



CENTRAL WASHINGTON UNIVERSITY

STUDENT
ACADEMIC SENATE

5 December 2013

I. Call to order

CHAIR calls the meeting to order at 6:01 PM.

II. Attendance

Accounting, Aerospace Studies, Anthropology, Art, Aviation, Biological Sciences, Communication, Computer Science, Economics, E-LLSE, ETSC, English, Family & Consumer Sciences, Geography, Geological Sciences, History, ITAM, Law & Justice, Management, Military Sciences, Nutrition, Exercise and Health Sciences, Philosophy & Religious Studies, Physics, Political Science, Psychology, Science Education, DHC-Alternate

Absent: Chemistry

CHAIR: Kelsie Miller

Valry Hensel, administrative assistant

III. Additions or corrections to the agenda

CHAIR would like to add **HISTORY** to **Issues and Concerns**

DHC reminds **CHAIR** to strike "Committee Reports"

DHC requests adding "Executive Board Meeting" to **Issues and Concerns**

IV. Approval of the agenda

Physics moves to approve the agenda

English seconds

Discussion: **History** recommends withdrawing motion re: "committee reports"

- Motion withdrawn

History moves to un-table "committee reports" and move to **Old Business**

Accounting seconds

PASSED

Physics moves to approve agenda

History seconds

Physics abstains

PASSED

V. Approval of the minutes

a. 21 November 13

Management moves to approve the minutes from the November 21, 2013 Senate meeting.

Science Education seconds

History abstains

PASSED

VI. Announcements (2 minutes)

a. Re: Website and Publicity posters - Senators who do not have their pictures taken will need to stay after the meeting: for website, small thumbnails will be included to improve visibility of senators on campus.

CHAIR confirms to **ITAM** that alternates will also have their pictures taken and featured.

NUTRITION No Kid Hungry, subsidiary of Nutrition club, will be holding a canned food drive on December 6, 2013 from 4pm to 7pm for the Fish Food Bank. Donations will be collected at the front entrance of Super One Foods.

English asks about on-campus drop off locations. Nutrition responds that there will be in the future.

Political Science Holiday Crafts Extravaganza hosted by the Center for Leadership and Community Engagement has sign-up information.

VII. Tabled Items

a. Committee reports
(Un-tabled, moved to Old **Business**)

VIII. New Business

a. Presentations

i. Fresh Air Initiative (10 minutes)

Scott Kazmi, ASCWU-BOD Vice President for Student Life and Facilities *SK shares with SENATE the results of a survey conducted regarding an initiative to ban smoking on campus by 2015.*

To address on-campus smoking policies, 600 students were surveyed:

82.6% stated that exposure to second hand smoke is a health issue;

48.5 % of students were concerned with second hand smoke on campus.

95% of students stated that a campus-wide smoking ban would increase the likelihood of their retention at CWU.

70% of surveyed students would support prohibition of smoking on east and west SURC patios, a policy is in the works.

Ashtray placement is within the 25 feet (violation of law) of buildings and bike racks.

Trash disposal and littering is also an issue.

BOD feels that banning smoking on campus impedes the right to private life decisions, and is seeking designated smoking areas as a compromise. Preliminary designated campus locations are in areas that are still easy to get to without being in the main walkways for campus traffic

Discussion:

History How will this changed be enforced?

SK Campus Police.

History Smoking on west patio already violates state law, how will enforcement change?

English What are the current rules?

SK No strict rule exists on campus; state law requires distance of 25 feet away from any building.

GALLERY - Brian Elliot CWU policy is the same as state law.

Computer Science provides **SENATE** with correction and **HISTORY** confirms: 25 feet from any air ways.

ETSC How many smokers are on CWU campus?

SK Kittitas County Health Department will survey faculty to provide that information at a future date.

CHAIR entertains a motion to allot more time.

English moves to allow final speaker. **Political Science** adds a friendly amendment to allow two final speakers.

Physics seconds

PASSED

Computer Science What has been the response from university administration? **SK** President's office has final authority on designation of smoking areas and smoking policy.

Political Science What will enforcement be like? **SK** Fines are a possibility, but punishment will be discussed with Ellensburg Police Department. **PS** What about SURC closures? **SK** Police will have final word.

ii. **Wildcats for a New Peterson Hall: Legislative Letter Writing Campaign** (10 minutes)
Bryan Elliot, ASCWU-BOD President *addresses the SENATE re: CHCI renovation.*

As it stands, CHCI is an abandoned building and ROTC needs new facilities. **BE** proposes letter writing campaign to put more pressure on other legislators in the state and wants to cast a wide net. In order to effectively influence this decision it is critical that senators from as many voting districts as possible receive letters from their constituents. **BE** requests contact information from senators in order to maintain consistency within the body of letters dispatched, and to ensure that each senator has contact information for the correct legislator of their respective districts. He then invites senators to denote interest on the sign-up sheet if they would like to have greater involvement in the campaign.

CHAIR volunteers to post information on the SAS Facebook page with the link to the "Wildcats for a New ROTC Building" web page.

Gallery, Bryan Elliott shares with the **SENATE** an anecdote involving a plastic cup of water with green and white fuzzies.

ITAM requests information about BOD legislative liaison.

CHAIR adds that the capital budget for this session is relatively small; CWU is requesting approximately 10% of the budget for this renovation project, and student involvement is

critical. **ITAM Alt** Confirms that the last Faculty Senate meeting dedicated a considerable amount of time purely to discuss the budget.

Nutrition If campus senators gain support, where can they direct students? **BE** recommends adding email addresses to the sign-up sheet to which he can send links with pertinent information.

iii. **Budget Report** (5 minutes)

1. Valry Hensel, SAS Administrative Assistant
VH reviews the quarter's budget.

English requests updated budgets be emailed to senators

iv. **Robert's Tip** (2 minutes)

ETSC reviews with the **SENATE** Robert's Rules of Order.

History moves to allow "Report Backs" before **Funding Requests**.

Accounting seconds

PASSED

c. Report Backs

Philosophy and Religious Studies (3 minutes)

At the Ethics Bowl CWU students placed 5th out of 12 teams at regionals and missed going to nationals by only 14 points. There was marked improvement over last year's performance. **P&RS** thanks **SENATE** for funds.

English Did you have fun? **P&RS** Yes

Biology wants to know what point scale was used for scoring. **P&RS** Average scores were around 150 points out of a maximum score of 180 points.

Political Sciences asks if CWU students beat the students representing the University of Washington. **P&RS** States that they did not, but that they did beat the team from Washington State University.

b. Funding Requests

i. English (5 minutes)

The English department is requesting \$770 to bring Karen Finneyfrock to CWU in order to gain a fresher perspective on writing careers to Central students. **English** is requesting funds for Jan 28, but must gain approval during this quarter in order to be able to sign a contract with the guest speaker.

Political Science Requests clarification of minutiae: What is a "muscular verve?" **English** technical term referring to the palpability of expressive writing.

Computer Science is trying to wrap his head around "humorous devastation"

ETSC Is Amber Tamblyn on Two and a Half Men? **English** I do not know.

Political Science What is a good book to read by this author? **English** recommends reviewing spoken word performances on YouTube.

Nutrition Will this event be exclusively for English majors? **English** No. It is estimated that 80 English students will attend, but it will be open to all in the SURC.

Nutrition Did you bring regular nonfiction/spoken word author who spoke about the Dalai Lama to campus last year. **English** Yes.

Accounting moves to approve full amount of \$770

Political Science seconds

PASSED

d. Committee Reports (struck, moved to old business)

CHAIR attended faculty meeting: 2015-2016 Calendar was approved after reviewing student input collected by BOD, and letter recommending reconsideration of scheduling selection which includes one faculty development day before the beginning of quarter and does not include dead day; Later this week a vote will be held to decide whether or not SOURCE will be extended to two days, rather than one; Faculty Senate Ad Hoc Committee is

also exploring the creation of new college by dividing the College of Education and Professional Studies, and a student seat is vacant.

Computer Science What's the commitment? **CHAIR** is unsure at this time, but anticipates a commitment requirement of approximately a few hours per week and clarifies that it is a temporary committee and is not expected to last beyond the duration of Winter Quarter 2014.

Biology Given that it involves direct faculty interaction, this is a huge opportunity for whichever student chooses to participate.

Interested senators include: **ITAM, Military Science, Computer Science, Biology, Family and Consumer Sciences, Science Education, Political Science**

i. **General Education** (3 minutes)

CEPS-ITAM At the last Faculty Senate meeting an opportunity arose for alternate senators to participate in order to improve student voice on faculty side.

ii. **Recruitment/Publicity** (10 minutes)

COB-Accounting senator vacancies have *all* been filled

Posters: A template has been requested from CWU Publicity Center to be reused yearly, so that senator photos can be included/updates can be made accordingly. Posters will be given to senators to place in their respective buildings.

Photos: Please provide professional headshots by January 1. If no picture is provided, the photos taken by Kelsie at the beginning of the year will be used.

Budget: Last year \$200 was sufficient for annual needs; **COB-Accounting** asks for the same amount from SAS. Funds that are not used for posters will be utilized for other forms of publicity or returned at the end of the year.

CHAIR BOD publicity spent under \$300 on extensive publicity; \$200 is an appropriate amount and should be highly effective in achieving SAS goals.

History Requests using the photo of himself that is available on the S&A website. SAS preview of template before final approval.

Gallery Bryan Elliot reminds the **SENATE** that 88.1 The Burg provides free airtime for such events.

English requests to be emailed preview

Geography How big should the picture be? **CHAIR** Posters are 11" x 17" **COB-Accounting** a 4"x6" image should be sufficient.

Biology requests clarification whether or not Senator or Department names will be presented on posters, or both. **COB-Accounting** Both, and email addresses will be included on posters

Biology Add caveat on the posters that those who send email included in the subject line the topic of their requests in order to avoid spam filters through campus email.

Geology How nice does the picture need to be? **COB-Accounting** If *you* don't care what it looks like, the committee does not either: They are not interested in glamor shots, just a clear shot so that students will be able to recognize senators.

Political Science suggests including a group senate picture. **COB-Accounting** Upon completion of posters, raising SAS awareness is next on the list.

Political Science suggests holding SAS meetings publicly. **CHAIR** SURC pit is hard to book, but holding meetings in public would be extremely helpful.

Geography requests appropriate email addresses of **Accounting** and **BOD-Academic Affairs**

Biology moves to provide a budget of \$200 to the **Recruitment/Publicity Committee English** seconds

Discussion:

Philosophy & Religious Studies do committee members need to abstain? **CHAIR** no
Political Science is concerned about accountability of excess funds. **CHAIR** purchases and release of funds must be approved through the VP of Academic Affairs, allocated only with approval and will be included in the budget report.

Accounting, Family & Consumer Sciences abstain

PASSED

iii. **Constitution & By Laws** (20 minutes)

By-Laws Title I

Biology change to 1.1

History reviews a number of errors including: Conflict with SAS Constitution; Conflict with CWU Student On Campus Employment Policies

1. Change title to "Proposed SAS By-Laws and Title I"
2. Section i-2. 1. M Changed to "Work 14-19 hours starting one week prior to the start of instruction of Fall Quarter, excluding finals week. Hours worked during holidays and breaks will follow CWU conditions for student on-campus employment."
3. Section i.3.2.A2 "Changes to the administrative assistant's wages and compensation shall follow CWU conditions for student on-campus employment."

ITAM thanks Committee for their efforts

Biology on change to i.3.2.A2, include location to access of CWU Conditions for Student On-Campus Employment. **History** Chair will contact administration to access necessary, official documentation/literature

History points out to senate that revisions are and will be ongoing throughout the year; several points or titles will be revisited as necessary to ensure that there are no conflicts with or violations of university, state or federal laws and policies.

Family & Consumer Sciences requests clarification re: i-2.1 M

History any SAS member can recommend changes to the Constitution and Bylaws, but 2/3 of SAS must support it and 2/3 of the BOD must then support it.

CHAIR What about Council of Probity? **History** Summary of Motions is reviewed by Council of Probity to ensure legality and acceptability of changes. Upon approval, changes immediately go into effect.

Accounting motions to confirm and approve SAS Bylaws as contained in the document 'proposed by-laws for academic year 2014-2015' with the following corrections:

Change title to "Proposed SAS By-Laws and Title I"

Section i-2. 1. M Changed to “Work 14-19 hours starting one week prior to the start of instruction of Fall Quarter, excluding finals week. Hours worked during holidays and breaks will follow CWU conditions for student on-campus employment.”

Section i.3.2.A2 “Changes to the administrative assistant’s wages and compensation shall follow CWU conditions for student on-campus employment.”

English seconds
PASSED

iv. **Research** (3 minutes)

Biology Requests new research tasks from other committees

CHAIR gives research committee go-ahead to create own research projects

Accounting recommends research committee contact **Scott Kazmi** to support smoking initiative

v. **Student Rights & Responsibilities** (3 minutes)

DHC-Alternate Goal for the quarter has been assessing student rights. There are 19 rights in total.

CHAIR The current document is three years old and has not been revisited or reviewed since its creation.

DHC-Alternate Multiple documents contained rights, so clarifying and condensing rights has been the primary objective of the committee this quarter. In the future the committee will be focusing on publishing and promoting student rights. Compilation of all rights into one document (unedited, with many repeats) will be sent out to committee members to review for next quarter. **DHC-Alternate** requests senate volunteers to get involved to help with revisions.

IX. Old Business

X. Issues and concerns

History Faculty Senate Report

Dead Day: Because there was no time for survey before the decision was made, no action was taken by SAS. BOD and other subsidiary bodies *did* act, however. SAS represents students, and a time crunch should not be an excuse to not discuss/vote on issues.

Computer Science was under the impression that time wasn’t issue, merely a lack of interest

ENGLISH Senate couldn’t decide what to do and the discussion was ended.

ETSC recommends this issue be folded into an appropriate committee for further review.

CHAIR Executive Board vacancy: All senators must be approved by SAS and the BOD.

CHAIR will contact the dean of the Douglas Honors College to notify them of the vacancy in order to open up application process to other students. SAS must then discuss which candidate will best serve the goals of the SAS.

Computer Science What are the requirements for consideration? **CHAIR** minimum GPA and have been admitted to the program of study for at least 1 quarter.

Computer Science Who would be qualified for the executive board specifically?

Accounting Emphasis is currently on ability to attend meeting schedule that has been decided; Executive Board members should be appointed to general SAS first before appointment to the Executive Board.

English Upon SAS approval new candidate becomes primary senator and Executive Board member

Biology In order to qualify the appointee must be a member of SAS and DHC student, but because of how DHC works the senator can be from a different department.

DHC requests clarification from **CHAIR** regarding appointment process. **CHAIR** expounds upon the process and repeats that SAS must agree on the process. **CHAIR** states that she will speak to **DHC-Alternate** after meeting.

History If vacancy is the result of a resignation the alternates remain an alternate until application process is re-opened.

DHC-Alternate clarifies that he applied to be a senator, not alternate senator. **CHAIR** clarifies that the issue is the timing of the resignation and scheduling, not an issue of the application. Variation on wording makes no difference to the application process.

History illuminates for the Senate that Executive Board member can use one bylaws suspension per year, and can use them to appoint DHC-Alternate as the primary senator rather than opening up the process to other students. **CHAIR** wants to use this option judiciously in the case of a serious issue, and prefers to follow protocol and utilize appropriate methods to conclude this event. A specific timeline will be followed: by the second week of Winter Quarter 2014 a new senator and executive board member will be appointed

Political Science Will applicants address senate? **CHAIR** If the senate so wishes, yes.

DHC-Alternate wants to know why Senate won't approve him. **CHAIR** reiterates that she will follow the aforementioned process and wishes to be more inclusive by opening vacancy to other candidates.

DHC-Alternate argues again that it is frustrating as a representative of the Douglas Honors College that the college is going unrepresented during Executive Board meetings, and that the vacancy weakens both the executive board and SAS because of the potential for ties. The Student Rights Committee also has no chairperson.

Biology Repeats that it is unconstitutional to fill the seat at the time; **History** mentioned suspension of Bylaws because that is the only path to give **DHC-Alternate** the outcome he wants. He clarifies to the **SENATE** and to **DHC-Alternate** that there is no bias, and that opening up to other senators is to ensure that remains the case.

CHAIR clarifies once more that it would be a violation of the SAS Constitution and Bylaws to appoint **DHC-Alternate** immediately and explains the timeline of application, as well as the review and appointment process

Physics Moves to postpone this discussion until the next general SAS meeting

Computer Science seconds

Discussion:

History SAS can change the definition if the SENATE has a more functional alternative process.

Biology It is not a good idea to drop the conversation at the moment.

Political Science Procedure is in place, and the SENATE should follow it in order to provide opportunity for other students

ETSC Unless Jesse wants to present a funding request at tonight's meeting, there is nothing that could have been accomplished or lost should he remain the **DHC-Alternate** at this

time. SAS should present a new bylaw that precisely defines such situations, and **DHC-Alternate**'s input is invited to the Constitution and Bylaws Committee in order to follow procedure and meet deadlines.

Nutrition Moves to postpone. - **CHAIR** States that **Nutrition** cannot make new motion at this time, as there is already a motion on the table. – **Nutrition** continues: This is a job application and must follow procedure; this debate is running in circles.

English consensus is that SAS wants to follow procedure and wait to appoint a primary senator for **DHC** until Winter Quarter 2014. She requests that Physics withdraw his motion.

- Motion withdrawn.

XI. Adjourn

History moves to adjourn

English seconds

PASSED

The meeting is adjourned at 7:52 PM