November 21, 2013

I. Call to order by Kelsie Miller at 6:01 p.m.

II. Attendance
Accounting, Aerospace Studies, Art, Biological Sciences, Communication, Computer Science, Douglas Honors College, E-LLSE, ETSC, English, Family & Consumer Sciences, Geography, Geology, History, ITAM, Law & Justice, Management, Military Science, Nutrition, Exercise & Health Sciences, Philosophy & Religious Studies, Physics, Political Sciences, Psychology, Science Education

Absent: Anthropology & Chemistry

III. Additions or corrections to the agenda
Chair would like to add “Kit” to Presentations under New Business
Chair would like to move “Approval of Minutes” to New Business
Chair would like to table “Bylaws Title 1 Presentation” until a later meeting
English would like to discuss “Funding Requests.” Chair: Topic to be discussed later

IV. Approval of the agenda
Political Science moves to approve the agenda.
ITAM seconds. English Opposes.
PASSED

V. Approval of the minutes
a. November 7, 213 SAS meeting minutes (see New Business)

VI. Announcements (2 minutes)
a. Election Coordinator – Job posting application closes Nov 25

b. Election Commission – Contact Bob Ford at fordro@cwu.edu
Political Science asks if Chair will run again for Office. Chair says that she will not.

VII. Tabled Items
a. CHCI Renovation Discussion: Linda Schactler, Executive Director of Public Affairs & Bill Yarwood Director of Facilities, Planning and Construction regarding CHCI Renovation (20 minutes)

Chair entertains motion to un-table “CHCI Renovation discussion”
Accounting so moves.
Aerospace Studies seconds. Political Science abstains
PASSED
i. 10 minute presentation:

**Bill Yarwood** discusses the series of events that have occurred since the decision was made to move Chimps to Canada. After the chimps were relocated, a condition assessment was completed, the results of which confirmed that the specialized building, constructed in 1993, would require full renovation to make it a usable campus facility. In August the university evaluated the assessment, and considered the value of its current use versus potential value if the building was repurposed. The cost estimate of such a repurposement was based on future function: Every two years a 10-yr budget is reviewed, and campus space needs are compared to available buildings. Design and building plans will be updated if state funding is approved. Bill Yarwood encourages senators to visit Central’s Facilities website for more detail.

During the process of facilities evaluation, submitted space requests were reviewed, specifically requests from Early Childhood Learning and from ROTC – their third. Between August and September the cabinet selected ROTC as the best fit for the building, with Early Childhood Learning as a secondary choice.

**Linda Schactler** discusses ROTC program: Number one in the nation, but facilities provided by campus are well below the standard of other programs and other departments on campus. The evaluation of ROTC facilities is ongoing. The goal of the Condition Assessment is to serve as a pre-design study to define space requirements and availability. The Washington state Governor’s office will publish its budget in Mid-December. The objective of the requesting committee is to have a study drafted by the first of December. A supplemental budget request was submitted on October 1, 2013. $9 million was requested to adapt the building by renovating the existing structure and adding an addition to the north side of the building.

**LS** describes the legislative process: State agencies make budget requests (Governor’s office releases budget in December). It is uncommon to fund big projects in supplemental budgets, as the university is requesting, as the supplemental budget is typically reserved for emergencies. The new legislative sessions starts in January.

**BY** Master planning: The site is on an excellent location with adjacent functions due to its proximity to athletic, recreational and current ROTC fields.

ii. 10 minute Q & A

**Computer Science** This building is a block away from current ROTC building. Is there a plan for Peterson, the old apartment complex? - **LS/BY** confirm that it will be demolished. **CHAIR** projects for the senate a campus map. **LS/BY** explain why CHCI is the perfect location for this project and for ROTC.

**ETSC** Both ROTC Army and Airforce to be housed. Why was $9mil required before the total sum can be used? – **LS** It is anticipated that half of the $9 mil will be allocated, and the renovation project completed, in two phases. Changes must be made before funds can be utilized. Building issues to be addressed: poor energy efficiency, no subfloor, lots of unusable vertical space, and a kitchen; the entire facility is contaminated with decades’ worth of dander and other contaminants.

**Economics** Why was ROTC selected? Does ROTC contribute financially to the school (versus, for example, Early Childhood Education)? - **LS** Financial contributions of a department are not a criterion for consideration. If a program has outgrown a facility or if it is divided between multiple buildings, streamlined facilities help encourage further growth.

**Douglas Honors College** Move ROTC into CHCI - **LS** Built and owned by state, used by CHCI program during vacancy. Requisite $9 mil in renovations funded by state, not departments or university. University has given approval to begin assessments and renovation plans despite the fact that funds are yet to be requested.
CHCI Requested $1.5 mil requested – was that request process the same? - LS
$1.9 was requested, but from a different category, Minor Works, which is designated to
review and fund projects under $2 million. Funds were granted, but the remaining money
needed for renovation took longer than Friends of Washoe felt appropriate and the
chimps were relocated. The $1.9 will still be used on campus, but on a different building.

History moves to add an additional 10 minutes to “QA”
ETSC seconds. Political Science, Biology oppose. LLSE, Physics abstain.
PASSED

Geology ROTC was chosen because of the prestige and success of the program as well
as the need for newer facilities. However, as CHCI was the only one of its kind, why
wasn’t there more focus placed on acquiring funding for it. - LS Informs the senator that
such was a policy discussion made before she and BY stepped in.

Aerospace How many rooms/offices will be available upon completion of the
renovation? - LS There will be 7,000 sq ft available, similar to what is currently
available, but will be better organized for efficiency.

History Are building plans available? - BY Currently the project is in the condition
assessment and predesign phases. The purpose of the predesign phase is to confirm
budgetary needs. Real design work will not begin until after funding is approved and
acquired. Conceptual work has been completed to establish a rough estimate of the
requirements of repurposing and the new additions required. A design will be available
on the Facilities website once funding is approved.

Military Science Are there plans for a new drill pad? – BY Location of the drill pad will
probably remain the same, but improvements are necessary and anticipated

ETSC Once you have moved onto the design phase, will there be continued
communication with the ROTC program to ensure that their needs are met with this
project? - LS Design process is meticulous. A comprehensive list of the number of
people, chairs, desks and other such topics is compiled. – BY Because the intent is to
share the facility between two programs, common/shared spaces will be utilized to
improve efficiency. A further list of dedicated office spaces and shared spaces, as well as
taking into account scheduling priorities, are all part of the process.

Linda Schactler concludes by sharing with the senate that CWU has a 50% chance of
gaining funding for this project.

VIII. New Business
a. Presentations
   i. Kit Boone Funds Request Packet
      Discussion of allocation limits per request, yearly limits; comprehensive
      explanation of Liability and Medical waivers: ALL participants must sign and submit to
      SURC accounting as part of the completed packet no later than 3 days prior to the
      appropriate Executive Board meeting.
      - Upon approval by SURC Accounting, the packet is submitted to the VP of
      Academic Affairs’ office.
      - Executive Board hears funds requests first and makes recommendation to the
      SAS
      - SAS votes on requests.
      After event:
      - Receipts must be submitted to SURC Accounting within two weeks by state
      law.
- Failure to report back to the Senate within two (2) weeks of the event will result in denial of funds.
- Funds may be reimbursed for expenses incurred from travel, registration, lodging, or for bringing a speaker/hosting an event on campus.

SAS is reimbursement only. - Geology In the past a club utilized funds for a cruise instead of a conference, so now the university only provides reimbursement after an event. - CHAIR A written description of the event, complete with signature from the respective department chair is required; Participant information spreadsheet and Itinerary information is also required.

- Kit and CHAIR review with the Senate an Example of a Complete Request

CHAIR entertains a motion to add time to the presentation.

Biology moves to add 10 minutes.

Management seconds. LLSE abstains.
PASSED

CHAIR Senators are held responsible for the conduct of students from their departments on the trip, even if they aren’t attending. Alcohol guidelines are not taken lightly. Clubs also use liability forms. Clear differentiation between forms is in the works to ensure forms go to Academic Affairs and not Clubs. CHAIR requests that senators ensure that their represented students SPECIFY SAS when submitting forms.

Computer Science So there will be a separate form per office? CHAIR Yes.

Geology discusses SAS insurance, which includes liability, incidental, catastrophic, and life. If participants are injured senators must speak with Scott Drummond within 30 days to file report.

English Contracts cannot be signed with speaker before SAS approval, but there is a discrepancy with SURC Accounting (which gives additional forms, including Master Statement). CHAIR will take the question to SURC Accounting.

Aviation Is there a time limit between time of request and the time in which the event occurs? CHAIR Requests must be made within one month of event
- English What about forms between quarters? CHAIR will provide follow up at the next meeting.

ii. Robert’s Tip (2 minutes)

ETSC Requests that senators write changes and suggestions, as well as new senator names for placards. Biology clarifies that senators should write the name of their department, not their personal names.

English moves to add “Exec Board” to New Business

Geology seconds

PASSED

b. Approval of 11/7/13 Minutes

Corrections The following additions, clarifications and corrections have been made to the November 11, 2013 minutes for approval:

Attendance – Administrative Assistant recognizes the presence of Douglas Honors College and the Douglas Honors College Alternate at the November 7, 2013 General Senate meeting. Administrative Assistant asks the senate if there were any senators in attendance at the November 7, 2013 General Senate meeting who were not
included in the attendance of the minutes and confirms that the updated minutes will be an accurate reflection of that meeting’s attendance.

Clarification – Administrative Assistant clarifies that “KM time allows for second submission and request presentation: Move to approve full amount; move to approve recommended amount; move to not approve” were not formal motions made by the CHAIR, but were a list of possible motions provided to the senate by the CHAIR.

Recognition - Administrative Assistant recognizes that the “Friendly Amendment” made to ETSC’s motion regarding the Funds Request from Philosophy & Religious Studies was made by the senator from Nutrition. ETSC confirms that amendment was accepted. History requests read-back of minutes. Administrative Assistant reads back the appropriate section of the minutes.

Accounting moves to approve the updated minutes for the November 7, 2013 General Senate meeting. LLSE seconds. Geology abstains. PASSED

c. Exec Board Recommendation re: “Friendly Amendment Motion”
CHAIR Motion void: Cannot prevent students from re-requesting if time allows. Discusses the three sections in the SAS Constitution and Bylaws related to funds requests: Eligibility; Requests; Allocations.

Title IX 2.1 E – No student requests may be denied presentation if the request meets all the necessary criteria according to the SAS constitution and by-laws.

Query: Does this apply to only requests?
IX 3.1 G One funds request packet will be submitted per event.
CHAIR Discusses the in-depth meetings she held with SURC Accounting and quotes John Logwood email regarding Eligibility and Requests to confirm that students cannot be denied request. One packet submission per event applies to “approved” packets, defined by SURC Accounting, in accordance with state law and university policy, as allocations over $0. Allocations of $0 are considered “denied” packets.

Administrative Assistant reads to the Senate the following minutes from the November 21, 2013 Executive Board meeting:

COTS moves to recommend that SAS approve $210 to Philosophy & Religious Studies with caveat that definitions from earlier discussion are approved by General SAS. COEPS seconds Discussion: None 2-2-0, CHAIR breaks tie and approves recommendation. PASSED

CHAIR Entertains motion that SAS follows guidance of SURC Accounting in interpretation of bylaws IX-3.1 G “Appropriation of Funds” until further revision is made: “One funds request packet will be submitted per event.” to be defined as allocations over $0. COTS so moves COEPS seconds Yes: COTS COEPS No COB COAH. Chair breaks tie by voting YES PASSED

COTS moves to amend previous motion to a “Recommendation” to SAS. COAH seconds. COB opposes PASSED 3-1-0”

CHAIR entertains a motion to pass the definitions.

History Makes known to the Senate that the Executive Board vote resulted in a tie, which was broken according to regulation by CHAIR. History argues to the Senate that the request was not denied; SAS awarded $0. CHAIR reminds History and the Senate that once a decision has been made as a board, Executive Board members are required to endorse and support it.
English Makes known to the Senate her dismay that a separate body was consulted for clarification to the SAS Constitution. CHAIR explains to English and the Senate that the Student Academic Senate is a subsidiary of the BOD, and that SURC Accounting oversees all Student Academic Senate actions. SURC Accounting oversees all divisions of the BOD; Anything within constitution and bylaws that is beyond SAS’s scope falls under SURC Accounting.

CHAIR The Executive Board seeks reaffirmation of the recommendation, or a denial of the request.

ITAM Alt Reads to the Senate TitleIX 2.1 A – Even if the Executive Board recommends $0, the request does go forward SAS. “Approval of $0” is a denial of funding; the group can present regardless of this fact.

Exhaust speakers list

Biology Clarifies for the Senate the Executive Board discussion held that morning: CHAIR spoke with SURC Accounting to confirm that SURC Accounting has jurisdiction over BOD. It would behoove SAS to follow SURC Accounting’s definition that $0 is NOT an approved packet; Philosophy & Religious Studies is allowed to re-request funds.

CHAIR informs the Senate that the Council of Probity is a group of students organized to address grievances.

Geology expresses concern regarding $0.

Douglas Honors College Makes known to the Senate that the Executive Board was one seat short as primary senator for Douglas Honors College resigned. Douglas Honors College disagrees with Logwood’s interpretation; believes it is unconstitutional and limits power of SAS.

CHAIR Clarifies to the Senate that the original packet in question was denied. The current packet is an entirely new submission which is correctly filled out in its completion and was submitted on time to SURC Accounting and to the VP of Academic Affairs.

Nutrition expresses concern that if SAS lacks the ability to decline funding the first time that it is at risk of being expected to babysit students.

Accounting Makes it known that she is in agreement with History.

Political Science Reminds the Senate that the original packet was denied because of minor and understandable mistakes: due to a lack of clarity regarding deadlines, the packet not turned in on time to meet the requirements for the November 7, 2013 Senate meeting. SURC Accounting, the body which oversees the Senate, allows for re-request. Political Science would like to allow Philosophy & Religious Studies to re-present and to table further discussion of semantic ambiguity. In the spirit of student academic success, SAS should rehear the request. CHAIR Agrees and asks the Senate at what point does enforcing these rules prevent students from benefiting academically? SAS does not exist to teach students a lesson.

Douglas Honors College moves to add an additional 10 minutes to the discussion. English makes a friendly amendment to the motion from DHC to hear the final 2 speakers and conclude the discussion.
Management seconds
Discussion Geology asks CHAIR if he can “move the question” in response to this motion. ETSC clarifies for Geology and the Senate that the correct term is to “Call the question” or to “Motion to end debate and vote immediately,” the latter of which requires a 2/3 majority to pass.
All in favor: 11 (23)
All opposed: 11 (23)
All in abstention: 1
Final: 11/11/1
CHAIR votes OPPOSED to break tie.
Abstentions: Geography
  Motion fails

Biology moves to call question
LLSE Seconds
English, ITAM oppose
Geography, Computer Science, Douglas Honors College abstain
PASSED

CHAIR entertains a motion that SAS follows recommendation of the Executive Board to define allocations over $0 as a denial of funding.
Biology so moves
LLSE Seconds
Discussion: History states that re-requests can continue until further revision of Constitution and Bylaws
Biology clarifies that if a presenting group does abuse the ability to re-request funding, SAS can vote no to deny them funding. This is to ensure that students have a second chance to re-request if problems occur, as was the case with the original submission from Philosophy & Religious Studies.
All In Favor: 16
All Opposed: 5
All in abstention: 3
PASSED
  SAS AGREES TO FOLLOW GUIDELINES OF SURC ACCOUNTING

CHAIR again clarifies to the Senate that it is unconstitutional to prevent students from re-requesting funds if all other requirements have been met.
Geology moves to reconsider the hasty action to not hear re-request from Philosophy & Religious Studies.
LLSE seconds
Discussion History would like to make a friendly amendment. ETSC clarifies to Geology, History and the Senate that a “motion to reconsider” is in order.
Geology withdraws previous motion and moves to “reconsider the motion to hear from Philosophy & Religious Studies”
LLSE seconds
Management opposes
Accounting, Douglas Honors College, Law & Justice, History, English and Geography abstain
PASSED

c. Funding Requests
  i. Philosophy and Religious Studies (5 minutes)
Participants will attend the Ethics Bowl in Seattle, which is a good opportunity to network with students and professors at other institutions, learn and practice critical thinking and diplomacy skills. Participants request the amount of $210.

Political Science moves to approve full amount

Geology seconds

Discussion: English seeks clarification from CHAIR: Are the Exec Board recommendations intended to influence or direct SAS? English expresses concern that the precedent set would be poor.

Physics clarifies that SAS exists to facilitate students in academic activities. Denial out of spite or to send a message to students who may or may not be disorganized or irresponsible is inconsistent with that policy.

5 oppose
1 abstention
PASSED

History moves to table committee reports

English seconds
PASSED

C. Report Backs

i. Family Consumer Science (3 minutes)

Participants attended a national conference in San Antonio from November 6 to November 9 where they made and reviewed presentations of papers and posters. Family and Consumer Sciences would like to thank SAS for approving funds.

d. Committee Reports (Tabled until December 5, 2013 SAS)

i. General Education (3 minutes)

ii. Recruitment/Publicity (3 minutes)

iii. Constitution & By Laws (3 minutes)

1. By-Laws Title I (20 minutes)

iv. Research (3 minutes)

v. Student Rights & Responsibilities (3 minutes)

e. Faculty Senate Report (5 minutes)

Cheney failed to attend or provide written report or report of absence.

IX. Old Business

a. Winter Quarter 2014 Meeting Time (3 minutes)

i. General SAS to meet every other Thursday at 6 pm starting January 16

CHAIR dispatched email requesting school and work schedules from all senators. Political Science queries CHAIR about the use of DoodlePolls. CHAIR responds that there were many inconsistencies in the information she received, and thus requests that senators submit via email or in person their respective class and work schedules by 5 PM on Friday, November 22, 2013.

Nutrition requests from CHAIR clarification of the problem with previously submitted schedules. CHAIR clarifies that scheduling conflicts prevent an executive board member from continuing in that position next quarter. Biology adds that executive board members chair current committees, and that it is in the best interest of SAS to ensure continuity whenever possible.
Douglas Honors College asks if CHAIR would like a screenshot or a list. CHAIR will accept either.

CHAIR clarifies to Geology and the Senate that legitimate conflicts due to school or work are acceptable, and reminds senators that when a conflict occurs due to other circumstances, such as homework, senators must prioritize their senate commitment and responsibilities.

Family and Consumer Sciences reminds the Senate that Time and Day of scheduled meetings must be a consideration when recruiting new senators

ii. Executive Board
Meetings are scheduled for Fridays at 8:30 a.m. in the BOD Conference room.

X. Issues and concerns
( none )

XI. Adjourn
ITAM moves to adjourn at 7:55 p.m.
Family and Consumer Sciences seconds
No discussion
History, Political Science oppose
PASSED