

Timeline for AY 2023–24 General Education Assessment

Timeline	Action Items
December to January	Created a list of faculty who teach Academic Writing 1, K4, K5, and K6 for the Fall 23 and Winter 24 quarters
January 5, 2024	General Education workgroup met to finalize the rubric for each area. Kurt Kirstein (NWCCU liaison) John Neurohr (Gen Ed Committee Chair, TT Faculty) Dan Martin (TT Faculty) Shawn Reichert (University Assessment Committee representative, NTT faculty) Yoshiko Takahashi (Dean, Undergraduate Studies) <i>Note: Committee must be at least half teaching faculty</i>
January 8, 2024	The timeline and rubrics were presented at the General Education Committee.
January 15, 2024	The timeline and the rubrics were finalized.
January 18, 2024	Begin the process to inform the department chairs about the Gen Ed assessment plans for AY 2023–24. The learning outcomes and rubrics will be provided to the department chairs.
February 1, 2024	The instructors who teach AW I, K4, K5, and K6 during Fall 23 and Winter 24 will be asked to identify one assignment in their Gen Ed course(s) that most aligns with the Gen Ed designation’s learner outcomes and rubric. The learner outcomes and rubrics will be provided to the instructors.
March 15, 2024	The submission link will be open to the instructors.
March–May	Faculty will be solicited to join the Gen Ed review process (ideally, those who teach the Gen Ed courses. NTT faculty will be invited). The Gen Ed assessment reviewers will be finalized.
April 30, 2024	The deadline to submit the student artifacts. The submission link will be closed.
June 12, 2024 12:30 p.m.– 4:30 p.m.	Gen Ed Assessment Day Associate Deans General Education workgroup Faculty reviewers (including NTTs)
July–August, 2024	The report will be completed.
September, 2024	The findings will be shared with the Gen Ed committee and the action plans will be discussed. The findings will be presented at the Dean’s Council and the ADCO.