



CWU College in the High School

First Step: Online registration in cihs.cwu.edu

How do I register?

If you're new

Go to cihs.cwu.edu

Click on the High School Student tile

If you are registering online for the *first time*, choose **Start New Application**.

- You are starting to create a permanent record, your CWU Transcript, and all information must be complete and accurate.
- Do NOT start a new cihs.cwu.edu registration account if you already have one.
- Enter your personal information.
- Use your full legal name, instead of a nickname.
- Add your personal email address, not the email that a school has assigned.
- Add a password, and note it, and keep that in a safe place with the email address you are using to register. You will need it next time you sign up for a class.
- Add your parent/guardian information including an accurate email address for an active inbox that they use regularly.
- Double check that everything is accurate and SUBMIT.

If you're returning

If you already have a cihs.cwu.edu online registration account, then **Log In** (this *is not your MyCWU account*).

- If you have forgotten or lost your login information, let us know. Do *not* start another account in cihs.cwu.edu.
- Check all your personal information to make sure it's still accurate. Update anything that needs it under the My Profile tab.

Choose the right classes

Get ready to select classes.

- Read the Student Agreement about grades, fees, and policy, and add your signature.
- Choose your school, select classes and the right teacher, and "Apply for Selected". If you choose the wrong class, you can select that class and then delete it, and then add the correct class.

Parent/guardian consent is required

Parent/guardians can add their consent by either:

- Adding their signature now if they are available, within your registration portal, or
- Responding to the "Request for Consent" email which contains a link. They will get a daily reminder until they sign or the deadline is reached.

Your registration will be processed by your school, and then CWU enrolls all approved students. Bills for class fees are sent after enrollment is done.

Explore CWU College in the High School [Student Participation Guide](#)

Visit www.cwu.edu/college-hs

High School Partnerships

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