

# SYLLABUS

## Course Name: IT 202 Change Ready: Technology Skills for Civic and Community Leaders

**Credits: 4 | Prerequisites: NONE**

### COURSE DESCRIPTION:

Learn to maximize software applications and collaborative tools to support community and civic projects. Emphasis on using technology to facilitate project design, organization, communication, presentation, and building stakeholder support.

### COURSE OBJECTIVES

Students will be able to...	Assessments
Describe how proficiency in technological applications contributes to our lives and creates value in realizing civic and community projects	In-class assignment and discussions Accuracy of responses to objective questions
Recognize the social implications of technological advancements and the necessity of technological literacy as a facet of modern citizenship	In-class assignment and discussions Applied skills training and examinations
Identify and define challenges in communities and then create viable solutions through technological means	Rubric-graded assignment and in-class discussions
Apply mathematical and quantitative reasoning to solve problems	Graded assignment using a rubric Applied trainings and examinations
Develop strategies to address civic and community issues and plan for their technological implementation	Rubric-graded assignment Applied trainings and examinations
Demonstrate oral communication skills in effective expression and listening to advocate for issues of personal and public concern	Rubric completed by instructor and peers
Develop connections between concepts and skills learned in an academic setting and out in the community	Rubric-graded assignment
Apply technological and application skills from class to create a proposal and presentation that addresses a civic or community issue	Rubric that measures verbal communication, quality of presentation, appropriate use of technology, and overall

	choice of design, data choices, and analyses Applied training and examinations
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## STUDENT RESPONSIBILITIES | UNIVERSITY POLICIES

We believe in quality teaching using hands-on, applied tools that develop and enhance your competencies in the essential skills and knowledge required by leaders in the modern workforce. With this focus on management and technology in a rapidly changing and unpredictable world, comes a great responsibility.

As a student at Central Washington University, you have the responsibility to be familiar and comply with all university policies and procedures, specifically those governing student behaviors. Failure to comply with these expectations may result in university contact and action to address the behavior which could include removal from the class and/or institution.

We know you will live beyond these expectations and soon join the ITAM graduates who are making a difference in the world through leadership and technology.

## STUDENT CONDUCT POLICY

Policies and expectations governing behavior for all registered CWU students. The Student Conduct Code is a part of the Washington Administrative Code (WAC).

We recommend that you review the university expectations of student conduct in the Washington Administrative Code ([WAC 106-125-020](#)).

## POLICY ON ACADEMIC DISHONESTY

Academic dishonesty is defined in the CWU Student Conduct Code (II.B)

If accused of academic dishonesty, students will have an opportunity to meet with the course instructor and department chair to discuss the accusation and confirm or deny its correctness. If academic dishonesty is confirmed to the satisfaction of the instructor and department chair, the instructor and/or department chair will contact the Office of the Vice President of Student Affairs and Enrollment Management, especially the Director of the Registrar's Office and the Associate Vice President for Student Affairs.

We recommend that you review the university policy at [CWUP 5-90-040 \(22\)](#).

## POLICY ON DIVERSITY

University-level education is about broadening horizons and looking at academic issues from a variety of perspectives. With this in mind, the participants in this class are encouraged to bring their own life experiences and viewpoints to bear on classroom discussions and assignments. Along with the freedom to express one's own views comes the responsibility to respect the views of others. No student will be discriminated against on the basis of race, ethnicity, age, creed, religion, gender, sexual orientation, marital status, or political ideology.

We recommend that you review the university policy on diversity [here](#) (CWU website) and at [CWUP 2-35-010](#).

## **POLICY ON DISABILITY SERVICES**

Central Washington University is committed to creating a learning environment that meets the needs of its diverse student body. If you anticipate or experience any obstacles to learning, contact Disability Services to discuss a range of available options. Student Disability Services: [www.cwu.edu/disability-support/](http://www.cwu.edu/disability-support/), call 509.963.2214 or email [ds@cwu.edu](mailto:ds@cwu.edu) for more information.

CWU policy regarding Reasonable Accommodation of Persons with Disabilities can be found at [CWUP 2-35-040](#).

## **ETIQUETTE USING TECHNOLOGY**

- Check your CWU e-mail often for important information.
- When using discussion boards, check the discussion postings frequently and respond appropriately, and on subject.
- Capitalize words only to highlight a point or for titles. Capitalizing otherwise is considered SHOUTING!
- Be professional and careful with your online interactions, including with the instructor!
- Wait 24 hours before responding to something that angers you.
- All postings should be free of language that would constitute harassment, discrimination, or be considered profane.