Student Rights and Responsibilities

Key Points From Workshop

1. Faculty and staff are encouraged to report student behavior issues, preferably through the formal on-line reporting process. Doing so links information reported from across campus, allowing a more complete picture of a particular student’s behavior to be created.

2. Whether information is disseminated beyond the faculty member, such as to the Department Chair or in some cases across campus, will be evaluated on a case-by-case basis.

3. A primary responsibility of the Department of Student Success is to ensure the student’s right to due process.

4. Students must always follow the Student Conduct Code, whether they are on or off campus. The Student Conduct Code can be found at: http://www.cwu.edu/student-success/student-rights-and-responsibilities

Other Points and Questions

- Faculty are encouraged to include statements in their syllabi about issues or topics of particular concern to them. This includes academic honesty, unauthorized use of electronic devices, attendance, and classroom behavior (talking, eating, inappropriate language, timeliness, etc.). Even if these statements are not included in a particular syllabus, students must always follow the Student Conduct Code. Faculty should be aware to consistently enforce and uniformly apply the rules of their syllabus to students.

- Faculty are also encouraged to include statements regarding accommodation.

- Although information/concerns about a student may be shared with other faculty when appropriate, it is important to also ensure the student’s right to privacy and to not bias others against a student. It is important to strike a balance between these two competing factors, which is why these issues are decided on a case-by-case basis.

- Some instances when it would be appropriate to report concerns of student behavior: creating writing that turns dark, suicidal, or threatening.

- Parental phone calls. If their child has a concern about the class, the faculty member should encourage the parent to tell their child to make an appointment with the faculty member to discuss the issue. Department chairs can also refer parents to the Office of Student Success.