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## **BOD Executive Brief**

**January 23<sup>rd</sup>, 2012**

“What would you attempt to do today if you knew you could not fail?” – Dr. Robert H. Schuller

**Call To Order** Steven Ross calls the meeting to order at 5:00 p.m.

### **Introductions**

- KJ Stilling, James Rae, Maylin Sevilla, Paul Stayback, Mike Merz, Allyson Mundy, Steve Ross.

### **Approval Of Minutes**

- Paul moves to approve, Mike seconds. All in favor, minutes approved.

### **Additions Or Corrections To Agenda**

- Mike motions to add to new business, US Bank Financial Counseling. Paul seconds. All in favor, motion passes.
- James motions to approve the agenda, Paul seconds. All in favor, agenda approved.

### **Special Guests:**

- Carmen Rahm
  - Assistant VP for IT. Advisory for Student Technology.
  - Proposal – Hopefully getting a stance on issue from the BOD. More and more demands being placed on the Tech Fee. Had requisition for about \$20,000 for replacements of access points in the SURC. Want to charge the students for new access points because they use the wireless the most. I don't care who pays for it but the Tech Fee is only so big and there are other things the Tech Fee can be used for that will benefit the students. Means we will have to raise the Tech Fee by about \$2.50 each quarter. It would be nice that there be an official stance by the BOD about what the Tech Fee should and should not cover.
  - Tech Fee rules that cover all universities in the state.
    - Cannot be used for specific academic departments.
  - Mike – 98% student use, you have those numbers?
  - Carmen – Yes. But only in the SURC.
  - Mike – Lets cut out that other 2% and we'll pay for it. Can you increase the Tech Fee by \$2 for one year and then knock it back down after the year? Thinks this is something that should just come along with your payment to the college.
  - Carmen – We have taken huge steps over the years to reduce lab assistance and we cut about \$100,000 from the lab assistant budget.
  - Paul – How does the Admin Fee come into this?
  - Carmen – The Admin Fee was to cover only the labor as far as I know. Last year from July to December the Tech Fee paid \$115,000 in labor for lab assistance. This year it is cut back to \$75,000 but the Admin fee adds on about \$17,000 so we're back at about \$95,000 the left over money went back to pay for things we all benefit from.
  - James – feels like the people in this building have been allocated by S&A a justifiably amount of money to cover this. I don't know what the faculty/student ratio is but students should use just about everything on this campus.
  - Carmen – When wireless was first put on this campus, no one would allocate and capital funding for it. Had to decide if we wanted great wireless in all buildings of great wireless in some buildings. This project would double the amount of access points across campus. Classroom technology, desktop computers, servers and all wireless across the campus is paid for by state funding. Places like the SURC would be looking at the Tech Fee to pay for it. Would like to ask if you would be willing to support a \$2-\$5 raise in the Tech Fee?
  - Carmen - The Fee is at \$25 right now, lowest in the state and hasn't been increase since 1996.
  - Mike – Would like to see different increases in the Tech Fee and exactly which increments would grant which new benefits. (10, 15, and 12 percent increase with the perks to each increase).

- Steve - If there is a bare minimum number that would be a good thing to know about too and will help us make a decision.
- Carmen – Other topic is every year since I've been here getting members for the Tech Committee. You won't find another person on campus who is more conscientious about where the student's money is going. Do we need a Tech Fee going forward? Or do we need me to provide a full budget in the beginning of every year stating where this money is going exactly and tell you how much money would be needed to provide these services.
  - Officers would like to revisit this topic after the initial presentation stated above.
- Steve – We'll put Carmen back on the agenda for next week.

#### **Staff Reports:**

- Public Relations Director: Heidi Merz
  - Scheduled the forums and meetings in the SURC so the calendar is getting more set in stone.
  - Worked on new website. Allyson and Maylin's pages are ready to go.
    - Spoke with James, Paul, and KJ.
    - Still need to talk to Mike and Steve.
  - Minutes

#### **Officer Reports:**

- Executive Vice President: Paul Stayback
  - S&A didn't have webcast streaming so we didn't cover some points at S&A. KJ said he would come back again this week to present.
  - Approved two requests for music, Ian White, Nutrition.
  - Feb 1 the Provost is going to present about the reorganization chart.
  - Will be going over guideline changes.
  - Not allowing a presentation this week for something that happened in September. It's not in the guidelines.
  - Two requests coming up this week, Allyson's request and Music.
- Vice President for Clubs and Organizations: Maylin Sevilla
  - Have 112 clubs recognized
  - Only 18 in good standing and 94 in bad standing because clubs forgot to turn in a roster for Winter quarter. This quarter is already different than last quarter because we are going to be less lenient.
  - Have 5 funds request on this week's agenda.
- Vice President for Academic Affairs: Allyson Mundy
  - Met with Associate Dean of College of Business about SAS representation. She felt that I need to sell SAS to the students. Will be going to Business classes to talk about SAS and drop off my business card.
  - Rescheduled with the Provost for this week.
- Vice President for Equity and Community Affairs: KJ Stilling
  - Request came in for a club. Paperwork was late and had to tell the girl that the packet was late.
  - Would like to lock the doors at 5:00.
  - Working on the website paperwork for my office.
  - Will be going to S&A to present this week.
  - Candlelight for suicide prevention.
- Vice President for Student Life and Facilities: James Rae
  - Hired a new person to be Wellington's Handler.
  - Had first advisory meeting of the quarter.
  - Have a phone interview today.
  - Will be out of the office for a few days next week.
- Vice president for Legislative Affairs: Mike Merz
  - Leadership conference is March 2-4
  - Thursday the 26<sup>th</sup> is call in day of action
  - Voter registration is this Friday
  - President's day is February 20<sup>th</sup> (Lobby Day) meet at 8:30 a.m. at Starbucks
  - Website is live but not done, will finish it tonight
  - Going to Olympia on Wednesday to testify about Shared Governance Bill
  - WSA board meeting was this past Saturday
- President: Steven Ross
  - Schedule is starting to get really packed with meetings. If you want one on ones, let me know.
  - The Observer kept contacting me about reorg only to find out that they aren't doing the story anymore.

#### **Communications:** (will open floor)

- Maylin - Had a community member contact me about wanting a university member to come talk to them.

**Committee Appointments:** (Paul)

- None

**S & A Motions:** (Paul)

- SAS for \$8,969.67
- Music \$1,135 – one of the things we approved last week was for the same conference. **Moves to not support it as stands and send a letter asking why they didn't request together and if they can do so in the future.**
  - Paul - Moves to approve, Mike seconds.
  - James – Why can't they have two requests?
  - Paul – Transportation costs. They're leaving on the same day.
  - Mike – Friendly amendment – send letter to Steve so that he can read before you send it.
  - Mike and Paul in favor, James opposed, Maylin, KJ, Allyson abstain. Motion passed.
- Mike – Motion to have Paul request the S&A committee defund the centers. Paul seconds.
  - Mike – June 7<sup>th</sup> is the last day of the S&A committee and then this is going to get postponed like it was last year and that's what they're waiting for.
  - All in favor, motion passed.

**SAS Appointments:** (Allyson)

- Leslie Ardon for alternate for the Biology Department. Paul motions to put her on the agenda. Mike seconds. All in favor, motion passed.

**SAS Executive Board Appointments:** (Allyson)

- Brock Wolitersky for Douglas Honors College. Paul moves to put him on the agenda. Mike seconds. All in favor, motion passed.

**Club Appointments:** (Maylin)

- Health Club
- Generation Washington
- Student Council for Exceptional Children
- Kappa Sigma Club
- Paul moves to add to the agenda, Mike seconds. All in favor, motion passed.

**Old Business:** (For your Reference Only)

**New Business:**

- ESC By-Laws
  - Two by-laws added. (on following page)

Article II Requests for Funds

2.1 Requests for funds shall be made in accordance with the following:

A. A request form for funds must be properly and completely filled out and submitted to the Executive Assistant at least 5 business days prior to the ESC meeting at which it is to be heard.

B. All requests must be presented to the ESC before the event has occurred, in accordance with University guidelines.

1. The proposing presentation to the ESC shall not exceed a time limit of five (5) minutes.
2. Reports/presentations, when necessary, on funded trips shall not exceed a time limit of five (5) minutes.
3. The process for summer funds request shall be decided on by the sitting ESC before the end of spring quarter and must be affirmed by a simple majority vote of the ESC.

C. The nature of the event must clearly be established to directly relate to the purpose of the organization as stated in its constitution and/or clearly benefit the establishment of the organization or ESC.

D. Only one request per event from a single organization shall be allowed. Exceptions can be allowed by the Chair for unforeseen circumstances.

E. No organization's request can be denied presentation if the request meets all the necessary criteria according to the ASCWU ESC Constitution, By-laws, and ESC Policy.

**Comment [S1]:** This is what the by-laws formerly stated

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B. All requests in the amount of \$250.01, or more, will be tabled by the ESC until the following meeting. This allows for voting ESC organizations to discuss the request with organization membership. Approval or denial of request will be made at the meeting one week after the request was presented to the ESC.

C. All requests up to \$250.00 will be voted upon immediately after presentation of request.

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**Comment [S2]:** The approved changes are listed below

- Changes brought to the council by Joey Nelson.
- **Mike – motion to add to agenda to approve tomorrow. All in favor, motion passed.**
- Publicity Center Partnership
  - Paul – Would like to move to table this until we get the numbers we requested from Lola. Our budget can afford the partnership but **motions that if we go forward we should include a caveat that we get reimbursed if the Publicity Center doesn't meet the GAPS. All in favor, motions passed.**
- US Bank
  - Legislation about requiring financial aid counseling before grant recipients receive money. **Paul motions to add US Bank to next week's meeting. All in favor, motion passed.**

### Issues/Concerns/Announcements

- Paul – Bowling pin is done, would like to hang it.
  - Steve – Want to add personality to the front area. We should put it there.
  - Paul – Will be adding plaques to it as well.
- KJ – Want's to make sure that everyone knows how to correctly lock the front door and reiterate that the doors should be locked at 5:00 p.m. every day.
- Mike – If we want changes made to the constitution they need to be done before spring quarter. It has to go to a vote before elections before spring quarter.
- Steve – Will look into that but if you want to make changes, you should definitely start working in those now.

### Adjournment

- **Paul moves to adjourn, KJ seconds. All in favor, meeting adjourned at 6:35 p.m.**

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Steven Ross  
ASCWU-BOD President