

Constitution of Phi Alpha Theta Club of Central Washington University

We, the members of the Phi Alpha Theta of Central Washington University establish this club to:

- Encourage the ongoing study of history
- Support excellence in historical scholarship
- Promote historical scholarship in the Central Washington community and the Pacific Northwest

Article I: Name

Section 1: The name of this club shall be Phi Alpha Theta of Central Washington University, hereby known as Phi Alpha Theta.

Article II: Membership

Section 1: Any student of Central Washington University is eligible to be admitted into Phi Alpha Theta. Admission into the Phi Alpha Theta club does not guarantee admission into the National Phi Alpha Theta History Honors Society, inc. or the regional chapter of the national organization. Members wishing to join the national organization may petition the Phi Alpha Theta History Honors Society, inc. advisor and request the appropriate paperwork for admission, made annually each Spring Quarter.

Section 2: All new members of Phi Alpha Theta must give a brief presentation on their interests in history and any work they have done in the subject. To renew membership each year, all club members must give another presentation, outlining the work they have done in the past year.

Section 3: Any member who does not give their yearly presentation may not be eligible for membership renewal and may lose existing club membership, subject to a 4/5 vote from club members and officers.

Article III: Meetings

Section 1: Meetings of Phi Alpha Theta will be held twice a month, according to the schedule arranged by the Phi Alpha Theta officers. Members must attend at least one meeting a month to remain active in the organization.

Section 2: Meetings shall follow the pre-set agenda, dictated by the President. Any member may bring new business to any club officer at any time and request it be added to the agenda. At the next available meeting, the business will be voted on, and must be passed by a 4/5 majority vote. Repealing any decision of the club must be presented, seconded, and also be passed by a 4/5 majority vote.

Article IV: Officers

Section 1: Phi Alpha Theta officers shall be elected annually, by the second club meeting of each new year. Any member of the club is eligible to hold office, providing they are in good standing and enrolled for the academic year. A member must first be nominated by another party, then seconded, and then voted on by a simple majority.

Section 2: The Phi Alpha Theta President shall be responsible for all administrative and executive actions, including drawing up the agenda, convening meetings, and taking notes. In the absence of the President, the Vice President assumes all aforementioned duties.

Section 3: The Phi Alpha Theta Senator is responsible for attending all CWU related meetings, coordinating with the department or any other university body and acting as liaison between the club and outside bodies. In the absence of the Senator, the alternate Senator assumes all aforementioned duties.

Section 4: The Phi Alpha Theta Treasurer is responsible for ensuring that the club's finances are in order and properly filed with the university. The treasurer is also responsible for handling any club expenditures and dealing with any payment between the club and outside contractors.