



CENTRAL WASHINGTON UNIVERSITY

STUDENT

ACADEMIC SENATE

November 21, 2013

I. **Call to order** by Kelsie Miller at 6:01 p.m.

II. **Attendance**

Accounting, Aerospace Studies, Art, Biological Sciences, Communication, Computer Science, Douglas Honors College, E-LLSE, ETSC, English, Family & Consumer Sciences, Geography, Geology, History, ITAM, Law & Justice, Management, Military Science, Nutrition, Exercise & Health Sciences, Philosophy & Religious Studies, Physics, Political Sciences, Psychology, Science Education

Absent: Anthropology & Chemistry

III. **Additions or corrections to the agenda**

**CHAIR** would like to add “Kit” to **Presentations** under **New Business**

**CHAIR** would like to move “Approval of Minutes” to **New Business**

**CHAIR** would like to table “Bylaws Title 1 Presentation” until a later meeting

**English** would like to discuss “Funding Requests.” **CHAIR:** Topic to be discussed later

IV. **Approval of the agenda**

**Political Science** moves to approve the agenda.

**ITAM** seconds. **English** Opposes.

**PASSED**

V. **Approval of the minutes**

a. November 7, 213 SAS meeting minutes (see **New Business**)

VI. **Announcements** (2 minutes)

a. Election Coordinator – Job posting application closes Nov 25

b. Election Commission – Contact Bob Ford at [fordro@cwu.edu](mailto:fordro@cwu.edu)

**Political Science** asks if **CHAIR** will run again for Office. **CHAIR** says that she will not.

VII. **Tabled Items**

a. CHCI Renovation Discussion: **Linda Schactler**, Executive Director of Public Affairs & **Bill Yarwood** Director of Facilities, Planning and Construction regarding CHCI Renovation (20 minutes)

**CHAIR** entertains motion to un-table “CHCI Renovation discussion”

**Accounting** so moves.

**Aerospace Studies** seconds. **Political Science** abstains

**PASSED**

i. 10 minute presentation:

**Bill Yarwood** discusses the series of events that have occurred since the decision was made to move Chimps to Canada. After the chimps were relocated, a condition assessment was completed, the results of which confirmed that the specialized building, constructed in 1993, would require full renovation to make it a usable campus facility. In August the university evaluated the assessment, and considered the value of its current use versus potential value if the building was repurposed. The cost estimate of such a repurposement was based on future function: Every two years a 10-yr budget is reviewed, and campus space needs are compared to available buildings. Design and building plans will be updated if state funding is approved. Bill Yarwood encourages senators to visit Central's Facilities website for more detail.

During the process of facilities evaluation, submitted space requests were reviewed, specifically requests from Early Childhood Learning and from ROTC – their third. Between August and September the cabinet selected ROTC as the best fit for the building, with Early Childhood Learning as a secondary choice.

**Linda Schactler** discusses ROTC program: Number one in the nation, but facilities provided by campus are well below the standard of other programs and other departments on campus. The evaluation of ROTC facilities is ongoing. The goal of the Condition Assessment is to serve as a pre-design study to define space requirements and availability. The Washington state Governor's office will publish its budget in Mid-December. The objective of the requesting committee is to have a study drafted by the first of December. A supplemental budget request was submitted on October 1, 2013. \$9 million was requested to adapt the building by renovating the existing structure and adding an addition to the north side of the building.

**LS** describes the legislative process: State agencies make budget requests (Governor's office releases budget in December). It is uncommon to fund big projects in supplemental budgets, as the university is requesting, as the supplemental budget is typically reserved for emergencies. The new legislative sessions starts in January.

**BY** Master planning: The site is on an excellent location with adjacent functions due to its proximity to athletic, recreational and current ROTC fields.

ii. 10 minute Q & A

**Computer Science** This building is a block away from current ROTC building. Is there a plan for Peterson, the old apartment complex? - **LS/BY** confirm that it will be demolished. **CHAIR** projects for the senate a campus map. **LS/BY** explain why CHCI is the perfect location for this project and for ROTC.

**ETSC** Both ROTC Army and Airforce to be housed. Why was \$9mil required before the total sum can be used? – **LS** It is anticipated that half of the \$9 mil will be allocated, and the renovation project completed, in two phases. Changes must be made before funds can be utilized. Building issues to be addressed: poor energy efficiency, no subfloor, lots of unusable vertical space, and a kitchen; the entire facility is contaminated with decades' worth of dander and other contaminants.

**Economics** Why was ROTC selected? Does ROTC contribute financially to the school (versus, for example, Early Childhood Education)? - **LS** Financial contributions of a department are not a criterion for consideration. If a program has outgrown a facility or if it is divided between multiple buildings, streamlined facilities help encourage further growth.

**Douglas Honors College** Move ROTC into CHCI - **LS** Built and owned by state, used by CHCI program during vacancy. Requisite \$9 mil in renovations funded by state, not departments or university. University has given approval to begin assessments and renovation plans despite the fact that funds are yet to be requested.

CHCI Requested \$1.5 mil requested – was that request process the same? - **LS** \$1.9 was requested, but from a different category, Minor Works, which is designated to review and fund projects under \$2 million. Funds were granted, but the remaining money needed for renovation took longer than Friends of Washoe felt appropriate and the chimps were relocated. The \$1.9 will still be used on campus, but on a different building.

**History** moves to add an additional 10 minutes to “QA”  
**ETSC** seconds. **Political Science, Biology** oppose. **LLSE, Physics** abstain.  
**PASSED**

**Geology** ROTC was chosen because of the prestige and success of the program as well as the need for newer facilities. However, as CHCI was the only one of its kind, why wasn't there more focus placed on acquiring funding for it. - **LS** Informs the senator that such was a policy discussion made before she and **BY** stepped in.

**Aerospace** How many rooms/offices will be available upon completion of the renovation? - **LS** There will be 7,000 sq ft available, similar to what is currently available, but will be better organized for efficiency.

**History** Are building plans available? - **BY** Currently the project is in the condition assessment and predesign phases. The purpose of the predesign phase is to confirm budgetary needs. Real design work will not begin until after funding is approved and acquired. Conceptual work has been completed to establish a rough estimate of the requirements of repurposing and the new additions required. A design will be available on the Facilities website once funding is approved.

**Military Science** Are there plans for a new drill pad? – **BY** Location of the drill pad will probably remain the same, but improvements are necessary and anticipated

**ETSC** Once you have moved onto the design phase, will there be continued communication with the ROTC program to ensure that their needs are met with this project? - **LS** Design process is meticulous. A comprehensive list of the number of people, chairs, desks and other such topics is compiled. – **BY** Because the intent is to share the facility between two programs, common/shared spaces will be utilized to improve efficiency. A further list of dedicated office spaces and shared spaces, as well as taking into account scheduling priorities, are all part of the process.

**Linda Schactler** concludes by sharing with the senate that CWU has a 50% chance of gaining funding for this project.

## VIII. New Business

### a. Presentations

#### i. **Kit Boone** Funds Request Packet

Discussion of allocation limits per request, yearly limits; comprehensive explanation of Liability and Medical waivers: ALL participants must sign and submit to SURC accounting as part of the completed packet no later than 3 days prior to the appropriate Executive Board meeting.

- Upon approval by SURC Accounting, the packet is submitted to the VP of Academic Affairs' office.
- Executive Board hears funds requests first and makes recommendation to the SAS
- SAS votes on requests.

After event:

- Receipts must be submitted to SURC Accounting within two weeks by state law.

- Failure to report back to the Senate within two (2) weeks of the event will result in denial of funds.
- Funds may be reimbursed for expenses incurred from travel, registration, lodging, or for bringing a speaker/hosting an event on campus.

SAS is reimbursement only. - **Geology** In the past a club utilized funds for a cruise instead of a conference, so now the university only provides reimbursement after an event. - **CHAIR** A written description of the event, complete with signature from the respective department chair is required; Participant information spreadsheet and Itinerary information is also required.

- **Kit** and **CHAIR** review with the Senate an Example of a Complete Request

**CHAIR** entertains a motion to add time to the presentation.

**Biology** moves to add 10 minutes.

**Management** seconds. **LLSE** abstains.

**PASSED**

**CHAIR** Senators are held responsible for the conduct of students from their departments on the trip, even if they aren't attending. Alcohol guidelines are not taken lightly. Clubs also use liability forms. Clear differentiation between forms is in the works to ensure forms go to Academic Affairs and not Clubs. **CHAIR** requests that senators ensure that their represented students SPECIFY SAS when submitting forms.

**Computer Science** So there will be a separate form per office? **CHAIR** Yes.

**Geology** discusses SAS insurance, which includes liability, incidental, catastrophic, and life. If participants are injured senators must speak with Scott Drummond within 30 days to file report.

**English** Contracts cannot be signed with speaker before SAS approval, but there is a discrepancy with SURC Accounting (which gives additional forms, including Master Statement). **CHAIR** will take the question to SURC Accounting.

**Aviation** Is there a time limit between time of request and the time in which the event occurs? **CHAIR** Requests must be made within one month of event

- **English** What about forms between quarters? **CHAIR** will provide follow up at the next meeting.

ii. Robert's Tip (2 minutes)

**ETSC** Requests that senators write changes and suggestions, as well as new senator names for placards. **Biology** clarifies that senators should write the name of their department, not their personal names.

**English** moves to add "Exec Board" to **New Business**

**Geology** seconds

**PASSED**

b. Approval of 11/7/13 Minutes

**Corrections** The following additions, clarifications and corrections have been made to the November 11, 2013 minutes for approval:

Attendance – **Administrative Assistant** recognizes the presence of Douglas Honors College and the Douglas Honors College Alternate at the November 7, 2013 General Senate meeting. **Administrative Assistant** asks the senate if there were any senators in attendance at the November 7, 2013 General Senate meeting who were not

included in the attendance of the minutes and confirms that the updated minutes will be an accurate reflection of that meeting's attendance.

Clarification – **Administrative Assistant** clarifies that “**KM** time allows for second submission and request presentation: Move to approve full amount; move to approve recommended amount; move to *not* approve” were not formal motions made by the **CHAIR**, but were a list of possible motions provided to the senate by the **CHAIR**.

Recognition - **Administrative Assistant** recognizes that the “Friendly Amendment” made to **ETSC**'s motion regarding the Funds Request from Philosophy & Religious Studies was made by the senator from **Nutrition**. **ETSC** confirms that amendment was accepted. **History** requests read-back of minutes. **Administrative Assistant** reads back the appropriate section of the minutes.

**Accounting** moves to approve the updated minutes for the November 7, 2013 General Senate meeting.

**LLSE** seconds. **Geology** abstains.

**PASSED**

c. Exec Board Recommendation re: “Friendly Amendment Motion”

**CHAIR** Motion void: Cannot prevent students from re-requesting if time allows.

Discusses the three sections in the *SAS Constitution and Bylaws* related to funds requests: Eligibility; Requests; Allocations.

Title IX 2.1 E – No student requests may be denied presentation if the request meets all the necessary criteria according to the SAS constitution and by-laws.

Query: Does this apply to only requests?

IX 3.1 G One funds request packet will be submitted per event.

**CHAIR** Discusses the in-depth meetings she held with SURC Accounting and quotes John Logwood email regarding Eligibility and Requests to confirm that students cannot be denied request. One packet submission per event applies to “approved” packets, defined by SURC Accounting, in accordance with state law and university policy, as allocations over \$0. Allocations of \$0 are considered “denied” packets.

**Administrative Assistant** reads to the Senate the following minutes from the November 21, 2013 Executive Board meeting:

**COTS** moves to recommend that SAS approve \$210 to Philosophy & Religious Studies *with caveat that definitions from earlier discussion are approved by General SAS*. **COEPS** seconds Discussion: None 2-2-0, **CHAIR** breaks tie and approves recommendation. **PASSED**

**CHAIR** Entertains motion that SAS follows guidance of SURC Accounting in interpretation of bylaws IX-3.1 G “Appropriation of Funds” until further revision is made: “One funds request packet will be submitted per event,” to be defined as allocations over \$0. **COTS** so moves **COEPS** seconds Yes: **COTS COEPS** No **COB COAH**. **Chair** breaks tie by voting YES **PASSED**

**COTS** moves to amend previous motion to a “Recommendation” to SAS. **COAH** seconds. **COB** opposes **PASSED** 3-1-0”

**CHAIR** entertains a motion to pass the definitions.

**History** Makes known to the **Senate** that the Executive Board vote resulted in a tie, which was broken according to regulation by **CHAIR**. **History** argues to the **Senate** that the request was not denied; SAS awarded \$0. **CHAIR** reminds **History** and the **Senate** that once a decision has been made as a board, Executive Board members are required to endorse and support it.

**English** Makes known to the Senate her dismay that a separate body was consulted for clarification to the SAS Constitution. **CHAIR** explains to **English** and the **Senate** that the Student Academic Senate is a subsidiary of the BOD, and that SURC Accounting oversees all Student Academic Senate actions. SURC Accounting oversees all divisions of the BOD; Anything within constitution and bylaws that is beyond SAS's scope falls under SURC Accounting.

**CHAIR** The Executive Board seeks reaffirmation of the recommendation, or a denial of the request.

**ITAM Alt** Reads to the **Senate** TitleIX 2.1 A – Even if the Executive Board recommends \$0, the request *does* go forward SAS. “Approval of \$0” is a denial of funding; the group can present regardless of this fact.

### **Exhaust speakers list**

**Biology** Clarifies for the **Senate** the Executive Board discussion held that morning: **CHAIR** spoke with SURC Accounting to confirm that SURC Accounting has jurisdiction over BOD. It would behoove SAS to follow SURC Accounting's definition that \$0 is NOT an approved packet; **Philosophy & Religious Studies** is allowed to re-request funds.

**CHAIR** informs the **Senate** that the Council of Probity is a group of students organized to address grievances.

**Geology** expresses concern regarding \$0.

**Douglas Honors College** Makes known to the **Senate** that the Executive Board was one seat short as primary senator for Douglas Honors College resigned. **Douglas Honors College** disagrees with Logwood's interpretation; believes it is unconstitutional and limits power of SAS.

**CHAIR** Clarifies to the **Senate** that the original packet in question was denied. The current packet is an entirely new submission which is correctly filled out in its completion and was submitted on time to SURC Accounting and to the VP of Academic Affairs.

**Nutrition** expresses concern that if SAS lacks the ability to decline funding the first time that it is at risk of being expected to babysit students.

**Accounting** Makes it known that she is in agreement with **History**.

**Political Science** Reminds the **Senate** that the original packet was denied because of minor and understandable mistakes: due to a lack of clarity regarding deadlines, the packet not turned in on time to meet the requirements for the November 7, 2013 Senate meeting. SURC Accounting, the body which oversees the Senate, allows for re-request. **Political Science** would like to allow Philosophy & Religious Studies to re-present and to table further discussion of semantic ambiguity. In the spirit of student academic success, SAS should rehear the request. **CHAIR** Agrees and asks the **Senate** at what point does enforcing these rules prevent students from benefiting academically? SAS does not exist to teach students a lesson.

**Douglas Honors College** moves to add an additional 10 minutes to the discussion. **English** makes a friendly amendment to the motion from DHC to hear the final 2 speakers and conclude the discussion.

**Management** seconds

Discussion **Geology** asks **CHAIR** if he can “move the question” in response to this motion. **ETSC** clarifies for **Geology** and the **Senate** that the correct term is to “Call the question” or to “Motion to end debate and vote immediately,” the latter of which requires a 2/3 majority to pass.

All in favor: 11 (23)

All opposed: 11 (23)

All in abstention: 1

Final: 11/11/1

**CHAIR** votes OPPOSED to break tie.

Abstentions: **Geography**

Motion fails

**Biology** moves to call question

**LLSE** Seconds

**English, ITAM** oppose

**Geography, Computer Science, Douglas Honors College** abstain

**PASSED**

**CHAIR** entertains a motion that SAS follows recommendation of the Executive Board to define allocations over \$0 as a denial of funding.

**Biology** so moves

**LLSE** Seconds

Discussion: **History** states that re-requests can continue until further revision of Constitution and Bylaws

**Biology** clarifies that if a presenting group *does* abuse the ability to re-request funding, SAS can vote no to deny them funding. This is to ensure that students have a second chance to re-request if problems occur, as was the case with the original submission from Philosophy & Religious Studies.

All In Favor: 16

All Opposed: 5

All in abstention: 3

**PASSED**

**SAS AGREES TO FOLLOW GUIDELINES OF SURC ACCOUNTING**

**CHAIR** again clarifies to the **Senate** that it is unconstitutional to prevent students from re-requesting funds if all other requirements have been met.

**Geology** moves to reconsider the hasty action to not hear re-request from Philosophy & Religious Studies.

**LLSE** seconds

Discussion **History** would like to make a friendly amendment. **ETSC** clarifies to **Geology, History** and the **Senate** that a “motion to reconsider” is in order.

**Geology** withdraws previous motion and moves to “reconsider the motion to hear from Philosophy & Religious Studies”

**LLSE** seconds

**Management** opposes

**Accounting, Douglas Honors College, Law & Justice, History, English and**

**Geography** abstain

**PASSED**

c. Funding Requests

i. Philosophy and Religious Studies (5 minutes)

Participants will attend the Ethics Bowl in Seattle, which is a good opportunity to network with students and professors at other institutions, learn and practice critical thinking and diplomacy skills. Participants request the amount of \$210.

**Political Science** moves to approve full amount

**Geology** seconds

Discussion: **English** seeks clarification from **CHAIR**: Are the Exec Board recommendations intended to influence or direct SAS? English expresses concern that the precedent set would be poor.

**Physics** clarifies that SAS exists to facilitate students in academic activities. Denial out of spite or to send a message to students who may or may not be disorganized or irresponsible is inconsistent with that policy.

5 oppose

1 abstention

**PASSED**

**History** moves to table committee reports

**English** seconds

**PASSED**

c. Report Backs

i. Family Consumer Science (3 minutes)

Participants attended a national conference in San Antonio from November 6 to November 9 where they made and reviewed presentations of papers and posters. **Family and Consumer Sciences** would like to thank SAS for approving funds.

d. Committee Reports (Tabled until December 5, 2013 SAS)

i. General Education (3 minutes)

ii. Recruitment/Publicity (3 minutes)

iii. Constitution & By Laws (3 minutes)

1. By-Laws Title I (20 minutes)

iv. Research (3 minutes)

v. Student Rights & Responsibilities (3 minutes)

e. Faculty Senate Report (5 minutes)

Cheney failed to attend or provide written report or report of absence.

IX. Old Business

a. Winter Quarter 2014 Meeting Time (3 minutes)

i. General SAS to meet every other Thursday at 6 pm starting January 16

**CHAIR** dispatched email requesting school and work schedules from all senators. **Political Science** queries **CHAIR** about the use of DoodlePolls. **CHAIR** responds that there were many inconsistencies in the information she received, and thus requests that senators submit via email or in person their respective class and work schedules by 5 PM on Friday, November 22, 2013.

**Nutrition** requests from **CHAIR** clarification of the problem with previously submitted schedules. **CHAIR** clarifies that scheduling conflicts prevent an executive board member from continuing in that position next quarter. **Biology** adds that executive board members chair current committees, and that it is in the best interest of SAS to ensure continuity whenever possible.

**Douglas Honors College** asks if **CHAIR** would like a screenshot or a list. **CHAIR** will accept either.

**CHAIR** clarifies to **Geology** and the **Senate** that legitimate conflicts due to school or work are acceptable, and reminds senators that when a conflict occurs due to other circumstances, such as homework, senators must prioritize their senate commitment and responsibilities.

**Family and Consumer Sciences** reminds the **Senate** that Time and Day of scheduled meetings must be a consideration when recruiting new senators

ii. Executive Board

Meetings are scheduled for Fridays at 8:30 a.m. in the BOD Conference room.

X. Issues and concerns

(none)

XI. Adjourn

**ITAM** moves to adjourn at 7:55 p.m.

**Family and Consumer Sciences** seconds

No discussion

**History, Political Science** oppose

**PASSED**