Paula. She can help with training office staff.
  - Trustee Letter
    - Sent out today
- Maylin Sevilla
  - Nothing to report
- Allyson Mundy
  - Resolved funding request with a student
  - Attended City Council Meeting
    - Met with Bruce Tab
    - Recognized that BOD members attended
    - SEOs are now online – teachers are posting it to blackboard
    - Yakima River Cleanup and Leadership Camp coming up
- KJ Stilling
  - Also attended City Council Meeting
  - Downtown Association

- They stated they were disappointed with student involvement in years past.
    - Recognized Keith James
    - Have two events coming up; Fall Festival in Ellensburg and Hoe Down in the Downtown.
  - ESC Constitution
    - Refers to organizations
      - Changing the term “organizations” to “members group”
      - Revising ESE Constitution for next week’s meeting
      - Member’s membership is void – don’t have vote on these changes.
      - Member’s groups will be re-recognized and then they’ll have to opportunity to request changes the constitution if there is need.
- James Rae
  - Wellington at Bite of Burg, Community Day, Cancer Awareness Week
  - Has withstanding homecoming committee – spirit week.
    - Would like to create an official shirt of the school year. Students can wear that color on “show your colors day”
      - Talked to wildcat shop
      - Give free to freshman
      - To design the shirt there will be a design contest
  - Hired office person and Wildcat manager
    - Hired to start next week
  - Changes in office space - Campus accounting
    - Campus life and Sharron’s space will switch sides
    - Won’t cost money
  - Bi-Mart Night
    - Met with Liz Harrison
    - Want to get not only students, but also community and staff
    - Monday Sept. 19<sup>th</sup> (Fred Meyer Night on Tuesday the 20<sup>th</sup>)
    - Bi-Mart wants to try and involve movie theater
    - Scott - Outdoor movie is also on the 19<sup>th</sup> so we may need to adjust times.
      - James - Talked to Jenna Hide – It’ll give students options, won’t be an issue but will still consider it.
- Mike Merz
  - Called in via phone to report
  - Met with Makenna, wants to meet with Steve and Paul (father running for governor)
  - Sunday 14<sup>th</sup> at 2:00 (??)
  - Political Action Committee for Higher education – Want someone from Central to represent it.
    - Don’t have to be a current student
    - Prefer no students from student government

- Steven Ross
  - Also attended City Council Meeting – Voiced that he thinks student voices should be better represented. Want decisions to be made with more student input.
  - New computers – if your email isn't working, talk to Steve.
    - May need to use the code: Ngwnameserver.cwu.edu
  - Steve Waldeck is no longer here, New advisor – Scott Drummond
    - Will be open to give advice and help out
  - New Public Relations Director - Heidi Merz
    - If you need projects, talk to Steve first
    - Ask to put PR slot on Exec Briefs under officer reports or new business
    - PR person is for the BOD to utilize
    - Please communicate with Steve and give advance notice on projects so Heidi doesn't get overwhelmed with last minute projects.
  - Ethan Burgman meeting
    - Talked about mergers
    - Need to work on student
  - BOT Retreat (9/23)
    - One of BOT goals to meet with BOD personally.
    - One day meeting/retreat.
    - Want to address shared governance and concerns.
    - Trying to open up partnership with BOT.
    - Allyson – Has Annette said anything about budgets?
    - Steve – She hasn't been in the office. Waiting for Annette to respond.
  - Yakima River Cleanup
    - Sign up early if you want to do it.
    - Great way for BOD to get involved and lead by example.
  - Meeting for open house and promoting Wildcat Spirit.
  - Want to start establishing traditions.
  - One-on-ones whenever anyone wants to schedule a meeting just talk to Steve.

## Special Guests

- Mike Luvera: Central Transit
  - Inherited Central Transit in late May
  - Student Fee driven
  - HopeSource has money from WSDOT and money gets all mixed into grant money
  - Grant money covers central transit
  - Central transit is a stand-alone service
    - 75% of riders is students
  - HopeSource gives \$75,000 toward Central Transit.
    - Looking for more ways to save money.

- Want to keep morning shift 7:30-9:30 when there is a significant amount of students
- Want to change nights
  - Sunday-Thursday 2:00 – 8:00 (instead of 10:00). After 8:00 at night, ridership is only 2%. Dropping hours = saves a lot of money.
  - Friday/Saturday 2:00 – 10:00
- City is working on its own transit study. Will take a year for City to get a solution.
- HopeSource isn't tied to the city so if the city took over Central Transit, they would lose out on \$75,000 in funding.
- Allyson – Service is unreliable. Want a GPS Application in busses. “I would be willing to pay more to get better service.” Also, AUAP students use Central Transit a lot. Should get AUAP student’s voice involved.
- James – Is money being used from S&A. Why is City asking for student contribution? We contribute to the community like any citizen.
- Mike –
  - Residents would be taxed for it and students wouldn't get taxed. Central Transit gets money and it's turned over to Hopesource.
  - As far as GPS on busses. I nixed it the idea because the price would be \$60,000. GPS would be installed in busses the university doesn't own. GPS service for a bus service that may not stay in existence.
  - City provides bus stops location, signs. Gave \$10,000 one year = partnership
- Paul - It'll take the city a year to come up with a solution. In a year, how/where can we get a map, bus route, better signs.
- Mike – Signs could use work. Not very big or easy to see.
- Paul – Reliability is a big issue. Hard to promote something unreliable. Contract renegotiated.
- Scott – It would be useful to add bus times/schedule at the transit stops
- Mike - We want to put a schedule on signs.
- Steve- KJ is main point of contact in terms of transit. George Clark stood up for Students
- Mike - George Clark wrote letter to manager of City Transit and asked that survey be held till fall so students are included.
- Steve – Wants to send thank you letter.
- Paul – BOD failed with liaison to city last year.
- KJ will be attending meetings with Paul
- Mike – This is a really strong board this year and the city is really willing to listen to student input.

**Old Business (for reference)**

- Organizational Language

- Center Liaisons
- Budgets
- Administrative Fee
  - BOD Response
- Center Mergers
- ESC
- Municipal Code: Community Growing Rights
- Hiring of PR Director and Elections Commissioner
  - Merging of two positions
  - Heidi Merz
- New Computers
- Next Monday: SAVE EVERYTHING ON YOUR DESKTOP
- ELP: (May be tabled)

### **New Business**

- Organizational language - Paul
  - To be an organization, 10% of student population is necessary. Wants to keep organizational language in bi-laws. By doing this, it allows for the potential in the future.
  - Allyson - Definition of Organizations.
  - KJ – Organizations would need to contact both KJ and Maylin.
  - Steven – Would go to ESC and then Club Senate.
  - KJ – I would like to wants to change wording to ESC member groups
    - KJ Seconds motion. No debate. 7-yes 0-no. Motion passes.
- Updating the Website - Steve
  - Cwu.edu/~ascwubod - website needs to be updated and edited for new board.
  - Paul – Can file a SAEM work order. Can be changed online by completing an online work order. Publicity center can help also.
- Center Liasons - Paul
  - I move to sever the ASCWU-BOD Liaisons from the BOD and hand over all authority to the Michele Cyrus and Tina Wang by the end of fall quarter, or when they receive approval for funding from S&A, whichever comes first, with the understanding that should they fail to receive funding we will regain authority over those positions and continue to work with Michele and Tina.
    - James seconds and motions to amend.
    - Paul seconds motion. No debate. 7-yes 0-no. Motion passes.
- Painting offices - Paul
  - Keeping color scheme the same
  - Are taking down square bricks
    - Would like to potentially replace them with posters from past events.
  - Red ASCWU at top as a boarder

- James – We have a color pallet for the building and we need to follow. Can apply for request exceptions if we need to.
- Allyson – We could add a big wildcat head on wall where square bricks are
- Paul – Want to keep it simple but decorative.
- Steve – Will create a BOD Office Art committee.
  - Paul can chair it with James and can present idea to committee.
  - Will present ideas in three weeks.
- Organizing backspace – Steve
  - Paul - Agrees the backspace needs to be organized but ESC also takes up a lot of space. Tell ESC to clean up their stuff.
  - Steve - Gorilla racks = storage. We need to re-establish our storage closet.
  - Allyson – Anything back there is for public and we need to make sure we let people know we aren't responsible for their items.
  - Paul – Will come up with rules/regulations/practices of backspace area.
  - KJ – If we limit access for member groups, there will be resistance.
  - James – Suggests Paul come up with an idea for backspace area and then present to board at a later date.
  - Paul – Conference area should be open to all students but desks are off limits because those are working areas.
  - KJ – We need to find out what's in storage bins then tell member groups what they have stored. Also find out what's consumable and tell member groups that consumable items will be used if they're left behind for a certain amount of time.
  - James – Would like to make a motion that the Backspace is available to clubs, orgs, and students (as defined by Paul) as long as BOD office is open.
    - Paul seconds the motion.
  - Scott – We should include representatives from ESC in this decision. I'm concerned that ESC "ownership" was implied at one point. Also, some organizations may feel like they keep getting marginalized.
  - Paul – This has been a discussion for 2 years.
  - Allyson – University growing/staff growing. Staff is growing out of space so we are expanding office into backspace.
  - Scott – There's a perception that ESC owns the room so it could create conflict.
  - Steve – Has tried to define alternative space for clubs/organizations. There were bold moves against it.
  - KJ – The situation doesn't accommodate everyone on the whole. If we make a decision right now we may offend people. We could also wait and involve other parties in the decision.
  - James – Wants to keep motion as stated. No group is valued differently (Group, club, org, person). Offended that ESC has been claiming room. However, also agrees to include other people but issue shouldn't be drug out. Suggest tabling motion.
  - Maylin – Feels that we have to take bold moves. Act first, apologize later.

- Steve – If we vote today and people take offense, tell them that we are open to change the motion again and invite them into meeting.
  - Maylin – We shouldn't give preference to any specific entities.
  - Paul – To involve outside entities means we give up authority. Suggests to make it an open space to all students and address issues down the road.
  - KJ – Every individual is equal to every group. Ethnicity issues in the past about how some students don't feel like they're confident enough to stand up to BOD.
  - Steve – BOD is a safe space and that needs to be stressed.
  - Allyson – Agree with James and Paul. Lines of communication should be open. We do have the authority but we should attempt to communicate with everyone involved before we make a decision.
  - James – Retracting motion. We should wait and talk to Maryin and will propose this motion at a later date.
  - Paul – I move to table motion to next week's meeting
    - Maylin Seconds. No debate. 7-yes 0-no. Motion passes.
  - Steve – move to create Backspace Committee headed by James
- ESC – Tabled until next meeting
- Front Desk New Hires – Paul
  - Interviewed 5 people.
    - Rachel
    - Robin Steward
    - Leah Patch
    - Andrea Kuhn
    - Alison Coddell
  - Move to hire for front desk
    - James seconds. No debate. 7-yes 0-no. Motion approved
- Hockey Night – Paul
  - Group deal on tickets (20 tickets) – buy 20, get 20 free.
  - Get BOD and support staff
  - Averages at \$16/ticket
  - Steve – Events like this would help get everyone closer in the office.
  - Paul – Move for \$650 for hockey night.
  - Steve – Move to take available number of staff and motor pool
    - Allyson Seconds. No debate. 7-yes 0-no. Motion passes.
  - Paul – will look for dates for second game as well.
- US Bank Money – Paul
  - Will sit down with John Drinkwater and find out who has access to it, after that Allyson will be in charge of sitting on the Scholarship committee
  - The pending account has approx. \$4,822 and to have a foundations account you need to have \$10,000.
- Budget - Paul

- Spending account is at about \$24,500 for the year.
- Goods and Services are based on last year's numbers and are included in this total.

#### 5 MINUTE RECESS

- Bite of the Burg – Steve
  - September 20<sup>th</sup> 2:00-5:00
  - Requests for Wellington to be there (needs to contact James)
  - Take the Gator out with Wellington in the back around downtown
  - No tabling, we'd rather get out and engage with students

(Paul adjourns at 1:15 due to alternative obligations)

- ESC Constitution - KJ
  - Will send out his revisions for everyone to review revisions stated earlier
  - Will move to approve at next meeting
  - Paul – Worried about objections from ESC when they come back
  - KJ – Once the clubs are re-recognized, they have the opportunity to suggest changes to be made again.
- BOT Retreat - Steve
  - Board of trustees want to get to know BOD
  - On Sept 23<sup>rd</sup> – keep calendars open.
- ELP - Steve
  - September 13<sup>th</sup> – 15<sup>th</sup>
  - Experienced Leadership Project – Christian Camp
  - We may not have to pay for it
  - During the same time there will be other meetings to attend if people would prefer not to attend and stay behind.
  - We'd be going as campers. Will have leaders but will be leading by example.
- Public Relations - Steve
  - If anyone has any PR projects, please come to Steve first so Heidi doesn't get overwhelmed
  - Unless we motion to add in a PR section in the executive briefs so that people can present projects during the meetings.
  - Would like to motion to add Heidi onto executive briefs so that there is open time for communication.
    - Maylin Seconds. No debate. 6-yes 0-no. Motion passes.
  - Partition boards will be up by next week advertising BOD meetings.

#### Issues/Concerns/Announcements

- Operation H2H for veterans
  - Rainier's game. See Paul for details.



## **Adjournment**

James Rae motions to adjourn. Allyson seconds. Meeting Adjourned at 1:32 p.m.