

# Maria Herrera

222 Pearl St. • Ellensburg, WA 98926 • (509) 134-9437 • Maria.Herrera@cwu.edu

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Experienced teaching assistant and historian with six years of training in utilizing analytical methods for historical research and five years assisting professors and teachers within a classroom setting.

## *Additional Skills and Strengths*

- Classroom Management
- Material/Worksheet Creation
- Experienced Lecturer
- Proctor Trained
- Trained Test Scribe
- Advanced Computer Skills
- Canvas and Blackboard Proficiency
- Right Response Experience
- Record of Dependability
- Experience Relating Historical Concepts to General Audiences

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## EXPERIENCE

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### *Yakima School District* Yakima, WA

#### **Substitute Teacher and Paraprofessional**

September 2019 – September 2020

Functioned as a substitute teacher and paraprofessional when needed by the school district.

- Provided flexible coverage with little notice.
- Collaborated with teachers to successfully cover lesson plans and avoid disruptions to learning.
- Maintained documentation regarding the school day, students, and the success of lessons.
- Consistently supervised students and the classroom.
- Worked with paraprofessionals to create a calm and efficient classroom.
- Implemented positive behavior strategies to create a safe and welcoming classroom environment.
- Experienced a variety of classrooms, students, and teaching styles.

### *Gilbert Elementary School* Yakima, WA

#### **Special Education Paraprofessional**

September 2017 – June 2019

Worked alongside a teacher and a small team of paraprofessionals to manage a classroom of 4<sup>th</sup> and 5<sup>th</sup> grade students with autism.

- Taught writing to a variety of students with varying degrees of autism and other disabilities.
- Developed curriculum, lesson plans, art projects, and group activities.
- Created worksheets designed for individual students to meet their unique needs.
- Maintained careful supervision of students at all times.
- Worked with colleagues to create a calm and efficient classroom.
- Implemented behavioral strategies using the guidance of teachers and therapists.
- Became proctor and scribe trained to support students transitioning into general education testing.
- Communicated daily with parents and guardians.

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## *Central Washington University* Ellensburg, WA

### **Teaching Assistant**

September 2014 – September 2016

Aided professors in managing college level history courses of up to 70 students, developing and guiding class discussions and activities while also processing and grading assignments and tests.

- Developed curriculum, lesson plans, and group activities.
- Designed and presented lectures.
- Conducted grading and provided timely feedback for students.
- Managed online coursework, feedback, and grades through CANVAS.
- Provided one on one feedback and advising to students.
- Consulted and assisted in the instructional design of online courses.
- Supervised students during classes.

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## **EDUCATION & PROFESSIONAL DEVELOPMENT**

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### **Teaching Certification – History/Social Studies**

Central Washington University, Ellensburg, WA  
Anticipated Graduation: June 2021

### **Master of Arts – History with a Specialization in East Asian History**

Central Washington University, Ellensburg, WA, August 2017

### **Bachelor of Arts – History and Asia Pacific Studies**

Central Washington University, Ellensburg, WA, June 2013

### **Honors and Activities**

CWU Honor Roll

Raymond A. Smith Award for Achievement in Scholarship

Phi Alpha Theta: National Honor Society Member

Senator of the CWU Japanese Culture Club

Symposium of University Research and Creative Expression Presenter