



BOD Executive Brief

January 9th, 2011

"What would you attempt to do today if you knew you could not fail?" - Dr. Robert H. Schuller

Call To Order Steven Ross calls the meeting to order at 5:03 p.m.

Introductions James Rae, Maylin Sevilla, Mike Merz, KJ Stilling, Paul Stayback, Allyson Mundy, Steven Ross

Approval Of Minutes

- **Motion to approve by James, second by Maylin. All in favor. Motion PASSED.**

Additions Or Corrections To Agenda

- **Mike motions to approve, Allyson seconds. All in favor. Motion PASSED.**

Special Guests:

- Re-Organization / Student Success Rollout Team
 - **Mike motions to limit time to 15 minutes. Maylin seconds. All in favor. Motion PASSED.**
 - Provost Levine: First look at new Organizational Chart for the Department of Student Success.
 - Keith Champagne-Associate Dean of Student Development
 - Richard DeShields-Associate Dean of Student Living
 - Jesse Nelson-Associate Dean of Student Achievement
 - Dean of Student Success Implementation of Proposed Program Changes
 - Source of Funding
 - Total funding for new implementations: \$480,000. \$144,00 is state requests, \$336,000 are non-state requests.
 - New Academic Advisor and Conduct Case Manager will be funded by students (\$117,000)
 - Medical and Counseling Center-Additional funds will help make services more accessible for students and adding personnel.
 - James "What essential functions have we missed since Steve Waldeck left in August?"
 - His jobs were divided up between the associate deans. Not going to hire another in that position because there are no ways to heighten salaries for extra work.
 - **Mike moves to extend discussion by 5 minutes. KJ seconds. All in favor, motion PASSED.**
 - Student Conduct Case Manager
 - New position
 - Liaison between the Wellness Center and Medical/Counseling Clinic.
 - They would look out for situations of mental distress of students and intervene if they notice any danger of students due to their mental health issues.
 - Would look out for student's rights and responsibilities through the University.
 - Would allow to timely service and allow for a more organized way of getting students the help they need.
 - **Mike motions to unlimited time discussion. Paul seconds. All in favor, motion PASSED.**

- Mike: When would all of this become implemented?
 - Levine-hoping to bring it forward ASAP (this month)
 - James: What if this is completely rejected by S&A?
 - Would have to break it down and work with S&A to fund.
 - Jesse Nelson
 - Applauding Student Government for all hard work done for the students this year.
- Cherie Wilson
 - James and Paul hoping that Cherie would come in regards to the S&A request and input.
 - Chris Hall mentioned putting the antenna placement on the building.
 - Cherie-Has been going on for a few years.
 - \$200,000 has been implemented for a new tower. Research shows that it is not enough. Steve Wells added \$17,000 when he was an interim for addition funds. Still short on funding. Funding from the Student Union fee.
 - Could the Student Union support the \$70,000 shortage?
 - Cherie can commit \$35,000 from Student Union fee. They are going to S&A for an additional \$69,000.
 - Additional cost is altering the land that the antenna will be going onto.
 - Roughly came to Cherie about a month ago asking for money.
 - Paul: Any additional costs resulting from upkeep/maintenance of the tower?
 - No additional costs.
 - Mike: Who has overseeing authority in this project?
 - Scott Drummond has authority. Was not sure it would have been this expensive.
 - This is an S&A request that will be voted on later on this week. Cherie was invited by James to come to clarify any questions the BOD may have. Not an endorsement request by Cherie and Scott for S&A.
 - Cherie put \$35,000 aside at the beginning because she knew at the time that this project was underfunded.
 - Project is already underway and wiring has began.
 - Scott-This situation is lesson learned not to assume that others have full control of financial and communication needs of new projects.
 - Motion will be made later in agenda.
 - **Motion to end discussion by Mike. Second by Allyson and Paul. All in favor. Abstain by James and Scott. Motion PASSED.**
- Lola Gallagher
 - New Publicity Center Partnership
 - Publicity Center is offering new partnership offer where all S&A student funded organizations can work with the publicity center by decreasing prices.
 - There would be an agreement of \$3,000 per year (July 1, 2011-June 30, 2012)
 - Pilot year-no design or marketing fees this year for all ASCWU funded groups. (ie ESC, SAS, OLA)
 - Centers on campus also invited to partnership with publicity center.
 - Steve-Realistically, if the BOD would want to be a partner, we would have to make 60,000 B&W copies to offset the \$3,000 partnership fee. Do groups actually make these many copies?
 - This doesn't address photocopy prints. Copies include posters, handbills, and sandwich boards.
 - James-What is the incentive that inspired this idea?
 - Publicity Center not getting much out of this. Just looking to help out offices that do large volumes of work with them.
 - A way to budget more and have stability for planning and projection later on (adding staff, student employees, ect)

- Paul-Cannot make an educated decision about the partnership until the website prices and incentives have been factored in.
 - Lola would welcome any addition ideas/suggestions on how to go about this in later meetings.
- **James motions to limit questions for 5 more minutes. Mike seconds. All in favor. Motion PASSED.**
- Mike-Can you rollover your \$3,000 to the next year if you do not use it all?
 - Lola-there is no rollover.
- Would be BOD be separate from the ESC, SAS, OLA, ect?
 - No, it would fall under the BOD umbrella.
- How much does BOD usually make?
 - Lola will look back at BOD's last year budget.
- Steve-\$3,000 is a lot for our budget, if the branches of the BOD use a certain percent of the budget, could we collaborate sub-office's budgets to make the \$3,000?
 - Lola-yes even though other sub-offices may fall under separate S&A funding. Internal decision for the BOD to make later on.
- Lola-if I bring a comparison of the no partnership vs. partnership, would the BOD be willing to reach a decision.
 - Cannot make a decision by next week because Paul would like to have further discussion for the board and finance.
 - Two weeks is more reasonable.

Staff Reports:

- Public Relations Director: Heidi Merz
 - Will give later.

Officer Reports:

- Executive Vice President: Paul Stayback
 - Lindsey Sires, Andrew Williams, Jonathon Hyry, Tyson Ames for TECH FEE
 - S&A
 - Adam fields has resigned due to family commitments
 - Will look to replace him with a Yakima Student
 - Taylor Robb
 - S&A has directed me to inquire about gaining legal representation for S&A on the fee matter
 - S&A Guidelines are being addressed
 - Have sent 1 change forward to Jack, dealing with recruitment
 - Men's Rugby was approved for \$13,790.00
 - Required a suspension of by-laws due to approval of event already occurring
 - Received Response from University to Auditors (all should have it in e-mail)
 - Have submitted 2 more requests
 - 1 for all correspondence between the President, Holter, and George Clark
 - 1 for all in from the University to the Auditors
 - 1 for the auditor to supply all info from the university
 - Only wrinkle is language emphasized in the letter from the admin
 - Best recourse to watch for next year is to keep it off the agenda
 - This is what I got from conversation with George Clark and e-mail dated 4/13/2011 from the AAG to George Clark
 - Budget

- Currently will go over on pay
 - I failed to factor in the liaisons
 - Working with Sharon on new budget
 - They are off our payroll
 - S&A Request is in for funding from Cyrus
 - Minimum wage is now \$9.04, be aware for budget purposes
- Press release discouraging students from attending CWU
- Office Specific e-mails have been requested
- Revenue from the copier is as follows @ \$.04 P/COPY:
 - Leg Affairs, 226 copies @ \$9.04
 - Club Senate, 83 copies @ \$3.32
 - ESC, 13 copies @ \$0.52
 - Academic Affairs, 83 copies @ \$3.32
 - TOTALS \$16.20
- Front Desk
 - Schedule is out, working out the kinks
 - Document log is now an actual book, not loose leaf to avoid loss of register.
- Vice President for Clubs and Organizations: Maylin Sevilla
 - First club senate this Wednesday
 - Agenda will come out Wednesday
 - Meeting for Club Activities/Sport clubs
 - Office will be reorganizing list to differentiate between activity clubs, academic clubs and sport clubs
 - Meeting later on (didn't get any other details oops)
- Vice President for Academic Affairs: Allyson Mundy
 - Working with SAS for improvement
 - Working with Publicity Center
 - Brand new logos for SAS
 - Working with Zachary LaMance
 - Senator Recognition shirts
 - SAS shirts going out
 - Two different kinds.
 - One for publicity, one for professionalism
 - Tabling in buildings we do not have senators in
 - Met with Provost Levine
 - Starting to take "action minutes"
 - Breaking up into task forces
 - Provost doing leadership workshop for senators
 - Jesse Nelson
 - Survey going out to students about semester vs. quarters
 - Richard DeShields is the new advisor for SAS. Happy to have him
- Vice President for Equity and Community Affairs: KJ Stilling
 - First ESC meeting is Wednesday in the backspace area.
 - At that time deciding time and days of meetings.
 - Continuing to work on the Constitution and review
 - March 6th, Public Health is putting on a health fair. All encouraged to go.
 - Club Senate and ESC members encouraged to come help too.
 - Funding requests this quarter.
 - Showtime at the McConnell ect.
- Vice President for Student Life and Facilities: James Rae
 - Student concern from last quarter
 - Issues from Sexual Harassment from course instructor.
 - Working s with State to ensure that procedures were followed properly.

- Applying to Grad School
 - Software is \$1,800 is available online, but they are able to use free online. Carmen Rahm and Jesse Nelson working with James to implement software at CWU.
- Wellington's Handler is currently being hired.
- Went over last quarter's minutes.
 - Comments about James not being at meeting.
 - Personal issue comes up sometimes, makes best efforts to be there.
- James is on a new vegetarian diet. Be nice to him.
- Vice president for Legislative Affairs: Mike Merz
 - Jesse Fu new Olympia Liaison.
 - Confidence that he will do a great job.
 - Connection cards for S&A sponsored committee members
 - Free parking passes for S&A Sponsored committee members
 - Centers and BOD should involve themselves together more through the reorganization.
 - Paul-technically they are all merged already.
 - Liaison's training last week
 - Meeting with Rep. Zeiger on Friday
 - Maria from WSA OD is here.
 - The 26th is state wide campus day of Action
 - WSA Board meeting this weekend or next (will plan day in Olympia)
 - CWU Agenda – Vets, CTC Trustee, Shared Gov.
 - Observer front page – Helped Heidi facilitate
 - Time for us to have more say over centers.
- President: Steven Ross
 - S&A funded something that there was not a lot of communication
 - We need to be in better communication with the new fees, reorganization, and rollout.
 - Tired of not being in discussion of what is going on.
 - BOD members-do not be afraid to raise your voice on issues and concern.
 - Executive Briefs are open meetings
 - Encourage all to come who are passionate about what is going on around campus
 - When people are having meetings in BOD office, please be respectful
 - Spoke to Ivana Trottman
 - Please try to schedule meetings with her if you have issues.
 - Same with Steve and all other BOD board
 - State of the University Address tomorrow in SURC theater at 2:30PM
 - Heidi becoming very productive in the elections
 - Encourage all who are interested in the BOD to run for office or look into it.
 - Be wary of conflicts of interest as we know
 - Please continue using parliamentary procedure
 - Please make sure you are communicating with each other
 - Send agenda items by Thursday of this week
 - Will try to get them out to BOD by Friday or Saturday
 - Public Meeting agendas will be sent out after this meeting possibly.
- **KJ motions that all discussion be limited to 5 minutes and that Mike is time keeper. Paul says no. Call to question by Mike. All in favor, Allyson opposed. Motion PASSED.**

Communications: (will open floor)

Committee Appointments: (Paul)

- **Motion to move committee appointments to public meeting appointment. Mike motions to move, KJ seconds. All in favor. Motion PASSED.**

S & A Motions: (Paul)

- Paul recommends that we support the radio antenna initiative.
 - S&A could approve a reduced amount-KJ. Contradiction and unorganization makes Paul wary to.
 - **Allyson makes a motion to not support this support due to lack of communication and understanding. KJ seconds.**
 - Discussion-(KJ) If communication is the reason we do not support it, we need to have that be the argument and not because we do not support the radio station and that we absolutely do support them.
 - **Paul moves to extend this category for 10 minutes. KJ seconds. All in favor, Mike abstains. Motion PASSED.**
 - (Paul) consequences if they do not get the money. If they don't move the antenna, there are many consequences to the KCWU and success of it. If we don't have the money for it, we will lose the current spot of the tower by 2015.
 - (Mike) Equipment downstairs very state of the art, if we shut down the office then we don't benefit. Whichever office messed up a 99 year lease should be sued and that's where we should be getting the money.
 - **Paul offers friendly amendment to take no position on this topic. Allyson accepts the amendment.**
 - **Call to question. All in favor.**
 - **All in favor of leaving it be and letting discretion be to S&A. Approved.**
- NEW: Cyrus issue. Paul-I don't think we should support this. Asking for \$30,000. Westside students put already about \$150,000 into it by S&A. Asking for a year's worth of service with new fiscal year starting July 1st. Asking to fund things that have already been funded. Funding for salary expenses for liaisons.
 - MIKE-we're not funding this anymore? Then no. Reports gotten from students are very poor and have little oversight. Cannot justify their wage and hours.
 - James-Cannot give this full consideration. Will take recommendation and go with it since it just goes to S&A. Thinks our discussion should be more brief.
 - **Mike motions to not approve. KJ seconds. Discussion-Mike STRONGLY not approves. Mike yields. All in Favor. James Abstains. Motion PASSED.**
 - Paul is the tiebreaker for S&A. He would like the board's opinion so the tie-breaker can be the entire BOD's voice.

SAS Appointments: (Allyson)

- Janina Ratliff for Education Foundations and Curriculum
 - Paul motions to put them on Agenda. Mike Seconds. All in favor. Motion PASSED.

SAS Executive Board Appointments: (Allyson)

- None

Club Appointments: (Maylin)

- None

Old Business: (For your Reference Only)

- BOT Recap.

New Business:

Issues/Concerns/Announcements:

- **Motion to give Heidi 1 minute by Mike. Second by Paul. Motion PASSED.**
- Heidi -
 - Wildcat Access Screens - \$200 for the quarter
 - Website changes
 - Working to find an elections commission. If you know of anyone that would be interested, please send them my way
 - Calendar ideas

- Applications before Spring break: NO.
- **Motion to approve \$200 for wilcat access screens. KJ seconds.**
- Have we used it a lot (Paul) maybe not do it until spring quarter so all people running can use it.
- Can use to advertise candidates. Also can be used for other things.
- **Call to Question**
- **All in favor to approve \$200, Ally approve. All other opposed.**
- Steve-Streaming is up in the air. They can't get a student to videotape it. If you don't see a camera there, that's why.

Adjournment

- **Mike motions to adjourn, Paul Seconds. All in favor. Adjourned at 7:26PM**

Steven Ross
ASCWU-BOD President