

Central  
Washington  
University

**College in the High School**

*How Reviewers Give a  
Recommendation*

*Go to* [cihs.cwu.edu](https://cihs.cwu.edu)

*Click on*



# Welcome to CWU College in the High School

Your portal to College in the High School

[Home](#) / School Counselor or Administrator

Please login below

Email address

Password

If you do not have access to CIHS please submit a request

Enter your email and password, then hit Login

Counselors that are already in the system (because CWU CiHS added them) should reset their password.

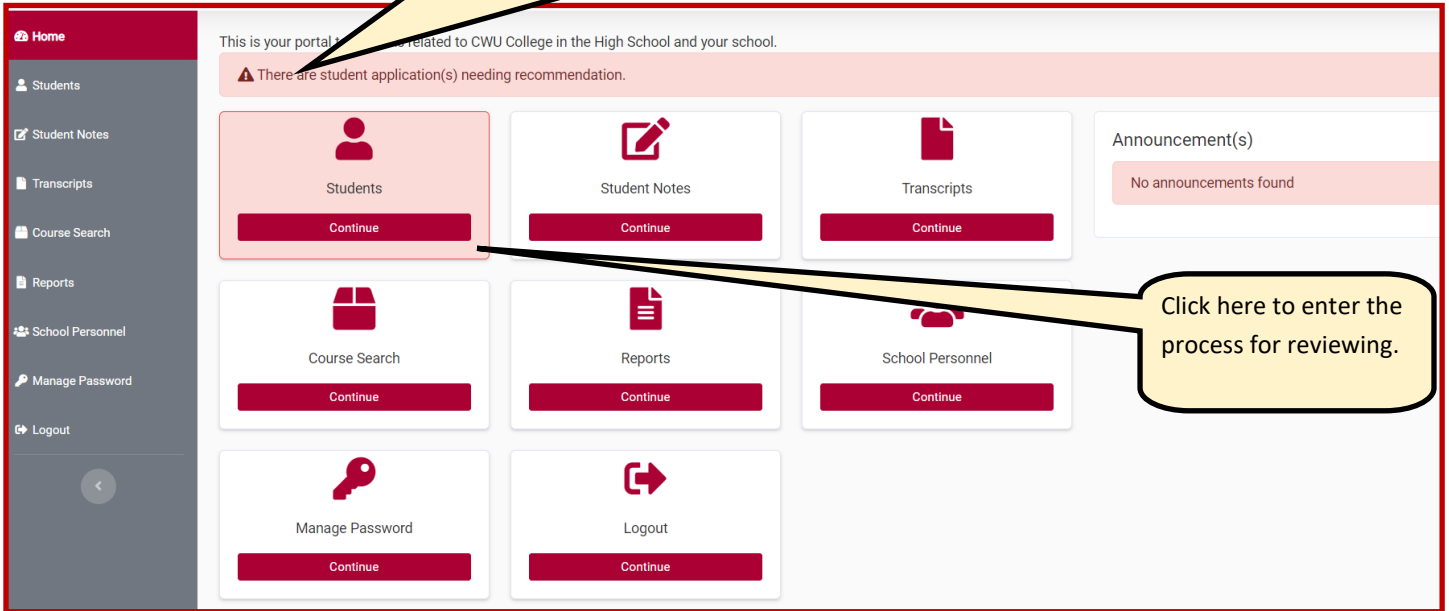
Note your password and keep it in a safe place for future reference.

NEW counselors or administrators need to submit an access request.

Do not start a new account.

If you have access questions, reach out to us at [hspartnerships@cwu.edu](mailto:hspartnerships@cwu.edu)

Once you log in as a Counselor, you will see this dashboard. If you have action items needing your attention, you will see that here.



This is your portal page for all things related to CWU College in the High School and your school.

⚠ There are student application(s) needing recommendation.

Students  
Continue

Student Notes  
Continue

Transcripts  
Continue

Announcement(s)  
No announcements found

Course Search  
Continue

Reports  
Continue

School Personnel  
Continue

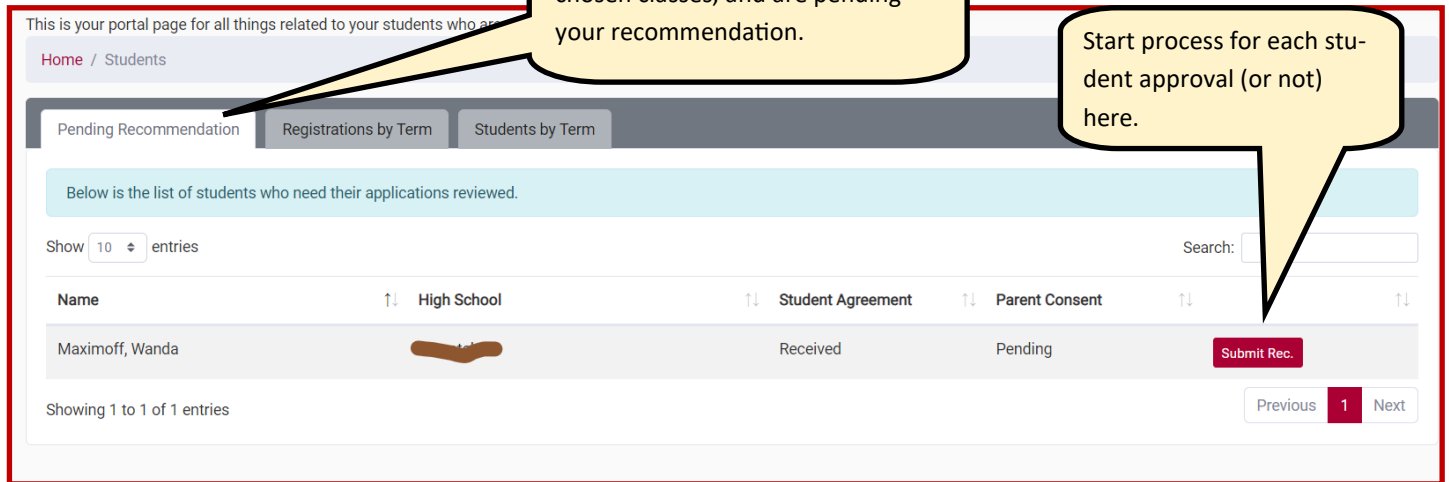
Manage Password  
Continue

Logout  
Continue

Click here to enter the process for reviewing.

Students will be listed that have chosen classes, and are pending your recommendation.

Start process for each student approval (or not) here.



This is your portal page for all things related to your students who are pending recommendation.

Home / Students

Pending Recommendation | Registrations by Term | Students by Term

Below is the list of students who need their applications reviewed.

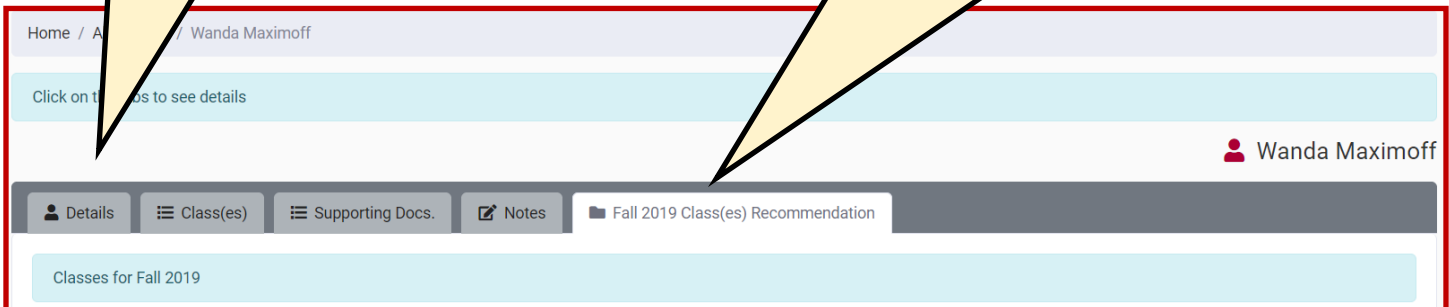
Show 10 entries Search:

Name	High School	Student Agreement	Parent Consent	
Maximoff, Wanda		Received	Pending	Submit Rec.

Showing 1 to 1 of 1 entries Previous 1 Next

Check the Details tab to confirm that the student's personal data such as date of birth, address, etc. is complete and accurate.

Under the Recommendation tab, classes for the student are listed for approval. If Approved, additional fields will open to add information such as class prerequisites being met and funding source.



Home / A Wanda Maximoff

Click on the tabs to see details

Wanda Maximoff

Details | Class(es) | Supporting Docs. | Notes | Fall 2019 Class(es) Recommendation

Classes for Fall 2019

Course	Instructor / High School	Status	Recommendation
<b>ENG 101, Comp I: Critical Read/Respond</b> Prerequisite: 500 or higher on the Old SAT, 26+ on the SAT Writing and Language Test and 27+ on the SAT Reading Test, or Evidence-Based Reading and Writing 560+, or 19+ on the ACT English, or 86+ on the Accuplacer Reading Comprehension and 5+ on the Accuplacer Writeplacer, or 236+ on Next Gen Accuplacer Reading and 5+ on the Accuplacer Writeplacer, or 3+ on the Smarter Balance.	Chris	Approved	Submitted
<b>MATH 172, Calculus I</b> Prerequisite: Student must have already passed MATH 154 with a grade of a C or higher, or 152+ on the MPT Advanced Math, or 100+ on the Accuplacer College Math Exam, or 280 or higher on Accuplacer Next-Generation Advanced Algebra and Functions, or 76% on the ALEKS.	Diane	Applied	Select

If the student is eligible (in the right class and has met prerequisites) select "Approve" to see additional fields.

Choose funding type—is this student/family responsible for the bill, or is the school covering the fee?

Class period is required.

Approved

Funding Type\*

Select

- CES Subsidy
- School Pay - Cornerstone
- Student Pay - Cornerstone

Please upload pre-req documentation in the 'Supporting Docs' tab for all testing scores and courses not taken through CWU

Class Period\*

Period 6

If a student changes class periods at the high school it is important that this be updated here.

Approved

Funding Type\*

Select

Pre-req met by\*

Select

- Met by testing through CWU
- Met by taking and passing prior course
- Course does not have a pre-req
- Met by other testing/course

Period 6

If a student changes class periods at the high school it is important that this be updated here.

How did the student meet any required prerequisites?

Student GPA\*  
Select

Add student GPA.

Grade Level of student when taking the above course(s)\*  
Senior

Add student grade level.

Please select the test(s) that you want to enter scores. Please be aware that not all tests are accepted as pre-reqs for both math and English. Please review our course guide for details on what test scores are accepted for each discipline.

- Accuplacer English
- Accuplacer Math
- Accuplacer NG - English
- Accuplacer NG - Math
- Aleks
- AP English
- AP Math
- ACT English
- HL IB
- MPT
- SAT Writing and Language
- SAT Reading
- SAT (old)
- Smarter Balance

If the prereq was met through testing, select the test, additional related fields will show.

Test	Test Date	English Score(s)	Math Score(s)
If applicable to the course and the course pre-req, please provide student course and grades for English and Mathematics HS courses. Some pre-reqs may also require you to attach a high school transcript.			

Enter the test date

Enter the score(s)

- Accuplacer NG - English
- Accuplacer NG - Math
- Aleks
- AP English
- AP Math
- MPT
- SAT Writing and Language
- SAT Reading
- SAT (old)
- Smarter Balance

Test	Test Date	English Score(s)	Math Score(s)
Accuplacer NG English	mm/dd/YYYY	Reading Comprehension	
		Writeplacer	
Accuplacer NG Math			Advanced Algebra and Functions
			Quantitative Reasoning, Algebra and Statistics

If a student has previous coursework that satisfies a prereq, add that information here. Make sure all pertinent details are entered. Then upload documents.

If applicable to the course and the course pre-req, please provide student course and grades for English and Mathematics HS courses. Some pre-reqs may also require you to attach a high school transcript.

HS English/Mathematics Course	Grade
<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>

If coursework wasn't done through CWU (e.g. they took English 101 through Running Start at a community college, or they have taken HS precalculus or calculus to be eligible for Physics) a transcript is required.

Upload any proof documents, including test reports, under the Supporting Docs tab.

Uploaded On	Uploaded For	File
No files found		

### Upload File

Type of Document\*

Accuplacer Score Report

File to upload\*

No file chosen

### Upload File

Type of Document\*

Accuplacer Score Report

- Accuplacer Score Report
- Accuplacer Next Gen Score Report
- ACT Score Report
- ALEKS Score Report
- AP Score Report
- College Transcript
- CWU Contract of Understanding
- High School Transcript
- MPT Score Report
- New SAT Score Report
- Old SAT Score Report
- SBA Score Report**

Choose the type of document—score report, college or HS transcript, COU.

You can add multiple documents but they need to be uploaded individually.

Click on the tabs to see details

Peter Parker

Details Class(es) Supporting Docs. Notes Fall 2019 Class(es) Recommendation

Uploaded On	Uploaded For	File	
Sept. 1, 2021, 10:26 a.m.	Fall 2019	CWU Contract of Understanding Math_Next_Gen_COU_21-22.pdf	Delete

### Upload File

Type of Document\*

Accuplacer Score Report

File to upload\*

Double check the information on all the tabs. When all student information is complete and accurate, and any needed files have been uploaded, hit Submit Recommendation.

If a student signs up for another class later, you will see another Pending Recommendation for them.

Submit Recommendation

Good job! The recommendation has been submitted. CWU CiHS will receive notification and double check prerequisites and other information, and let you know if anything is missing. Then the student will move forward to enrollment.

Successfully submitted recommendation.

Click on the tabs to see details